

# Athletic Training Program



**MIDWESTERN**  

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**STATE UNIVERSITY**

## **Student Handbook 2022-2023**

Revised August 2022

# Mission Statement, Goals-Objectives

## **Mission Statement:**

The mission of the Athletic Training Program at Midwestern State University is to provide an active learning environment that facilitates the use of athletic training theory to develop proficient practical skills and foster personal and professional excellence for the entry-level athletic trainer.

## **Goals:**

1. Students will demonstrate “Clinical Competence” through the completion of clinical proficiencies and participation in a variety of clinical assignment.
2. Students will demonstrate “Critical Thinking Skills” through completion of “Clinical Integrated Proficiencies,” Game Day exams, and MOC BOC/License exams.
3. Students will demonstrate effective communications skills in the medical environment, through completion of SOAP notes, written papers, and oral practical exams.
4. Students will prepare successfully to pass the national Board of Certification Exam for Athletic Training Certification and/or State of Texas Athletic Training Licensure Exam
5. Students will demonstrate an understanding of Professionalism.

# Program Summary

The Athletic Training Program is divided into two components: a Pre-Professional and a Professional section. The Pre-Professional phase of the program is open to any MSU student wishing to pursue a degree in Athletic Training. This section of the program is designed to help the student gain a better understanding of the roles and responsibilities of the Athletic Trainer, as well as help lay the foundation of skills and knowledge needed for successful advancement through the professional phase of the AT Program.

The Professional Phase of the AT Program is both competitive and rigorous. Admission to this phase is limited dependent on the number of available slots in the program. The focus of this phase is to acquire and master the knowledge and skills necessary to be successful in the Athletic Training Profession.

Both phases of the AT Program incorporate theory, laboratory, and clinical education components based on the Athletic Training Competencies published by the National Athletic Trainers' Association Educational Council (NATA-EC). Upon completion of the AT Program, students should be prepared to successfully complete both the national Board of Certification (BOC) Exam (ending spring 2023) and the Texas Advisory Board of Athletic Training State Licensure Exam.

# Pre-Professional Program

The Athletic Training Pre-Professional Program is open to any MSU student wishing to pursue a degree in Athletic Training. This phase of the program is designed to help the student better understand the roles and responsibilities of the profession of Athletic Training, as well as lay the foundation of skills and knowledge needed for successful advancement through the professional phase of the AT Program.

The Athletic Training Pre-Professional curriculum is open to any beginning freshman or transfer student who has been admitted to MSU. Students interested in the AT Program should seek advisement from the AT Program faculty.

The Pre-Professional Program consists of courses that correspond with the core curriculum requirements for a Bachelor of Science at MSU. Students are also required to enroll in Introduction to Athletic Training (ATRN 1173), Introduction to Athletic Training Lab (ATRN 1171), Emergency Care & First Aid (ATRN 2213), Emergency Care & First Aid Lab (ATRN 2211), and Anatomy and Physiology I (BIOL 1134). Students are chosen for admission into the Professional Phase of the AT Program after the completion of the spring semester. Selection to the AT Program is competitive and completion of the minimum requirements does not guarantee admission to the professional phase of the Athletic Training Program.

## **Pre-Professional Clinical Placement Pre-Requisites**

Documentation of the following requirements is mandatory before a student can begin pre-professional clinical observation:

1. Completion of Blood Borne Pathogen Training.
2. Completion of HIPPA privacy training.

## **Program Admission to Professional Phase**

All pre-professional requirements must be satisfied in order to be eligible for selection in the professional phase of the Athletic Training Program. Requirements include having the following documents in the AT Program permanent student file:

1. Official Midwestern State University AT Program application.
2. 3 letters of recommendation.
3. Documentation of agreement to the Technical Standards.
4. Proof of First Aid and CPR/AED for the Professional Rescuer.
5. Documentation of at least 100 required observational hours.
6. Documentation of completion of prerequisite ATRN 1173, ATRN 1171, ATRN 2213, ATRN 2211, and BIOL 1134 with a 'C' or better.
7. Completion of an AT Program admissions interview.
8. Minimum 2.5 GPA.

Interview Committee: Program Director, Clinical Education Coordinator, Head Athletic Trainer, Assistant Head Athletic Trainer, 2 full-time Assistant Athletic Trainers, 1 upper level Athletic Training Student, and 1 Clinical Preceptor.

Selection for admission into the Athletic Training Program is competitive and completion of the minimum requirements does not guarantee admission to the Professional Phase of the Athletic Training Program.

If a student has attempted a course multiple times at other institutions, the Athletic Training Program will consider only the highest grade. The lower grade will not be considered in cumulative GPA. Students will only be allowed to complete the application process for the Athletic Training Program a total of two times.

**Admissions Timeline**

Application to the Professional Phase of the Athletic Training Program will follow the following timeline:

Application Deadline	First Monday in March (of each year)
Grade Check	MSU Spring Break (as listed in official university catalog)
Interview	Held last two weeks of March, -first two weeks of April
Admission Decision	After spring semester grades are posted

The Athletic Training Program will accept applications until June 30<sup>th</sup> provided there are additional spots available.

### **Admissions Categories**

The Midwestern State University Athletic Training Program will make admission decisions once spring semester grades have been posted. Following the committee decision, every applicant will receive a letter indicating their status. While mid-term grades are a temporary indicator, the end of semester grades will be the final determinant for admission. Thus, if a student was receiving a passing grade in BIOL 1234 at mid-semester and was temporarily accepted, the student may be dismissed from the program in mid-May if the final grade did not meet the Admission Policy requirements. Each student will fall into one of the following categories:

- **Accepted:** Student has been accepted into the Professional Phase pending final grades in all courses.
- **Probation:** Student has been accepted into the Professional Phase pending final grades in all courses. The committee is aware of a deficiency that needs to be resolved through a Growth Plan. An individual Growth Plan will be prepared by the Athletic Training Program faculty, which the student must agree to and sign before the start of Level 2.
- **Failed to Qualify:** Student has not been accepted into the Professional Phase due to deficiencies in the Admissions Policy. These deficiencies will be outlined in the dismissal letter.

### **Transfer Student Policy**

All transfer students from other higher education institutions must abide by the Midwestern State University Athletic Training Program admission standards. Transfer students are responsible for contacting their respective athletic trainers for documentation of hours of observation. The head athletic trainer at the transfer institution must utilize the MSU AT Program Clinical Preceptor evaluation and return the form so the student can be considered for admission. Transfer students admitted into the professional phase of the AT Program will start as a Level II Athletic Training Student.

### **Observation Hours**

All Pre-Professional (Level I) students will be required to complete a minimum of 100 clinical observation hours under the supervision of a Certified or Licensed Athletic Trainer. Students must use the Pre-Professional Clinical Observation Log Sheet to document these hours. These logs should be completed daily, initialed by one of the supervising clinical instructors, and submitted to the Department of Athletic Training & Exercise Physiology weekly.

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# Athletic Training Program

## Technical Standards for Admission

The Athletic Training Program at Midwestern State University is a rigorous and intense program that places specific requirements and demands on the students enrolled in the program. An objective of this program is to prepare graduates to enter a variety of employment settings and to render care for a wide spectrum of individuals engaged in physical activity. The technical standards set forth by the Athletic Training Program (AT Program) establish the essential qualities considered necessary for students admitted to this program to achieve the knowledge, skills, and competencies of an entry-level athletic trainer. The following abilities and expectations must be met by all students admitted to the AT Program. In the event a student is unable to fulfill these technical standards, with or without reasonable accommodation, the students will not be admitted into the program.

Candidates for selection to the AT Program must demonstrate the following essential elements prior to admission consideration:

1. Demonstrate the mental capacity to assimilate, analyze, synthesize, integrate concepts and problem solve to formulate assessment and therapeutic judgments, and to be able to distinguish deviations from the norm.
2. Possess sufficient postural and neuromuscular control, sensory function, and coordination to perform appropriate physical examinations using accepted techniques; and accurately, safely, and efficiently use equipment and materials during the assessment and treatment of patients.
3. Exercise the ability to communicate effectively and sensitively with patients and colleagues, including individuals from different cultural and social backgrounds; this includes, but is not limited to, the ability to establish rapport with patients and communicate judgments and treatment information effectively. Students must be able to understand and speak the English language at a level consistent with competent professional practice.
4. Illustrate the ability to record the physical examination results and a treatment plan clearly and accurately.
5. Exhibit the capacity to maintain composure and continue to function well during periods of high stress.
6. Confirm the perseverance, diligence, and commitment to complete the athletic training program as outlined and sequenced.
7. Display the ability to adjust to changing situations and uncertainty in clinical situations.
8. Possesses affective skills and appropriate demeanor and rapport that relate to professional education and quality patient care.

Candidates for selection to the Athletic Training Program will be required to verify they understand and meet these technical standards or that they believe that, with certain accommodations, they can meet the standards.

### **Non-Discrimination Policy**

In compliance with University policy, the Midwestern State University Athletic Training Program does not discriminate (under any circumstances) for admission, progression or placement of students on the basis of race, color, creed, religion, ethnic origin, age, sex, disability, sexual orientation, or other unlawful basis.

### **Disability Support Services**

In accordance with the Americans with Disabilities Act (ADA) of 1990, Midwestern State University is committed to ensuring that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the University. The University's Disability Support Services Office will evaluate a student who states he/she could meet the program's technical standards with accommodation and confirm that the stated condition qualifies as a disability under applicable laws.

If a student states he/she can meet the technical standards with accommodation, than the University will determine whether it agrees that the student can meet the technical standards with reasonable accommodation; this includes a review as to whether the accommodations requested are reasonable, taking into account whether accommodation would jeopardize clinician/patient safety, or the educational process of the student or the institution, including all coursework, clinical experiences and internships deem essential to graduation.

