



Institutional Research and Assessment

Mission

- Collects, organizes, maintains, analyzes, and interprets statistical institutional data for use by the management of the university as well as for external agencies involved in the planning, policy formulation, decision making, and administration of institutes of higher education.
- Provides timely, accurate, and unbiased data to be of use in the development of an information management system for purposes of meaningful display of institutional data throughout the university.
- Provides resources as necessary in support of University Strategic Planning and Assessment initiatives.

Main Functions

- Manage the University-wide Assessment Plan
- Reporting to State and Federal Agencies
- SACS Reporting
- Assist other departments with data needs

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Department Size:

Director, Assessment Specialist, Research Analyst

Budget:	2016-17	2017-18
Admin Salaries	\$180,988	Set by Policy
Student Salaries	\$6,430	Same
Fringe	\$63,654	Set by Policy
Travel	\$6,800	Same
M&O	\$12,268	+\$10,000
Longevity	\$1,220	Set by Policy

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Budget Breakdown

- **Salaries & Fringe** – Set.
- **Student/ PT Salaries**
 - Used for part-time help for technical assistance, website updating, data entry, and other helpful activities.
 - Update look of publications and information
 - SACS 5th year coming up
- **Travel**
 - Cost of travel to annual SACS conference, annual IR conference, and assessment conferences.
- **M&O**
 - Operating costs
 - Office Supplies - printing, paper, binders, etc.
 - Technology upgrades, reporting software, etc.

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- **\$10,000 Gradleaders – Student Outcomes Survey**

- Previously administered through Career Management
- Focused on new graduates over first 12 months after graduation
 - 80 items including job and salary data.
- Can be used by programs, accreditation, and alumni affairs

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Ways the department is cost effective:

Cost conscious in general.

- Updated the storage and archiving of records to an electronic format to save the cost of printer ink, paper, and binders.

Improve operations within budget:

- Most improvements we can make are in the leveraging of existing resources to make things more efficient.
- Restructuring how data is pulled to be more efficient, effective, and flexible
- Increase the availability and access to Historic Data

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Challenges:

How data is pulled and processed

Data stored in SPSS 1993-present

- Manageable for now

