



Continuing Education



Mission Statement

The Center for Continuing Education facilitates the public service mission of Midwestern State University through extension of Center resources to the surrounding community.

- The Center works with people of the community in the following areas; businesses, industry, nonprofit organizations and agencies to develop in-house programs and to co-sponsor programs with interested groups, agencies or professional organizations.
- Offers monthly community enrichment opportunities such as language, arts, and computer courses.

Courses/Programs	Reach
250-300 events	3,596 Persons

Budget 2017-18

- **Staff size:** 1 full time, Director (part time).
- **Source of Funding:** Revenue CE generates.
- **Critical partnerships:** Priddy Foundation, N Tx Regional Training Conf, Harlan Steph Conf.
- **Challenge:** Staying in the black. So much competition with CE events and cost of retiree's health insurance. However, much of the work and value of CE is about community relationships, not revenue.

Salaries/Benefits	47,000.00
M&O	35,866.00

Continuing Education



IELI



Mission Statement

The Intensive English Language Institute (IELI) provides services to the university community of students, as well as the surrounding area through offering intensive English learning initiatives and services.

- Enhancement of the diversity of MSU's student body by providing international support services.
- Offer quality English language instruction to non-native speakers of English whose goals may be academic, professional, or personal.
- Recently in the Pre-academic programs, students from Italy, China, Saudi Arabia, Peru, Vietnam, Brazil, The Congo, Egypt, Germany, South Korea, Mexico and Thailand.
- Provide professional English instruction to the NATO countries at SAFB. Currently Italians.

Courses/Programs	Reach
16 week sessions (2 sessions) and Summer	150-200

Budget 2017-18

- **Critical Issue:** Need to remove Instructional Designer from IELI budget (1 year turned into 3 years) IELI and DE have separate lines of reporting.
- **Good News:** Added another full time Instructor.
- **New Objective:** Bridge program for IELI students at the university
- **Challenge:** Space. Classroom and office. Dependent on Recruitment/Military Budgets.
- **Staff size:** 2 full time, Director (part time), adjuncts.
- **Funding:** The revenue generated in IELI (pre-academic and ITAF).

Salaries/Benefits	182,726 includes adjunct instructors
M&O/Travel	17,000
Revenue Returned to MSU	\$65,000 + annually for Instructional Designer in DE

English Language Institute



Distance Education



Mission Statement

The Office of Distance Education provides support for quality instruction and scholastic opportunity for the people of Texas and beyond. Distance education promotes recruitment, enrollment and retention efforts for a diverse student body, through developing programs which will contribute to the cultural, social, moral, and intellectual growth of students.

- Provide faculty training on Learning Management System .
- Support students in the online courses through the online problem report (OPR) system.
- Expand courses and programs offered online.
- Increase student enrollment, improve number of full time students, boost graduation rates.

Courses	Reach
2,199 courses	14,481 (fall, spring, summer)
Internet ONLY courses 747	3938 students (fall, spring, summer)

Budget 2017-18

- **Critical Needs:** Move Instructional Designer salary/benefits into DE account.
 - More travel funds for ADA training/conferences.
- **Staff size:** 4 full time (includes Director).
- **Funding:** University funds (DE fee).
- **New Objective:** ADA training for Online Courses.

Salaries/Benefits	277,000
M&O	25,736
Desire 2 Learn License	113,396

Distance Ed fees (2016/17) 31,620 SCH	\$1,581,000.00
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Distance Education



Center of CE, DE, & Prof Dev



Budget Needs/Changes

Funding for the position of Instructional Designer

- Move the salary/benefits of Instructional Designer from IELI to Distance Education. Instruction Designer reports to Distance Education, not IELI.
- Approximately \$67,000.00.

- Need more training opportunities (travel money) for ADA education regarding Online Courses.