For more information, concerning services for students with disabilities, please contact the University's Disability Support Services Office located in Room 168 of Clark Student Center, by telephone (940) 397-4140, or via its webpage at [www.mwsu.edu/student-life/disability/](http://www.mwsu.edu/student-life/disability/).



# Professional Program

## Professional Hours

Upon being accepted into the Professional Phase, each student must complete 300 hours per fall semester and 300 hours per spring semester with their assigned rotation. The additional 28-hour rotation (1 per semester required associated with their athletic training clinical class) can be counted toward the total semester hours requirement.

Hour Logs must be filled out COMPLETELY in blue or black ink pen (no red ink). All Hour Logs must be submitted program director or to the departmental secretary's box in Ligon 214 by Tuesday of every week at 5 p.m. Failure to have the paperwork completely filled out or turned in on time will result in no credit for that week. You can ask the department secretary for an update on the total number of hours you have accrued.

**Athletic Training Colloquiums:**

Athletic Training Colloquiums I-III are summer on-line courses required for all students. Each Colloquium will have a clinical component attached to it and students will complete the clinical component and hours during the August pre-season two-a-day sessions. Students will acquire a minimum of 50 hours during this clinical component, which will be applied to the fall semester total. Students recently admitted to the AT Program as Level II students will take AT Colloquium I, Level III will take AT Colloquium II and Level IV students will enroll in AT Colloquium III.

**August Orientation:**

Once admitted to the AT Program, all students (Level II-IV) will be required to attend the pre-season orientation in August. The dates for the pre-season orientation are tentative and subject to changes in the fall sports pre-season schedule and most likely will be two weeks prior to the start of the scheduled fall semester classes. Students will be notified by email of the scheduled dates of the August orientation so they may make housing arrangements.

This orientation will include a review of Bloodborne Pathogens training, review of CPR/AED (and recertification if necessary), Emergency care, and policies and procedures for the AT Program, and other pertinent educational information.

**Clinical Hours for the August Orientation:** Students must attend the August orientation and participate in pre-season two-a-day sessions (football, soccer, volleyball, high schools).

**Clinical Hours during December-January Holidays:**

As part of the educational program and development of professionalism, AT students may be assigned a sport that crosses both the fall and spring semesters. AT students assigned men/women's Basketball in the fall and spring will be required to obtain clinical hours over the December-January Christmas break.

Recording of clinical hours will be as follows:

- End of fall semester finals to the end of December, students should record these hours on the fall semester hour sheet and could result in a higher letter grade in the fall clinical class, with an appropriate change of grade taking place upon completion of extra hours.
- January 1 to the Saturday before the semester starts, students should record these hours on the spring semester hour sheet.

## **Retention**

Once admitted into the AT Program, students must maintain a cumulative GPA of at least 2.5 and must receive no lower than a 'C' in all major and associated courses listed below. Students who do not maintain a 2.5 GPA will be placed on probation for a semester. If after one semester a student has not achieved a cumulative GPA of at least a 2.5, they may be dismissed from the program, or allowed to continue for a maximum of one additional probationary semester. The latter condition will be granted only with permission from the AT Program Director and the chair of the Department of Athletic Training & Exercise Physiology. Students who receive a grade lower than a 'C' in ATRN courses, will be on probation until they are able to repeat that course. If this occurs in AT Clinical I-V, the student will not be able to take the next clinical class until the clinical course has been repeated and the grade has been officially replaced with a 'C' or better. If a student fails to achieve a 'C' or better during their second attempt, the student will be dismissed from the AT Program. If a student wants to replace the designated, unaccepted grade, they must do so the next available course catalog offering. Failure to do so may result in dismissal from the Midwestern State University Athletic Training Program. The latter condition will be granted only with permission from the AT Program Director and the chair of the Department of Athletic Training and Exercise Physiology.

<i>Major courses:</i>		<i>Associated courses:</i>	
ATRN 1171	Introduction to Athletic Training Lab	BIOL 1134	Anatomy & Physiology I
ATRN 1173	Introduction to Athletic Training	BIOL 1234	Anatomy & Physiology II
ATRN 1203	Health & Wellness	EXPH 1993	Biomech & Anlys Hmn Mvmt
ATRN 1211	Athletic Training Clinical I	EXPH 2333	Nutrition
ATRN 1213	Anatomy & Palpations I	EXPH 2501	Physiology of Sport & Fitness Lab
ATRN 1313	Anatomy & Palpations II	EXPH 2503	Physiology of Sport & Fitness
ATRN 2001	Colloquium I	EXPH 3003	Strength & Conditioning
ATRN 2211	Emergency Care & First Aid Lab	KNES 4033	Sport & Exercise Psychology
ATRN 2213	Emergency Care & First Aid		
ATRN 2433	Medical Terminology		
ATRN 2901	Athletic Training Clinical II		
ATRN 2903	Therapeutic Modalities		
ATRN 3001	Colloquium II		
ATRN 3103	General Medical Assessment		
ATRN 3111	Athletic Training Clinical III		
ATRN 3331	Sport & Exercise Pharmacology		
ATRN 3801	Ortho Assess & Mgmt I Lab		
ATRN 3803	Eval of Athletic Injuries I		
ATRN 3811	Ortho Assess & Mgmt II Lab		
ATRN 3813	Eval of Athletic Injuries II		
ATRN 3911	Athletic Training Clinical IV		
ATRN 3913	Therapeutic Exercise		
ATRN 4001	Colloquium III		
ATRN 4123	Data Analysis		
ATRN 4423	Research & Athletic Training		
ATRN 4801	Athletic Training Clinical V		
ATRN 4903	Administration of Athletic Training		
ATRN 4911	Athletic Training Clinical VI/Capstone		

### **Athletic Training Major**

Midwestern State University offers a Bachelor of Science degree with a major in Athletic Training. This major is offered through the Department of Athletic Training & Exercise Physiology in the Robert D. & Carol Gunn College of Health Sciences and Human Services.

Students may seek an additional major in Education which leads to teaching certification. It is possible to obtain a B.S.A.T. in Athletic Training with an additional major or additional minor. This option of a teaching certificate requires additional coursework and/or additional semesters through the West College of Education.

### **Bachelor of Science**

The requirement for the fulfillment of a Bachelor's of Science Degree in Athletic Training includes:

- BIOL 1134     Anatomy & Physiology I
- BIOL 1234     Anatomy & Physiology II
- +4 additional hours in CHEM, PHYS, or, GEOS

### **Midwestern State University Core (PRIOR TO 2014)**

The academic core for the fulfillment of a Bachelor's degree from Midwestern State University is composed of the following courses:

#### *Communication (6 hours)*

- ENGL 1143 Academic Research & Writing
- And one of the following:
- ENGL 1153 Intro Read & Writ-Literature
  - ENGL 2123 Rhetoric-Visuals/Infographics
  - ENGL 2203 Intro to Professional Writing
  - MCOM 1243 Media Writing & Reporting
  - MCOM 2403 Social Media
  - SPCH 1103 Introduction to Communication
  - SPCH 1133 Fundamentals of Speech Communication
  - SPCH 2423 Interpersonal Communication

#### *Mathematics (3 hours) – Students pick ONE from the following:*

- MATH 1053 Contemporary Mathematics
- MATH 1203 Math Analysis for Business
- MATH 1233 College Algebra

#### *Life & Physical Sciences (6 hours)*

- BIOL 1134 Anatomy & Physiology I (One-hour lab will come out of Other Specific Requirements)
- BIOL 1234 Anatomy & Physiology II (One-hour lab will come out of Other Specific Requirements)

#### *Language, Philosophy, & Culture (3 hours) – Students pick ONE from the following:*

- ENGL 2413 World Literature
- ENGL 2423 World Literature
- ENGL 2613 Survey of American Literature
- ENGL 2623 Survey of American Literature

- ENGL 2813 Survey of English Literature
- ENGL 2823 Survey of English Literature
- FREN 1134 Elementary French
- GERM 1134 Elementary German
- HIST 1333 Survey of Western Civilization
- HIST 1433 Survey of Western Civilization
- HUMN 2013 The Ancient World
- HUMN 2023 Medieval Cultures
- HUMN 2033 Renaissance through Realism
- HUMN 2043 Mid 19<sup>th</sup>-20<sup>th</sup> Centuries
- PHIL 1033 The Primary Concerns of Philosophy
- PHIL 2033 Ethics
- PHIL 2133 Political Philosophy
- PHIL 2213 Eastern Philosophy Religion
- PHIL 2223 Feminist Philosophy
- PHIL 2333 Philosophy of Religion
- SPAN 1134 Elementary Spanish

*Creative Arts (3 hours)* – Students pick ONE from the following:

- ART 1413 Art Appreciation
- MCOM 2213 Appreciation of Film
- MUSC 1033 The Appreciation of Music
- MUSC 2733 Introduction to Western and World Music
- THEA 1503 Appreciation of Theatre
- THEA 2423 Dramatic Analysis

*American History (6 hours)*

- HIST 1133 Survey of American History to 1865
- HIST 1233 Survey of American History since 1865

*Government/Political Science (6 hours)*

- POLS 1333 American Government
- POLS 1433 American Government

*Social & Behavioral Sciences (3 hours)* – Students pick ONE from the following:

- PSYC 1103 General Psychology
- SOCL 1133 Introductory Sociology

*Cultural & Global Understanding (3 hours)* – Students pick ONE from the following:

- EDUC 2013 School & Society
- FREN 1234 Elementary French
- GERM 1234 Elementary German
- SPAN 1234 Elementary Spanish II
- HSHS 1013 Global Health and Wellness
- HUMN 2013 The Ancient World
- HUMN 2023 Medieval Cultures
- HUMN 2033 Renaissance through Realism
- HUMN 2043 Mid 19<sup>th</sup>-20<sup>th</sup> Centuries

