

## WRITING INTENSIVE COURSE APPLICATION

Please complete the form below, including signatures, and submit it to the University Writing Council for review. Digital completed forms and accompanied documents can be emailed to the UWC Chair at [melissa.nivens@msutexas.edu](mailto:melissa.nivens@msutexas.edu) or sent through campus mail to Melissa Nivens BW 220.

<b>Date:</b>	
<b>Department:</b>	
<b>Course Title:</b>	
<b>Course Number:</b>	
<b>Course Description:</b>	

<b>List Course Writing Assignments and Grade Percentages (minimum of 3 totally 50% of final grade)</b>	
<b>Writing Assignment Title</b>	<b>Percentage of Grade</b>

<b>Describe <u>ONE</u> of the Writing Assignments: (Please provide a narrative that explains the details of <u>ONE</u> writing assignment for the course. Be sure to include how students will use the writing process and receive instructor and/or peer feedback on their writing.)</b>

**WI Checklist:**

Criteria	Department (Y/N)	Writing Council (Y/N)
<b>Course has a recommended cap of 25 students</b>		
<b>Course includes 3 formal writing assignments comprising of at least 50% of the final course grade</b>		
<b>Course gives attention to writing process</b> <i>(This means that students have opportunities for planning, drafting, and revising when completing at least one writing assignment.)</i>		
<b>Instructor and/or peers provide feedback on writing</b> <i>(This means that students receive suggestions and comments from peers and/or the instructor before submitting a final draft.)</i>		
<b>Uses a rubric on at least one assignment</b> <i>(There is not a standard rubric for WI classes, but students should understand criteria for the writing assignment's assessment. Instructors may refer to the AAC&amp;U Writing Communication VALUE Rubric for assistance in rubric development.)</i>		

**Please attach a copy of the course syllabus and one writing assignment's rubric.**

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Department Chair Signature

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Dean of College Signature

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University Writing Council Signature