

Business Office Registration Info



Spring 2023 Edition

Payment Due Dates

Spring Pre-Registration
Friday, January 13, 2023

Spring late registration
Friday, January 20, 2023

12th class day (official enrollment)
void day is Monday, January 30, 2023.
If payment is not received by this date,
classes will be voided.

Student Financial Responsibility Agreement

When registering for classes, you acknowledge and agree to all terms and conditions set forth by Midwestern State University including liability for all tuition, fees, room, board, and other related charges. Failure to pay your student financial obligation in full by the due date for the semester allows Midwestern State University to exercise its right to pursue other legal action for collection. This includes, but is not limited to, placing your past due account with a collection agency and/or other third party such as an attorney. In addition to paying your past due account, you will be obligated to pay all reasonable costs and expenses of collection, including, without limitation, reasonable court costs and attorneys' fees and/or collection agency fees and charges. Midwestern State University may also disclose to credit bureau organizations that you have defaulted on your student financial obligation to Midwestern State University. Failure to attend classes does not absolve you from financial liability. In all cases, it is your responsibility to drop classes by the published drop/add date or you will be held liable for those classes. You can find the form at the following link:

<https://msutexas.edu/busoffice/responsibility-agreement.php>

Tuition and fees may be paid by electronic check (ACH) or credit/debit card by logging into login.msutexas.edu and clicking on the Touchnet link. Cash, checks, and money orders are accepted at the Business Office window. MasterCard, VISA, Discover, and American Express are accepted online only. A 2.85% convenience fee is assessed on all credit card payments. Credit card payments are not accepted by telephone or at the Business Office window.

Installment Plan

An installment contract is available online only (log into your portal login.msutexas.edu and click on the Touchnet link and then click on the Payment Plan tab) for payment of tuition, fees, housing, and meal plans. The installment contract is available for the Fall, Spring, Summer I, and Summer II semesters and allows you to pay your bill in three (two in summer) separate payments. A non-refundable fee in the amount of \$22.50 is assessed for the use of this payment option.

Emergency Tuition and Fee Loan

You must print a paper copy of the contract at www.msutexas.edu/busoffice/payment-plans.php, sign, and bring it to the Business Office or email to bus.office@msutexas.edu before the loan will be applied to your student account. A non-refundable fee in the amount of \$22.50 and 1% interest is assessed for the use of this payment option.

Notice: A late fee of \$30 will be charged if payments are made after Wednesday, Feb. 15, 2023 and Wednesday, Mar. 22, 2023. Late fees are also charged on added classes and miscellaneous charges.

Students attending only courses taught at off-campus sites are not required to pay the Student Union/Center Fee and the Recreational Fee (if SB1210 eligible). Registration amounts listed do not include instructional enhancement fees, distance learning fees, property deposit, orientation fee, 3-Peat fee, excess hour fee, or graduate/doctoral tuition. Add appropriate fees to estimate the total semester cost for tuition and fees.

- Graduate courses are an additional \$40 per semester credit hour.
- Doctoral courses are an additional \$50 per semester credit hour.

A fee of \$55 per credit hour will be added to all courses designated as distance learning.



Tuition & Fees

Semester Credit Hours	Texas Resident	U.S. Non-Texas Resident	Non-Resident
15	\$4,887.95	\$5,862.95	\$11,007.95
12	\$4,032.40	\$4,812.40	\$8,928.40
9	\$3,083.05	\$3,668.05	\$6,755.05
6	\$2,133.70	\$2,523.70	\$4,581.70
3	\$1,184.35	\$1,379.35	\$2,408.35

Please visit <http://www.msutexas.edu/busoffice/> for detailed tuition and fee information.

ESTIMATE OF COST PER SEMESTER

Resident students taking 15 semester credit hours

State Tuition \$50/credit hour	\$ 750.00
Designated Tuition \$145.90/credit hour	\$2,188.50
Mandatory Fees	\$1,949.45
Instructional Enhancement Fees (estimated)	\$300.00
	<u>\$5,187.95</u>

Books (estimated)\$750.00

Please check with the MSU Housing Office for meal plans, availability and prices at <http://www.msutexas.edu/housing>

Students subject to non-resident tuition, or other tuition options should add the applicable fees to the above cost estimate to arrive at a total cost for the semester.

Fixed Rate Designated Tuition

The fixed rate designated tuition plan is valid for 16 consecutive semesters for new incoming students (and transfer students) enrolled for the first time in Spring 2023. Example: For a student whose first semester of enrollment is Spring 2023, this plan will expire after the Fall 2026 semester. For a detailed description of the designated tuition fixed rate plans, please go to the Business Office website at <https://msutexas.edu/busoffice/current-rate-tables.php>

MSU Texas Flower Mound Tuition & Fees

All MSU Texas Flower Mound students are exempt from paying the Athletic fee, Student Union/Center fee, and Student Recreational and Health Facilities fee for classes taken/registered at the Flower Mound campus. In addition, MSU Texas Flower Mound Nursing students only do not pay Instructional Enhancement fees, Differential Enhancement fees, and Distance Learning fees.