- INTS 2503 Introduction to Global Studies
- LATS 2503 Intro to Latin American Studies
- MCOM 1233 Intro to Mass Communication
- MCOM 2523 The Internet and Society
- POLS 2523 Found Govern & Politics
- SOCL 2233 Global Social Problems
- WGST 2503 Intro Women's & Gender Studies

*Undergraduate Inquiry & Creativity* – Students must pick ONE from the following:

- ART 1613 Ceramics for Non-Art Majors
- BUAD 1033 Foundations of Business
- COUN 2143 Human Diversity
- ENGL 2123 Rhetoric-Visuals/Infographics
- MCOM 2833 Web Site Design
- MWSU 2003 Creative Inq: Interdisciplinary Thinking
- SCIE 2103 Understanding Science, English & Technology
- SOCL 1143 Sociological Inquiry
- THEA 1103 Acting for Non-majors
- THEA 2103 Playwright/Scientist: Bedfellows

\*\*\* Students have the opportunity to receive credit by exam through the College Board Advanced Placement Program (AP), Proficiency exams administered through MSU College Offices, the College Level Examination Program (CLEP) Subject examination only, International Baccalaureate Program (IB), and the Defense Activity for Non-Traditional Educational Support (DANTES) standardized examinations. DANTES credit will not be accepted for business, speech, history, English, or other foreign language courses.

<http://www.mwsu.edu/admissions/exampolicies#Proficiency%20Exams>

### **Academic Units Required for Graduation**

Total number of class hours needed for graduation: 120

## Recommended Course Sequence

### ATHLETIC TRAINING COURSE SEQUENCE - Catalog Date 2018-2019

<u>FALL I</u>	<u>SPRING I</u>	<u>SUMMER I</u>	SUMMER II
ATRN 1173/1171 INTRO TO ATRN &	COMMUNICATIONS-ENGL 1143		
BIOL 1134-ANAT & PHYS I	BIOL 1234 - ANAT & PHYS 11	ATRN 1203-HLTH & WELLNESS	ATRN 2001-AT COLLOQUIUM
PSYC 1103-GEN PSYC OR SOCL 1133INTRO TO SOCL	ATRN 2213/2211-EMER CARE & 1 <sup>ST</sup> AID & LAB	(3 HRS)	(1 HR)
POLS 1333-AMER GOVT I	ATRN 2433-MED TERM		
(14 HRS)	(14 HRS)		
<u>FALL II</u>	<u>SPRING II</u>	<u>SUMMER I</u>	SUMMER II
ATRN 1211-AT CLINICAL	ATRN 1313-ANAT & PALPS 11		
ATRN 1213-ANAT & PALPS I	ATRN 3811-ORTH ASSES II		ATRN 3001-AT COLLOQUIUM
ATRN 3801-ORTHO ASSESS I	ATRN 3813-EV OF ATH INJ II		(1 HR)
ATRN 3803-EVAL OF ATH INJ 1	ATRN 2901-AT CLINI 11		
MATH CORE	ATRN 2903-THE MOD		
COMMUNICATIONS-OPTION B	EXPH 2333-NUTRITION		
(14 HRS)	(14 HRS)		
<u>FALL III</u>	<u>SPRING III</u>	<u>SUMMER I</u>	<u>SUMMER II</u>
ATRN 3111-AT CLINICAL III	ATRN 3911-AT CLINICAL IV		ATRN 4001-AT COLLOQUIUM
ATRN 3913-THERAP EXERCISE	ATRN 3103-GEN MED ASSESS		(1 HR)
ATRN 3331-SPRT & EX PHARM	EXPH 2993-810 MECH & ANALYS		
NURS 4123-DATA ANALYSIS	CREATIVE ARTS		
EXPH 2503/2501 EX PHY & LAB	POLS 1433-AMER GOVT		
CHEM OR GEOS OR PHS (4)	(13 HRS)		
(16 HRS)			
<u>FALL IV</u>	<u>SPRING IV</u>		
ATRN 4801-AT CUN V	ATRN 4423-RESEARCH IN AT		
ATRN 4903-ADMIN OF AT	ATRN 4911-AT CUN VI CAPSTONE		

EXPY 3003-STRNTH & COND	CULT & GLOBAL ELECTIVE (SEE LIST)		
KNES 4033-SP & EX PSYC	INQ & CREAT ELECTIVE (SEE LIST)		
PHIL/LANG/CULTURE (SEE LIST)	HIST 1233-HIST SINCE 1865		
HIST 1133-HISTTO 1865	(13 HRS)		
(16 HRS)			



# Clinical Instruction Plan

Clinical instruction is provided through a series of clinical courses. Each clinical course is linked to a corresponding theoretical base course and laboratory. With this design the didactic component provides the theory to fulfill athletic training competencies while the lab portion offers formal instruction of the proficiencies and clinical skills within a structured clinical environment.

The following clinical courses make up the clinical progression:

ATRN 1211	Athletic Training Clinical I	(Fall semester, 1 <sup>st</sup> year in professional program)
ATRN 2901	Athletic Training Clinical II	(Spring semester, 1 <sup>st</sup> year in professional program)
ATRN 3111	Athletic Training Clinical III	(Fall semester, 2 <sup>nd</sup> year in professional program)
ATRN 3911	Athletic Training Clinical IV	(Spring semester, 2 <sup>nd</sup> yr in professional program)
ATRN 4801	Athletic Training Clinical V	(Fall semester, 3 <sup>rd</sup> yr in professional program)
ATRN 4911	AT Clinical VI/Capstone	(Spring semester, 3 <sup>rd</sup> yr in professional program)

Each semester athletic training students are assigned to an on-site or affiliated site Athletic Training Clinical Preceptor who is responsible for providing primary health care services to a select group of Midwestern State University, high school athletes, or clinic-based patient population. Outside of the classroom, each student works closely with his/her Preceptor to develop and refine his/her clinical skills. This is a valuable opportunity designed to develop the athletic training student's confidence through one-on-one instruction and evaluation. Students are formally evaluated on the acquisition and mastery of his/her competencies, proficiencies, and clinical skills twice per semester and once during the 28-hour clinical rotation.

Upon being accepted into the Professional Phase, each student must complete an average of 600 clinical hours each academic year (1800 Total) during their clinical rotations, to be eligible to sit for the Texas State Athletic Licensure Exam. The additional 28-hour rotation (1 per semester required associated with their Athletic Training Clinical class) can be counted toward the total required hours for the semester.

## **Field Experience**

Field experience is an experiential learning opportunity separate from the laboratory or classroom setting. This experience provides exposure to a variety of settings to practice their athletic training skills and develop decision making skills while under the direct supervision of a health care professional. During this experience, students may only practice the clinical skills in which they have received formal training. Direct supervision is required and ensures the safety of both the student and the patient.

Clinical/field rotations within the MSU Athletic Training Program are required of each student in the AT Program. It is required that students complete a rotation in each of the following categories prior to graduation:

Equipment Intensive

Lower Extremity Intensive

Upper Extremity Intensive

Opposite Gender

Special Populations (patients of different ages and backgrounds)

## **28-Hour Clinical Rotations**

28-hour clinical rotations are built in to each of the clinical courses. This is an additional learning experience in which students are able to work with diverse populations within various clinical settings. These 28-hour rotations give the opportunity to each student to demonstrate and model professionalism and clinical skills. The sequencing of the 28-hour rotations is to follow in subsequent semesters after the student has completed didactic and laboratory experiences. Each 28-hour clinical rotation is completed under the direct supervision of a healthcare professional (Preceptor). The following is a list of clinical laboratory/classes and the corresponding 28-hour rotation:

		28-hour rotations
ATRN 1211	Athletic Training Clinical I	(Taping & Palpations at high school)
ATRN 2901	Athletic Training Clinical II	(Sports medicine clinic/surgical observation)
ATRN 3111	Athletic Training Clinical III	(Therapeutic modalities)
ATRN 3911	Athletic Training Clinical IV	(Therapeutic exercise)
ATRN 4801	Athletic Training Clinical V	(General medical/physician office)
ATRN 4911	AT Clinical VI/Capstone	(Administration)

## **Documentation of Hours**

It is the student's responsibility to complete documentation of all clinical experiences each week. This documentation should include verification by their Clinical Preceptor. Student's maximum weekly hours is 20 hours per week. A student who reaches the required 20 hours during a week must get permission for additional hours if their weekly total will exceed 24 hours. Permission for additional hours maybe requested for students wishing to attend events that would cause their weekly clinical hours to exceed 24. This request should be presented to the Clinical Education Coordinator by Monday prior to the event.

### **Clinical Hours Policy and Procedures:**

As an athletic training student you are expected to participate in clinical rotations which provide you with clinical and field experiences in the profession of athletic training. As an athletic training student your participation is documented through your weekly hour's logs. Each clinical class has an hour's requirement attached to it. As an athletic training student you must complete this hours requirement. You need 1800 hours of clinical experience to sit for the Texas Athletic Training Licensure Exam

All missed hours from clinical rotations regardless of reason for absence must be made up. Your PRECEPTOR will determine the appropriate time, day, etc. for the makeup hours. Please be advised you should not plan on missing hours for your convenience, the makeup hours will not be scheduled around anything but documented classes.

Failure to make up absences will result in infraction(s), possible suspension or expulsion from the Athletic Training Program, or a failing grade in the assigned clinical class.

