Checking Your Results on the Writing Proficiency Exam

Passing exam results will be posted to students’ transcripts by the Office of the Registrar. You may check your results by accessing your student record through the MSU Portal approximately six weeks after the date of the exam. Results will not be provided over the phone or via e-mail.

- If you passed the exam, “Writing Proficiency Exam – Passed” will be noted on your academic transcript.
- If you failed the exam, your results will not be noted on your transcript, but you will see a hold.

1. Go to the MSU homepage: [http://www.mwsu.edu](http://www.mwsu.edu)
2. Select “myMWSU” (top left-hand corner)
3. Enter your User Name and Password for the Portal and click Log In. (If you do not know your login information, visit the link for “I cannot log in”.)

4. In the QuickLaunch Navigation box, click on Student Records, then Academic Transcript:

(Note: If you have a hold preventing you from getting a transcript, you will not be able to view it on the Portal/WebWorld either. Please clear your hold first, and then you can view your transcript.)
5. Click Submit

6. Scroll down to the semester in which you took the exam (or if not enrolled that semester, the last one in which you were enrolled. If you passed the exam, “Writing Proficiency Exam Passed” will be noted under Period Comments:

   ![Unofficial Transcript](image)

   (If you failed the exam, your results will NOT be noted on your transcript. In other words, there will be no reference to your failed attempt.)

7. To check for a hold, click on the “Student” tab within WebWorld, then click on Student Records, and View Holds. Students who fail the exam will see the following hold:

   ![View Holds](image)

8. Students failing the Writing Proficiency Exam should consult the following page for instructions: [www.mwsu.edu/academics/wpr](http://www.mwsu.edu/academics/wpr)