Instructional Enhancement Fees and Miscellaneous Fees per credit hour

\$14.00	COBA IEF Dillard College of Business Administration
\$16.00	COED IEF West College of Education
\$20.00	COFA IEF College of Fain Fine Arts
\$24.00	COHSHS IEF College of Health Sciences & Human Svcs
\$14.00	COHSS IEF College of Humanities and Social Sciences
\$20.00	COSM IEF College of Science and Mathematics
\$5.00	MWSU Instructional Enhancement Fee
\$70.00	AMUS Applied Music Fee (flat rate)
\$10.00	LAB Laboratory Fee (flat rate)

Additional Differential Enhancement Fees per credit hour

\$9.00	MENG PETE	Engineering Differential Instructional Enhancement Fee
\$40.00	DNHY	Dental Hygiene Differential Instructional Enhancement Fee
\$16.00	MUSC	Music Differential Instructional Enhancement Fee/except MUSC 1033
\$37.00	NURS	Nursing Differential Instructional Enhancement Fee
\$7.00	RESP	Respiratory Care Differential Instructional Enhancement Fee

Senate Bill 1210

Effective Fall 2014, the Texas Legislature passed Senate Bill 1210 which requires Texas state exemption and/or waiver recipients to meet MSU's Financial Aid Satisfactory Academic Progress (SAP) requirements and for males to have met selective service registration requirement. These SAP requirements include:

- A cumulative grade point average (CGPA) for Undergraduate and 2nd Baccalaureate must be 2.0, Graduate must be 3.0, and Teacher Certification must be 2.5; AND
- If you are in Excess Hours status, you may not be eligible for some exemptions.

If your Cumulative GPA is not meeting the SAP requirement, as indicated above, and/or you have exceeded the excess hours rule, you will not be eligible to receive your exemption and/or waiver for the Spring 2023 semester.

SB 1210 Appeal form: <https://msutexas.edu/busoffice/images/military-ta/SAPAppeal082614.pdf>

Tuition for Repeated Hours

Following action by the 78th Texas Legislature, universities no longer receive formula funding for semester credit hours attempted by a student who has enrolled in any course(s), other than non-degree-credit developmental course(s), containing the same content three or more times since the Fall semester 2002. The Texas Higher Education Coordinating Board has determined that the following types of coursework are exempt from this provision: courses that involve different or more advanced content each time they are taken, including but not limited to, individual music lessons, theater practicum, music performance, ensembles, certain physical education and kinesiology courses, and studio art; independent study courses; and special topics and seminar courses. In accordance with Senate Bill 1782 certain exceptions may apply for students who had 50 semester credit hours successfully completed at an institution of higher education before a 24 month break in enrollment.

Students will be assessed an additional tuition charge of \$150 per semester credit hour for courses taken at MSU for the third (or more) time since Fall semester 2002.

Miscellaneous Fees

• Installment Plan Fee	\$22.50
• International Advisory Fee	\$50.00
• Lab Fee	\$10.00
• Late Registration Fee	\$25.00
• Loan Origination Fee	\$22.50
• Math NCBO (ALEKS) Lab Fee	\$150.00
• Reinstatement Fee	\$100.00
• Returned Check/Credit Card Fee	\$30.00
• Remote Teaching Fee	\$500.00
• Orientation Fee (1st time UG/Transfer Student)	\$75.00
• Property Deposit (1st time UG/GRAD Student)	\$10.00
• Student Health Insurance	\$1,535.00



Tuition for Excess Hours Beyond Degree Requirements

The Texas Legislature established that universities will not receive funding for students entering higher education in Fall 1999 or later or who exceed 45 semester hours above the degree requirements. For students entering Fall 2006, this limit is 30 hours above the degree requirements. Effective Spring 2013, the Board of Regents has determined that MSU will assess an additional tuition charge of \$150 per semester credit hour for excess semester credit hours in which students enroll above these limits. To avoid being charged extra tuition, students should be aware of the number of credit hours required for their degree programs and avoid taking excess hours. Numerous drops, withdrawals, and change of degree programs can also affect this status. In accordance with Senate Bill 1782 certain exceptions may apply for students who had 50 semester credit hours successfully completed at an institution of higher education before a 24 month break in enrollment.

Scholarships

A student who has been awarded an MSU scholarship will have the full amount of the scholarship applied as an account credit toward payment of tuition and fees AFTER the student has accepted the scholarship award in WebWorld. If a scholarship has been awarded from an outside organization, MSU must receive the check before credit will be applied to the student account; otherwise, the student should be prepared to make the required payment at the time of registration and will be reimbursed when the scholarship check is received. If the scholarship is not available at registration, check with the person, program, or organization awarding the scholarship.

Students can make payment 24 hours a day, 7 days a week by logging into www.login.msutexas.edu and clicking on the Touchnet link. This is an immediate posting to the account and eliminates standing in line. Payment is due by the below dates whether or not a student receives an E-Bill. It is the student's responsibility to have a valid email address on file.



Term	Registration Period	E-Bill Sent	Payment Due
Spring 2023	November 01 - December 20	Yes	January 13
Spring 2023	December 20 - January 13	No	January 13
Spring 2023*	January 13 - January 20	No	January 20

*These are late registration dates.

Withdrawal and Dropped Class Refunds

Withdrawal procedure: Students who decide not to remain enrolled must contact the Student Affairs office to invalidate (void) their class schedules if it is prior to the semester beginning or to withdraw if it is after the semester has begun. Student Affairs office is located in the Clark Student Center, room 108, or call 940-397-7500.

A Student must drop a course within the first 12 class days of a Fall semester to be eligible for a refund of applicable tuition and fees for the course dropped.

Withdrawal and Dropped Class Refund Schedules are located at:
<https://msutexas.edu/busoffice/wd-schedule.php>

Refunds of tuition and fees will be made by check or e-refund to the student. This policy will apply in all cases where the original source of the payment was from non-university funds. To receive an e-refund, log into login.msutexas.edu and click on the Touchnet link to provide the banking information.

All student accounts are subject to audit. Any fees due after an audit is conducted are the responsibility of the student. Likewise, if a student has a reduction in charges after an audit is completed, the student will be refunded accordingly.