### **Dress Code**

Each Athletic Training Student should abide by the dress code of each facility while completing his/her clinical/field experience. The program will provide the student with a professional MSU AT Program t-shirt and photo ID badge. Students are to wear their program-issued identification badge during all on and off-campus clinical rotations. In some instances, the student may be required to purchase appropriate khakis or slacks to conform to the facility's dress code. This expense is the student's responsibility. When completing an assignment in the MSU athletic training room, each student should follow the AT Program's dress policy. If an off-campus facility does not have a dress code, the student should abide by the MSU dress code.

Clinical sites may have specific policies in place regarding tattoos and body piercings; it is the student's responsibility to follow these guidelines. Tattoos are to be completely covered (e.g., long sleeve shirts, long pants) when at a clinical rotation. Visible piercings are at the discretion of the clinical site.

### **Professional Conduct & Confidentiality**

While completing a clinical rotation/field experience, the athletic training student is expected to represent his/herself and MSU with upstanding professional conduct including actions, appearances, and attitudes. All information gained through clinical rotations/field experiences is strictly confidential and should not be shared. Students are required to maintain HIPAA policies and procedures at each clinical site.

### **Student Malpractice/Liability Insurance**

All students must purchase student malpractice/liability insurance prior to placement in a clinical setting. This policy is issued by Bill Beatty Insurance Company and underwritten by Chicago Insurance Company, Chicago, IL for a maximum of \$1,000,000 per incident and \$3,000,000 per year. Insurance is available through a group insurance policy issued to Midwestern State University. The annual premium for this policy will be determined by the University's insurance provider. To pay for liability insurance, students should visit the Athletic Training & Exercise Physiology homepage

(<http://www.mwsu.edu/academics/hs2/atep/index>) and select the 'Student Liability Insurance' link found on the left side of the page.

Students will not be placed in a clinical environment (including the MSU Athletic Training Room) until this policy has been purchased.

**Level Appropriate Information**

Athletic Training Students should not perform any skills within an athletic training setting prior to receiving formal instruction in those skills. This regulation is required for the protection of both the patient and the Athletic Training Student. This policy is in alignment with the CAATE Standards and Guidelines and shall be abided at all times.

The AT Program at MSU is organized into four specific phases that will allow the student to progress both clinically and didactically. The didactic information can be found on the athletic training website. Students in the program should be aware of their current status in the program and not perform duties outside their scope of knowledge.

# AT Program Faculty and Clinical Preceptors

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# Off-Campus Clinical Preceptors

TBA

## Faculty- Department of Athletic Training & Exercise Physiology (ATRN & Ex Phys)

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397 Concentration: Exercise Physiology

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## Attendance Requirements

### **Midwestern State University Attendance Policy**

Students are expected to attend all meetings of the classes in which they are enrolled. Although, in general, students are graded on intellectual effort and performance rather than attendance, absences may lower the student's grade where class attendance and class participation are deemed essential by the faculty member. In those classes where attendance is considered as part of the grade, the instructor should so inform students of the specifics in writing at the beginning of the semester in a syllabus or separate attendance policy statement. An instructor who has an attendance policy must keep records on a daily basis. The instructor must give the student a verbal or written warning prior to being dropped from the class. Instructor's records will stand as evidence of absences. A student with excessive absences may be dropped from a course by the instructor. Any individual faculty member or college has the authority to establish an attendance policy, providing the policy is in accordance with the General University Policies.

For additional information regarding authorized absences, procedures for authorized absences, and religious holy days, please consult the Student Handbook.

### **Athletic Training Program Attendance Policy**

All athletic training students are expected to perform academically to the best of their ability. This includes, but is not limited to, regular class attendance, active participation in class discussions, turning in all assignments on time, and taking exams as scheduled. If you know you will miss class, an assignment date, or exam due to your athletic training clinical assignment, please notify both your instructor and your Preceptor as early as possible.

The classroom experience is a valuable learning opportunity that provides the foundation for your growth as an athletic trainer. Therefore, all MSU AT Program classes have the following attendance policy...

Class attendance is *mandatory*. Students should understand that unexcused absences may have an adverse impact on their grade depending on the instructor's policy.

For information regarding instructor drop, please consult the Student Handbook.

### **Clinical Hours and Days Off Policy**

Student's clinical rotations are limited to twenty hours (20) per week as per the Midwestern State University AT Program guidelines and University/Federal work study guidelines. Clinical faculty and other preceptors/athletic trainers cannot require a student to stay and obtain additional clinical hours (in the athletic training clinical setting). Students are not required to spend additional hours at the clinical venue, but may volunteer by their own accord to log additional hours. It is the responsibility of both the clinical preceptor and student to monitor and review the number of (students) clinical hours at the clinical rotation site. As per our policy, students must have one day off from clinical rotations or contests (a minimum of one day off in every seven day period). It is the responsibility of the preceptor and student to monitor the hours a student spends at a clinical rotation.

In regards to the student who consistently goes above the twenty (20) clinical hours per week, it will be the responsibility of the AT clinical coordinator/program director to review students log hours and if necessary limit a student's clinical participation to the required twenty (20) hours. Students must be good time managers in order to balance their clinical rotation assignments, classroom lectures/labs and study time. In the event that inclement weather should postpone or cancel a practice or game, that will be considered a "day off" from the clinical rotation. It will be the student's responsibility to reschedule a clinical day in order to meet the required twenty (20) hours per week.

*(\* The policy above is separate from the Attendance Policy (absences related to illness, and family emergencies) in the AT Student Handbook and the Preceptor Notebook.)*

### **Inclement and Severe Weather Policy**

Students are not expected to travel to class or to clinical assignment when the University is officially closed, or in instances when roads or airports are closed due to poor weather conditions (ice, snow days).

Procedure:

1. All University closings are announced on local radio and television, MSU website, and MSU Alert apps.
2. Students who do not have access to local radio or TV are advised to visit the following website: <http://www.mwsu.edu>
3. Students who are unable to travel to class due to closed roads or hazardous driving conditions should contact the AT Program Director and their clinical preceptor.

### **Tornado Policy**

Students should keep their contact information, including home and cell phone number, updated with the AT Program Director by checking the information every semester.

When a “tornado watch” is issued by the National Weather Service, students should seek a designated safe shelter as soon as an alert is issued. This usually occurs minutes prior to impact. If the MSU campus is designated as a projected impact area, students should either seek shelter in designated buildings, or if off-campus, not return to MSU, or prepare to leave the area and seek safe shelter. IF you leave campus due to severe weather, travel home or out of town, students should contact the AT Program Director at the University to confirm that they are leaving the area, if possible.

After the severe weather alert is cancelled, campus students should return to campus when the news media, University phone apps, or web site states that the campus is open. For safety reasons, students assigned to on or off-campus clinical instructors should contact their respective clinical preceptor prior to returning to the clinical rotation site.

In extreme circumstances, if the assigned clinical site/clinical preceptor cannot continue with students or the AT Program Director, along with clinical coordinator, determine that the circumstances are such that students cannot continue at a clinical site (due to severe weather damage), the program director will make every effort to find another clinical preceptor with which the student can complete his/her experience. However, if another clinical setting/clinical preceptor cannot be found, the students may have to wait a semester to complete the clinical experience.

### **Dignified Lecture Series**

Each year, lectures are presented over topics that relate to athletic training and other allied health care professions. Every student in the AT Program is required to attend these lectures. The following policy is in place:

- **Professional Students:** Attendance at all lectures of the Allied Health Dignified Lecture series is mandatory. Students who have conflicts with class schedules or clinical/field experience rotations may be excused from the presentation but must watch a recorded video of the presentation within the following week. Students are expected to dress appropriately for each lecture.



### **Clinical/Field Experience**

The clinical/field experience is an opportunity to develop clinical skills and proficiencies necessary to be successful as an athletic trainer. These clinical experiences are mandatory. Students are required to complete clinical rotations as assigned by the clinical coordinator each semester.

Students are expected to follow the policies and procedures established by the clinical facility to which they are assigned. This includes behavior that is in accordance with the NATA Code of Ethics. Special emphasis is placed upon timely arrival, appropriate dress, and HIPAA confidentiality.

### **Game Day Exam**

Each semester all students in the professional phase of the Athletic Training Program must take and pass a “Game Day” exam with an 80% or better. The fall semester Game Day exams will be part of the summer colloquium classes. The Spring Game Day exams will begin during the first two weeks of the spring semester. The game day exams serve as a review and learning over time assessment of the previous spring’s athletic training course work and proficiencies. All students must make a “80%” or better on the exam. If a student does not pass the exam, they will be required to complete remediation study hall during. If a student does not achieve an 80% on a second attempt that score will be figured into their grade. The student will be required to participate in additional remedial activities. These activities include material specific review, material specific projects and additional testing. These activities will be determined by the program director and will be based on specific material shortcomings of the student. **These activities may include repeating of previously attempted ATRN coursework.** The exam will be given on D2L.

# MSU Athletic Training Program

## Drug Testing and Criminal Background Check Policy

MSU Athletic Training Program students will be engaging in clinical education, working with various populations of patients/clients. Consistent with protocols of healthcare facilities, MSU Athletic Training Program students will undergo both a drug test and a criminal background check administered by CastleBranch.com prior to the beginning of clinical education. The cost of both the drug test and criminal background check will be the responsibility of the student. For more information regarding CastleBranch, INC. please visit the following link: [www.castlebranch.com](http://www.castlebranch.com).

After the initial drug test and criminal background check has been completed, a student may be required to obtain another drug test or criminal background check if the MSU Athletic Training Program has reasonable cause to pursue such a cause.

The procedures for students who fail the initial drug test:

1. Removed from clinical education and required to submit a second drug-test at the student's expense within 24 hours of the MSU Athletic Training Program Director being notified of the results.
2. If the results of the second test are normal, the student will be immediately reinstated.
3. If the results of the second test are abnormal, the student will be suspended from clinical education and required to attend mandatory drug and/or alcohol counseling.
4. The student may be readmitted to the MSU Athletic Training Program only after proof that he/she has attended mandatory counseling on a consistent basis and has submitted the results of a "normal" third drug test taken at the student's expense.
5. If a student fails the third drug test, he or she will be immediately dismissed from the MSU Athletic Training Program.

Students who are concerned about valid medications producing a positive drug test are recommended to bring those medications to the testing site.

In accordance with the Board of Certification for Athletic Training Code of Professional Responsibility (1.3), the MSU Athletic Training Program has a responsibility to "take appropriate action to protect patients from Athletic Trainers or other healthcare providers or Athletic Training students who are incompetent, impaired, or engaged in illegal or unethical practice." Additionally, the Texas Advisory Board of Athletic Training (871.13 section E) states that "a licensee shall not abuse alcohol or drugs in any manner which detrimentally affects the provision of athletic training care."

For students seeking drug and/or alcohol counseling, please access the following link:

<http://www.mwsu.edu/student-life/counseling/index>

# MSU Athletic Training Program

## Alcohol and Drug Policy

(Found in 2015-2016 Midwestern State University Student Handbook, pages 99-105)

To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of Midwestern State are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as a part of any university-sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on University property or at University-sponsored activities.

The university affirms that illegal drug use is unlawful and harmful. The use of illegal drugs and alcohol abuse by students and employees could result in cognitive deficits, loss of productivity and other health risks. These risks include an increased risk of accidents which may result in death or permanent injury. Free, confidential counseling for alcohol and other drug abuse issues is available to students and employees through Midwestern State University Counseling Center and Vinson Health Center. Other referral resources may include assessment, individual counseling, educational programs, materials, and referral and case management through community agencies, all which might include a fee.

Student exhibiting signs of excessive alcohol consumption will, at a Midwestern State University Campus Police Officer's discretion, be transported via Emergency Medical Services (EMS) at the student's expense for medical attention. Refusal to cooperate with Campus Police and/or EMS personnel may result in the student's emergency contact being notified and having to make alternative arrangements for temporary housing, arrest in order to ensure the student's health and safety are not endangered, and/or a conduct charge for failure to comply with the directives of university officers during the performance of their duties.

### A. Policy on Parental Notification

Midwestern State University is concerned about students who improperly use alcohol and other drugs and the effects such use may have on their health, academic success, interpersonal relationships and, ultimately, their future.

The Midwestern State University alcohol policy expressly forbids possession and/or consumption of alcohol by students, employees or guests who are under the minimum legal drinking age of 21 years. Possession of drug paraphernalia and the use, manufacture, sale, or distribution of illegal drugs, whether on or off campus, by any student is prohibited. In accordance with the Family Educational Rights and Privacy Act (FERPA), the Director of Student Conduct (or designee) reserves the right to notify the parents/guardians of students under 21 years of age, and

the parents/guardians of dependent students, regardless of age, of any incident in which the student is found responsible for violating the Midwestern State University alcohol and drug policy.

## B. Alcohol Policy

Alcoholic beverages are not allowed on campus except under the following conditions:

1. In private residences in Bridwell Courts, Sunwatcher Village, and Sundance Court. Consumption is limited to areas inside the residences. (Those residing in university housing should consult the current addition of the *University Housing and Residence Life Handbook* for specific regulations regarding the use of alcoholic beverages in university housing.)
2. During social functions hosted by the President or the President's spouse.
3. During social functions registered and approved through the Clark Student Center office. a. How to Register

Persons seeking permission to bring alcohol on campus must file an application in writing to the Clark Student Center office at least ten (10) days prior to the event. b.

### Criteria for approval

Approval will be based upon the following criteria: organization planning, frequency of the event, groups served by the activity, activity focus, and the use and distribution of alcohol.

### *Guidelines for the Use of Alcohol*

1. State Law regarding the use of alcoholic beverages must be observed. Violations of State law include the following:
  - a. Consumption of alcohol by an under-aged drinker.
  - b. Distribution of alcoholic beverages free of charge at an event in which a cover charge has been assessed.
  - c. Public intoxication.
  - d. Consumption of alcoholic beverages in a public place on Sunday between the hours of 2:15 a.m. and 12:00 noon and Monday through Saturday between the hours of 2:15 a.m. and 7:00 a.m.
2. Beverages at approved student organization events must be distributed by a TABC licensed third party vendor. A copy of the vendor's current license must be on-file with the Clark Student Center office prior to event approval.
3. Open containers of alcohol are not allowed in public areas of the campus, including the parking lots, walking path, and all other open-air spaces on the campus.
4. Selling, distributing, possessing, or consuming alcohol or alcoholic beverages at Midwestern State University athletic events held on property owned or leased by Midwestern State University is prohibited, whether the events are sponsored by Midwestern State or another educational institution or an organization or association outside the university.
5. Inappropriate and imprudent behavior related to the use of alcohol will result in disciplinary action.

6. Officers and advisors/sponsors of university organizations shall be held responsible for (1) possessing full knowledge of university policies related to the use of alcohol on campus and (2) ensuring that university policies are followed.

### *Code of Conduct Guidelines*

Students who are 21 years of age or older are permitted to possess and consume alcohol in designated university housing rooms. Students who are of legal drinking age may not share or provide alcohol to any students, employees or guests who are under 21 years of age. Those under the minimum legal drinking age of 21 years are not permitted to possess or consume alcohol anywhere on university property or at university-sponsored events. Drinking games, and simulated drinking games (e.g., water pong) are prohibited on campus.

### *Examples of Violations of the University Alcohol Policy*

- Purchasing alcohol by a person under the age of 21.
- Selling or providing alcohol to a person under the age of 21.
- Possessing either full or empty alcohol containers by a person under the age of 21.
- Consuming or appearing to have consumed alcohol by a person under the age of 21.
- Showing physical or mental impairment following or resulting from alcohol use.
- Possessing empty alcohol containers for decorative purpose.
- Using or possessing common sources of alcohol including, but not limited to, kegs, party balls, wine boxes, etc.
- Participating in or being present during the occurrence of any drinking game.
- Possessing an open container of alcohol in a common area including, but not limited to bathrooms, hallways, lounges, elevators, lobbies, or outdoor spaces.

“Failure to comply with the directives of University officials or law enforcement officers during the performance of their duties and/or failure to identify oneself to these persons when requested to do so” is considered unacceptable behavior for a Midwestern State student and a violation of the Midwestern State University *Student Code of Conduct*, which may result in conduct sanctions. An example of such inappropriate behavior includes refusing to submit to a breath test when requested by a police officer, whether on or off-campus.

A partial list of Midwestern State University alcohol policy violations and their subsequent sanctions is listed below.

#### a) *Minor in Possession/Consumption of Alcohol or Housing Alcohol Policy Violations:*

1. First Offense – Possible sanctions include, but are not limited to:
  - Participation in an alcohol education activity and/or a Minor in Possession course, at the student’s expense as determined by the Director of Student
  - Conduct (or designee);
  - Authorship of a research/reflection essay;

- Fine of \$50;
  - Notification of parents/guardians of students under the minimum legal drinking age of 21 years; and/or
  - Other sanctions as determined by the Director of Student Conduct (or designee).
2. Second Offense – Possible sanctions include, but are not limited to:
- Mandated substance abuse assessment by an approved agency and required compliance with the assessing counselor’s evaluation;
  - Observation of one or more sessions of the County Misdemeanor or Felony Drug Court as determined by the Director of Student Conduct (or designee);
  - Authorship of a research/reflection essay;
  - Fine of \$100;
  - Notification of parents/guardians of students under the minimum legal drinking age of 21 years; and/or
  - Other sanctions as determined by the Director of Student Conduct (or designee).
3. Third and Subsequent Offenses – Possible sanctions include, but are not limited to:
- Suspension or expulsion from university housing and/or the university;
  - Notification of parents/guardians of students under the minimum legal drinking age of 21 years; and/or
  - Other sanctions as determined by the Director of Student Conduct (or designee).
- b) *Purchasing, Selling, or Providing Alcohol to Minors:*
1. First Offense – Possible sanctions include, but are not limited to:
- Participation in an alcohol education activity at the student’s expense and as determined by the Director of Student Conduct (or designee);
  - Mandated substance abuse assessment by an approved agency and required compliance with the assessing counselor’s evaluation;
  - Observation of one or more sessions of the County Misdemeanor or Felony Drug Court as determined by the Director of Student Conduct (or designee);
  - Authorship of a research/reflection essay;
  - Fine of \$100;
  - Notification of parents/guardians of students under the minimum legal drinking age of 21 years;
  - Eligibility restrictions;
  - Suspension from university housing and/or the university;
  - Community service hours to be performed at a specific location as determined by the Director of Student Conduct (or designee); and/or
  - Other sanctions as determined by the Director of Student Conduct (or designee).
2. Second and Subsequent Offenses – Possible sanctions include, but are not limited to:
- Expulsion from the university;
  - Notification of law enforcement authorities;
  - Fine of \$200;
  - Notification of parents/guardians of students under the minimum legal drinking age of 21 years; and/or

- Other sanctions as determined by the Director of Student Conduct (or designee).

c) *Driving Under the Influence/Driving While Intoxicated*: Midwestern State University is concerned about students who violate state and local laws regarding consumption of alcohol and the operation of motor vehicles. In accordance with state law, the university abides by the legal *definition of intoxicated* as “not having the normal use of mental or physical faculties by reason of introduction of alcohol, a controlled substance, a drug, a dangerous drug, a combination of two or more of those substances, or any other substance into to the body” or 0.08 Breath or Blood Alcohol Concentration. In addition, students under the legal minimum drinking age of 21 years who are found to have any detectable amount of alcohol in their systems will be considered driving under the influence of alcohol and subject to penalties under that offense.

1. First Offense – Possible sanctions include, but are not limited to:

- Loss of driving and/or parking privileges on campus for a specified period of time;
- Participation in an alcohol education activity and/or a Minor in Possession course, at the student’s expense and as determined by the Director of Student Conduct (designee);
- Observation of one or more sessions in the County Misdemeanor or Felony Drug Court as determined by the Director of Student Conduct (or designee);
- Community services hours to be performed at a specific location as determined by the Director of Student Conduct (or designee);
- Authorship of a research/reflection essay;
- Fine of \$100;
- Notification of parents/guardians of students under the minimum legal drinking age of 21 years;
- Eligibility restrictions; and/or
- Other sanctions as determined by the Director of Student Conduct or designee).

2. Second and Subsequent Offenses – Possible sanctions include, but are not limited to:

- Suspension or expulsion from the university;
- Notification of law enforcement authorities;
- Fine of \$200;
- Notification of parents/guardians of students under the minimum legal drinking age of 21 years; and/or
- Other sanctions as determined by the Director of Student Conduct (or designee).

### C. Illegal Drug Policy

The following sections describe MSU’s policy regarding the sale, manufacture, distribution, possession and use of illegal drugs on or off university property or at university-sponsored events in accordance with federal, state, and local laws. Examples of violations include:

- Misusing over-the-counter drugs.
- Misusing or sharing prescription drugs.
- Possessing, using, being under the influence of, distributing, or manufacturing any or of illegal drug.



- Possessing paraphernalia (i.e., rolling papers, pipes, bong, etc.) for intended or implied use of any form of illegal drug.
- Possessing paraphernalia that contains or appears to contain illegal drug residue.
- Purchasing or passing illegal drugs from one person to another.
- Using mail services to purchase, pass, or distribute illegal drugs.

This policy provides flexibility for the university in addressing drug-related offenses which occur on or off-campus. Moreover, it permits the university to address its fundamental mission of holistic education and the development of human potential. While recognizing that there is a need to address violations related to the use or possession of controlled substances, the university must address the education and well-being of all its students and employees. In addition to university imposed sanctions, students and employees are subject to all legal sanctions under federal, state and local law for any offenses involving illegal drugs on university property or at university activities.

### *Safe Harbor*

The university has a Safe Harbor rule for students. The university believes that students who have a drug and/or addiction problem deserve help. If any Midwestern State University student brings their own use, addiction or dependency to the attention of university officials outside the threat of drug tests or conduct sanctions and seeks assistance, a conduct complaint will not be pursued. A written action plan may be used to track cooperation with the Safe Harbor program by the student. Failure to follow the action plan will nullify the Safe Harbor protection and campus processes will be initiated.

### *Variations of the University Illegal Drug Policy*

A partial list of Midwestern State University drug policy violations and their subsequent sanctions is listed below.

#### a) *Manufacture, Sale or Distribution of Illegal Drugs:*

1. First Offense – Possible sanctions include, but are not limited to:

- Expulsion from housing or the university;
- Notification of parents/guardians of students under 21 years of age and older dependent students;
- Fine of \$200;
- Notification of law enforcement authorities; and/or
- Other sanctions as determined by the Director of Student Conduct (or designee).

#### b) *For the Possession or Use of Drug Paraphernalia, Synthetic Substances and/or Illegal Drugs:*

Drug paraphernalia (e.g., bong, pipes), illegal drugs, and synthetic substances (e.g., K2, Spice) whose common purpose is to replicate the effects of illegal substances are prohibited on campus.

1. First Offense – Possible sanctions include, but are not limited to:

- Immediate removal from university housing;

- Suspension from the university for a period of not less than the remainder of the semester in which the infraction occurred;
  - Participation in a drug education activity, at the student's expense and as determined by the Director of Student Conduct (or designee);
  - Fine of \$100;
  - Mandated substance abuse assessment by an approved agency and required compliance with the assessing counselor's evaluation;
  - Observation of one or more sessions of the County Misdemeanor or Felony Drug Court as determined by the Director of Student Conduct (or designee);
  - Authorship of a research/reflection essay;
  - Notification of parents/guardians of students under 21 years of age and older dependent students;
  - Notification of law enforcement authorities; and/or
  - Other sanctions as determined by the Director of Student Conduct (or designee).
2. Second Offense – Possible sanctions include, but are not limited to:
- Expulsion from the university;
  - Notification of parents/guardians of students under 21 years of age and older dependent students;
  - Fine of \$200;
  - Notification of law enforcement authorities; and/or
  - Other sanctions as determined by the Director of Student Conduct (or designee).

# MSU Athletic Training Program Infraction Policy

As an athletic training student it is extremely important that your behavior positively reflects the University and the AT program. This includes your behavior on campus, school sponsored events and at your clinical experiences. All university students must abide by the Student Code of Conduct outlined in the published (university) Student Handbook. In addition, the athletic training student must abide by the policies and procedures as documented in the "Athletic Training Student Handbook." Violations of these policies and procedures will result in the implementation of this "Infraction Policy."

The Infraction Policy is based upon the following point system:

Mild = 1 point   Moderate = 2 points   Moderate + = 3 points   Severe = 4 points

An athletic training student who accrues a total of four (4) points during a clinical experience (ATRN – 1211, 2901, 3111, 3911, 4801, 4911) or semester will be put on program probation, dismissed from their clinical experience, receive a failing grade of F for the clinical experience, and not be able to continue clinical experiences until the grade of F for the course is repeated the following year. An athletic training student who accrues a total of six (6) points during the academic year will be dismissed from their clinical experience, receive an F for the class, and be suspended from the athletic training program. In order to continue in the athletic training program the athletic training student must reapply during the next admission period and be held accountable to the program admission standards in place at that time. Upon readmission the student must first retake the clinical course that they received a failing grade of F in. While on probation or suspension the athletic training student will not be able to count clinical hours or check-off on proficiencies. The athletic training rooms and affiliated sites will be off limits, and travel with athletic teams will not be offered.

Upon accrual of eight (8) points as an athletic training student within the athletic training program at the Midwestern State University the athletic training student will be permanently dismissed from the athletic training program.

Upon accruing an infraction the athletic training student will be notified by e-mail and in writing within 72 hours of when the situation occurred. The athletic training student is then responsible for scheduling a meeting with the preceptor who wrote the infraction. A student will also meet with the Athletic Training Clinical Coordinator if they receive a moderate infraction. A student will also meet with the Athletic Training Program Director if they receive a severe infraction, a second infraction in a semester, or if their infraction total reaches three (3). These meetings must take place within one week from the date of the infraction. A student's failure to respond or schedule a meeting(s) will cause the infraction to automatically bump to the next level. The original infraction notice and all correspondence will be kept in the student's athletic training portfolio.

## Infractions

<b>Infraction</b>	<b>Consequence</b>
Report late for clinical assignment or meeting (without calling or without approval)	
Less than 15 minutes	Mild
More than 15 minutes	Moderate
Report for a clinical assignment dressed in inappropriate attire or unprofessional appearance	Mild
Repeated violation of above	Moderate
Missing a required meeting (without prior approval)	Moderate +
Failure to report for clinical assignment, event, hosting (without calling, or without approval)	Moderate +
Failure to makeup clinical absences (Note: <b>ALL CLINICAL ABSENCES MUST BE MADE UP WHETHER APPROVED OR NON-APPROVED</b> ).	Moderate
Inappropriate behavior during clinical assignment	Mild
Complaints from coach or administrator	Mild or Moderate depending on situation
Talking back to a preceptor, coach , or administrator	Mild or Moderate depending on situation
Gambling or other violations of policies as stated in the Athletic Training Student Handbook	Depends on situation
Convicted of MIP, MUI	Moderate
Convicted of DUI, or use of illicit drugs	Severe
Drinking or other inappropriate behavior on school sponsored road trips, violation of team rule	Severe
Reporting to ANY school sponsored event or Athletic Training function under the influence of drugs or alcohol	Severe
Conviction of a misdemeanor	Severe
Violation of Academic Dishonesty	Severe
Violation of Athletic Training Student Behavior Policy	Moderate-Severe

# Evaluation Procedures

Athletic Training Students will be given two overall evaluations of their performance and professionalism within each field experience. One evaluation will be given at mid-term and the other at the end of the semester. These evaluations are completed by the student's Preceptor and are discussed in one-on-one meetings. These evaluations are kept in the Athletic Training Student's permanent file.

Athletic Training Students will evaluate their Preceptor at the end of each semester. These evaluations are kept confidential. Preceptors will not see the evaluation forms but will instead receive a summary of results from all students. This format gives the students the opportunity to provide feedback without fear or recourse. We ask that students are as honest as possible when completing evaluations so that these evaluations can be used in a productive manner to better the education and learning environment of our students.

Athletic Training Students will be given one overall evaluation of the performance and professionalism associated with their 28-hour field experience. This evaluation is completed by the student's Preceptor and is discussed on the last day of his/her rotation. This evaluation is kept in the Athletic Training Student's permanent file.

Athletic Training Students will evaluate their Preceptor at the end of their 28-hour field experience. Preceptors will not see the evaluation forms, but will instead receive a summary of results from all students. This format gives the students the opportunity to provide feedback without fear or recourse. We ask that students are as honest as possible when completing evaluations so that these evaluations can be used in a productive manner to better the education and learning environment of our students.

# Communicable Disease Policy

In an effort to prevent the spread of communicable diseases, it is the policy of the MSU AT Program that:

1. Handwashing- Students must cleanse hands after every change of gloves. You may cleanse with antibacterial gel as long as hands are not contaminated with body products (sweat not included). If hands are contaminated, wash with soap and water.
2. Athletic Training Students with a contagious or potentially contagious disease or have evidence of a fever, should contact an athletic training staff member as soon as possible to determine if he/she should seek further care from the Vinson Health Center, family physician, or urgent care facility.
3. Students who are determined to be ill or be contagion by the appropriate medical personnel are relieved of clinical responsibilities and contact with patients until they secure a medical release by the attending medical personnel.
4. Wound Care-Cover all open wounds and cuts before providing direct patient services.

5. Use proper infectious control techniques such as secretion and cough management, frequent hand washing, and other prevention techniques.
6. Notify the AT Program Clinical Education Coordinator immediately concerning a student who has or suspects he/she may have any medical conditions that may impact the safety of the student or patient.

## Student Health Services

The Vinson Health Center is the student health center for Midwestern State University. It is the philosophy of the Vinson Health Center to place a special emphasis on preventative medicine so that students are able to focus on the university curriculum and campus life. In keeping with that philosophy, Vinson offers a variety of programs and services focusing on health promotion, education, and maintenance to ensure that each student maintains optimal health. However, if situations of injury or illness were to arise, Vinson also offers acute medical services to meet those needs as well. Sometimes, there are services needed outside the scope of care of Vinson's staff. In those cases, a referral to the appropriate practitioner is made. All services provided by Vinson Health Center are exclusively for MSU students. All students enrolled in the current semester are eligible for services.

### STAFF

Dr. Keith Williamson, M.D. University Physician  
Director of Vinson Student Health Center - TBA

### LOCATION

The Vinson Health Center is located on the corner of Louis J. Rodriguez Dr and Midwestern Parkway. The main entrance is located facing Midwestern Parkway.

### TELEPHONE

(940) 397-4231 (appointments)

(940) 397-4504 (fax)

### HOURS OF OPERATION

Health services are only available when classes are in session. During the academic year, patients can be seen by appointment only:

Fall & Spring	8:15 am to 11:00 am 1:15 pm to 4:00 pm
Summer I & II	8:15 am to 12:30 pm

After hours, if a student has an urgent health care need that is not an emergency, they should contact their primary care provider or utilize the MSU referral system. Students should contact the campus police or a resident hall advisor to obtain a referral to be seen at Kell West Regional Hospital Emergency Room. Students are responsible for charges incurred. Students will not be required to pay at the time of the visit, but will receive a bill from the Vinson Health Center for charges.

#### EVENT OF AN EMERGENCY

Call 9-911 from any campus phone. You should also contact campus police at X4239 and the health center at X4231. Any campus emergency should be sent directly to the hospital of the student's choice by ambulance. Any hospital charges incurred will be the responsibility of the student. The Vinson Health Center will assist students with the ambulance charges incurred if the ambulance is called to the MSU campus to transport a student. The student should contact the Vinson Health Center for information concerning the process for reimbursement.

#### PRESCRIPTIONS

Prescriptions written at Vinson Student Health Center can be filled at any pharmacy in the State of Texas. Midwestern State University has a contractual agreement with Trott's Call Field Drug Store to provide prescription medications at a discounted rate for enrolled MSU students. Students may receive this discount by showing their validated MSU student ID at the time of purchase.

#### STUDENT INSURANCE

Midwestern State University offers an optional student insurance plan which is tailor-made to meet the needs of students. This major medical plan covers a participant on campus, during vacation, and at home for a 12-month period. Application forms and information pertaining to the plan can be found on-line and at the Vinson Student Health Center. Application forms and information pertaining to international students are available on-line and at the office for International Student Services. All international students are required to provide proof of insurance (including repatriation) or equal coverage (including repatriation) to the designated university official.

# Health and Safety-Therapeutic Modalities Policy

This policy covers therapeutic modalities such as electric-muscle stimulators, Laser, UV-rays treatment, ultrasound treatment, TENS treatments or other related therapeutic modalities (cryotherapy, thermotherapy or hydrotherapy) and their operation in the Athletic Training Clinic.

MSU athletic training students should not allow patients administer self-treatments or applying the modalities. All treatments need to be supervised by Licensed Healthcare Professionals –Licensed Athletic Trainers and Athletic Training Students may apply and administer therapeutic modalities while being supervised or under the supervision of a Licensed Athletic Trainer.

It is important that all manufacturer’s recommendations for operation must be followed at all times therapeutic modalities are applied to patients.

## Student Grievance

It is the responsibility and the prerogative of every faculty member to determine grades in those courses which he or she is assigned. Except in accordance with stated university policies, no other individuals or groups can make these decisions.

The only two bases on which a student can legitimately appeal a course grade and/or suspension from an academic program are:

1. The student has not been evaluated according to the same criteria as his/her classmates  
OR
2. An error has been made in grading and/or posting

Please refer to the MSU Undergraduate Catalog for further details of the appeal of a course grade.

[http://catalog.mwsu.edu/content.php?catoid=7&navoid=228#Appeal of Course Grade](http://catalog.mwsu.edu/content.php?catoid=7&navoid=228#Appeal_of_Course_Grade)

It is the student’s obligation to attempt to settle all grievances not concerning grades on an individual basis. If this attempt is unsatisfactory, the student should express all complaints to the Clinical Education Coordinator. If the grievance is concerning the Clinical Education Coordinator, those complaints should be addressed to the AT Program Director. If the grievance cannot be settled on the AT Program faculty level, an appeal is expressed to the Department Chair of ATRN & Ex Phys, the Dean of the College of Health Sciences and Human Services, and the Provost. If the grievance remains unresolved the students may make a final appeal to the University Wide Committee. All appeals to the Dean, Provost, or University Committee should be submitted in writing. A student must exhaust all efforts before proceeding to the next channel of appeal.



# Financial Responsibilities and Student Work Policy

Financing the Bachelor of Science in Athletic Training is the responsibility of the student. Application for financial aid is available through the Financial Aid Office located in Hardin South, Room 102, or call (940) 397-4214. In addition to tuition and fees of the university, additional fees are the responsibility of the student. These include, but are not limited to, annual liability insurance, uniforms and all other equipment necessary for clinical experience, immunizations and screenings, transportation and meal costs associated with off-campus clinical experience, and professional memberships.

The Athletic Training Program at Midwestern State University does not offer student employment opportunities. All clinical opportunities are educational experiences.

Students may participate in outside activities, including employment opportunities; however, all activities should be cleared with the Clinical Education Coordinator and Preceptor well ahead of time if the activity could interfere with clinical assignments.

## Athletic Training Club

Sharing the Profession of Athletic Training (SPAT) is a student organization founded to be a voice for the Athletic Training Students in both the professional and pre-professional programs. The organization is open for membership to any MSU student. While membership is not required of athletic training students, it is **STRONGLY RECOMMENDED** to aid in the development of educational, social, and leadership skills that are necessary to be successful in the field of athletic training.

# **Appendix A**

**Forms for the Pre-Professional Athletic Training  
Student**



**Athletic Training Program**  
*Pre-Professional Phase*  
**Clinical Observation Hour Log**

Name: \_\_\_\_\_

Semester/Year: \_\_\_\_\_

Week: \_\_\_/\_\_\_/\_\_\_ - \_\_\_/\_\_\_/\_\_\_

Day/Date	Nature of Observation	In/Out	Daily Total	Preceptor's Initials
Monday		/		
Tuesday		/		
Wednesday		/		
Thursday		/		
Friday		/		
Saturday		/		
Sunday		/		

**Weekly Total** \_\_\_\_\_

I certify that the above record of clinical observation hours is correct and accurate.

\_\_\_\_\_  
 Student's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Preceptor Signature

\_\_\_\_\_  
 Date

# **Appendix B**

## **Forms for the Professional Athletic Training Student**



**Athletic Training Program**  
*Professional Phase*  
**Clinical Experience Hour Log**

Name: \_\_\_\_\_

Semester/Year: \_\_\_\_\_

Rotation: \_\_\_\_\_

Preceptor: \_\_\_\_\_

**\*\*Please be sure to enter dates!\*\***

Day/Date	Nature of Observation	In/Out	Daily Total	Preceptor's Initials
Monday /		/		
Tuesday /		/		
Wednesday /		/		
Thursday /		/		
Friday /		/		
Saturday /		/		
Sunday /		/		

**Weekly Total** \_\_\_\_\_

I certify that the above record of clinical observation hours is correct and accurate.

\_\_\_\_\_  
 Student's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Preceptor Signature

\_\_\_\_\_  
 Date



# Midwestern State University Athletic Training

## Level 2 Clinical Student Evaluation

Name \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Rotation/ Sport/Preceptor \_\_\_\_\_

**Rating Scale:**

3= Exceeds expectations

2= Demonstrates Proficiency/ Appropriate

1= Needs Improvement/ Correction

0= Unacceptable

NA= Not Applicable in this Rotation

Rapport with Preceptors	3	2	1	0	NA
Rapport with fellow athletic training students	3	2	1	0	NA
Rapport with Athletes/Patients	3	2	1	0	NA
Rapport with Team Physician/ Allied Health Personal	3	2	1	0	NA
Confidence/ Self Image	3	2	1	0	NA
Attitude	3	2	1	0	NA
Leadership	3	2	1	0	NA
Initiative	3	2	1	0	NA
Dependability	3	2	1	0	NA
Appearance	3	2	1	0	NA
Professional Demeanor	3	2	1	0	NA
First Aid & Immediate Care Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Taping and Wrapping Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Injury and Illness Evaluation Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Modality Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Administrative Skills * Appropriate with level in the AT Program	3	2	1	0	NA
Problem Solving Approach * Appropriate with level in the AT Program	3	2	1	0	NA
Overall Ability * Appropriate with level in the AT Program	3	2	1	0	NA
Demonstrated Professional Interest	3	2	1	0	NA
Total Each Column					

Total Points This Rotation:	
Percent Score: (total points earned/ 57-NA sections)	%

Strengths: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Areas for Improvement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date \_\_\_\_\_

***The student's signature above acknowledges that the clinical instructor has discussed the clinical experience and this evaluation.***

Preceptor Signature: \_\_\_\_\_ Date \_\_\_\_\_



# Midwestern State University Athletic Training Level 3 Clinical Student Evaluation

Name \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Rotation/ Sport/Preceptor \_\_\_\_\_

**Rating Scale:**

3= Exceeds expectations

0= Unacceptable

2= Demonstrates Proficiency/ Appropriate

NA= Not Applicable in this Rotation

1= Needs Improvement/ Correction

Rapport with Preceptors	3	2	1	0	NA
Rapport with fellow athletic training students	3	2	1	0	NA
Rapport with Athletes/Patients	3	2	1	0	NA
Rapport with Team Physician/ Allied Health Personal	3	2	1	0	NA
Confidence/ Self Image	3	2	1	0	NA
Attitude	3	2	1	0	NA
Leadership	3	2	1	0	NA
Initiative	3	2	1	0	NA
Dependability	3	2	1	0	NA
Appearance	3	2	1	0	NA
Professional Demeanor	3	2	1	0	NA
First Aid & Immediate Care Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Taping and Wrapping Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Injury and Illness Evaluation Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Modality Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Rehabilitation Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Administrative Skills * Appropriate with level in the AT Program	3	2	1	0	NA
Problem Solving Approach * Appropriate with level in the AT Program	3	2	1	0	NA
Overall Ability * Appropriate with level in the AT Program	3	2	1	0	NA
Demonstrated Professional Interest	3	2	1	0	NA
Total Each Column					

Total Points This Rotation:	
Percent Score: (total points earned/ 60-NA sections)	%

Strengths: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Areas for Improvement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date \_\_\_\_\_

***The student's signature above acknowledges that the clinical instructor has discussed the clinical experience and this evaluation.***

Preceptor Signature: \_\_\_\_\_ Date \_\_\_\_\_

# Midwestern State University Athletic Training

## Level 4 Clinical Student Evaluation

Name \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Rotation/ Sport/Preceptor \_\_\_\_\_

### **Rating Scale:**

3= Exceeds expectations

0= Unacceptable

2= Demonstrates Proficiency/ Appropriate

NA= Not Applicable in this Rotation

1= Needs Improvement/ Correction

Rapport with Preceptors	3	2	1	0	NA
Rapport with fellow athletic training students	3	2	1	0	NA
Rapport with Athletes/Patients	3	2	1	0	NA
Rapport with Team Physician/ Allied Health Personal	3	2	1	0	NA
Confidence/ Self Image	3	2	1	0	NA
Attitude	3	2	1	0	NA
Leadership	3	2	1	0	NA
Initiative	3	2	1	0	NA
Dependability	3	2	1	0	NA
Appearance	3	2	1	0	NA
Professional Demeanor	3	2	1	0	NA
First Aid & Immediate Care Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Taping and Wrapping Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Injury and Illness Evaluation Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Modality Skills & Knowledge * Appropriate with level in the AT Program	3	2	1	0	NA
Rehabilitation Skills & Knowledge * Appropriate with level in the AT Program					
Administrative Skills * Appropriate with level in the AT Program	3	2	1	0	NA
Problem Solving Approach * Appropriate with level in the AT Program	3	2	1	0	NA
Overall Ability * Appropriate with level in the AT Program	3	2	1	0	NA
Demonstrated Professional Interest	3	2	1	0	NA
Total Each Column					

Total Points This Rotation:	
Percent Score: (total points earned/ 60-NA sections)	%

Strengths: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Areas for Improvement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

---

Student's Signature: \_\_\_\_\_ Date \_\_\_\_\_

***The student's signature above acknowledges that the clinical instructor has discussed the clinical experience and this evaluation.***

Preceptor Signature: \_\_\_\_\_ Date \_\_\_\_\_



# Athletic Training Program

## Clinical Site Evaluation©

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Preceptor: \_\_\_\_\_ Clinical Site: \_\_\_\_\_

Sport Assignment: \_\_\_\_\_ Date of Rotation: \_\_\_\_\_

Please circle the number corresponding with your feelings, beliefs, and behaviors about your clinical site.  
Please circle the number that best applies to the statement.

### KEY

1=Seldom	2=Occasionally	3=Fairly Often	4=Almost Always	5=Always
----------	----------------	----------------	-----------------	----------

1. The clinical site provided me with a stimulating learning environment.	1	2	3	4	5
2. The supplies and equipment at the Clinical Site were adequate to meet the demands and expectations placed upon me.	1	2	3	4	5
3. The Clinical Site provided me with challenges in which I could utilize my skills.	1	2	3	4	5
4. The experiences I encountered during my clinical practicum reinforced the information and skills I learned in my coursework.	1	2	3	4	5
5. The protocols and procedures of the clinical site were explained to me adequately and in sufficient time to implement them effectively.	1	2	3	4	5
6. Proper OSHA guidelines in the management of blood, bodily fluids, and medical waste were used at my clinical site.	1	2	3	4	5
7. Prescribed guidelines of the governing body for athletics (NCAA, PIAA) in regards to the care and treatment of athletes were used at my clinical site.	1	2	3	4	5
8. The Department of Athletic Training should continue to use this clinical site.	<b>Yes</b>		<b>No</b>		

9. Below, please describe the **STRENGTHS** of this Preceptor and Clinical Site.
10. Describe the **WEAKNESSES** of this Clinical Site and Preceptor AND give **constructive recommendations** as to how those weaknesses may be improved.
11. Please provide **constructive suggestions** as to how to improve this clinical practicum/application experience.
12. On the average, how many contact hours did your Preceptor spend with you for educational instruction (formal/informal) per day \_\_\_\_ or per week \_\_\_\_.  
(Contact hours mean discussing information, informal teaching, conversing, interacting, ...mentoring!)



# Athletic Training Program

## Athletic Training Student Evaluation of Preceptor

It is very important to the Athletic Training Program that we receive your input on each of your clinical practicum and application experiences and each of the Clinical Sites in which you have been placed. Your information will remain anonymous; general comments will be shared at the end of the year with preceptors to help them improve their clinical site and their teaching methods while educating students of the Athletic Training Program.

Preceptor: \_\_\_\_\_ Clinical Site: \_\_\_\_\_

Sport Assignment: \_\_\_\_\_ Date of Rotation: \_\_\_\_\_

Student's Name: \_\_\_\_\_

### Preceptor Evaluation ©

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Please circle the number corresponding with your feelings, beliefs, and behaviors about your preceptor.

### KEY

1=Seldom	2=Occasionally	3=Fairly Often	4=Almost Always	5=Always
----------	----------------	----------------	-----------------	----------

### Professional Attitudes and Actions

1. My preceptor is well-respected by the team physician.	1	2	3	4	5
2. My preceptor demonstrates self-respect.	1	2	3	4	5
3. My preceptor anticipates respect from others.	1	2	3	4	5
4. My preceptor is a positive professional role model for students.	1	2	3	4	5
5. My preceptor demonstrates self-confidence as a professional.	1	2	3	4	5
6. My preceptor cares about student learning in the clinical setting.	1	2	3	4	5
7. My preceptor verbally and actively promotes the athletic training profession.	1	2	3	4	5
8. My preceptor assists students in understanding their professional responsibility.	1	2	3	4	5

### Characteristics of Effective Leaders

14. My preceptor provides quality feedback to students in a timely manner.	1	2	3	4	5
15. My preceptor actively promotes clinical discussion with students.	1	2	3	4	5
16. My preceptor corrects students tactfully in an appropriate location/place.	1	2	3	4	5
17. My preceptor deals with conflict in a mature, professional manner.	1	2	3	4	5
18. My preceptor provides a clear orientation during the first day(s) of rotation.	1	2	3	4	5
19. My preceptor provided an on-going communication for student expectations.	1	2	3	4	5
20. My preceptor encourages students to ask questions.	1	2	3	4	5
21. My preceptor is an active listener.	1	2	3	4	5

## Teaching Abilities and Attitudes

22. My preceptor provides stimulating real scenarios for students to learn.	1	2	3	4	5
23. My preceptor promotes critical thinking skills in his/her teaching to foster knowledge.	1	2	3	4	5
24. My preceptor combines academic knowledge with clinical practice.	1	2	3	4	5
25. My preceptor admits to students when he/she does not know the correct answer to a question.	1	2	3	4	5
26. My preceptor follows up on his/her lack of knowledge and seeks out the correct information.	1	2	3	4	5
27. My preceptor keeps up with current information within Athletic Training.	1	2	3	4	5
28. My preceptor takes time to learn to know each student athletic trainer personally.	1	2	3	4	5
29. My preceptor is organized in his/her teaching methods.	1	2	3	4	5
30. When teaching an inexperienced student, my preceptor demonstrates a skill first, and then allows a student to practice it.	1	2	3	4	5
31. My preceptor asks for feedback regarding his/her teaching.	1	2	3	4	5
32. My preceptor prepares (mental/writes down) a learning experience/discussion prior to the students coming to his/her clinical setting.	1	2	3	4	5

## Personal Attributes

33. My preceptor's behavior reflects his/her beliefs.	1	2	3	4	5
34. My preceptor is an honest person.	1	2	3	4	5
35. My preceptor acts accordingly to his/her professional code of ethics and standards.	1	2	3	4	5
36. My preceptor is a trustworthy person.	1	2	3	4	5
37. My preceptor dresses professional during event coverage.	1	2	3	4	5
38. My preceptor encourages student athletic trainers to dress professionally.	1	2	3	4	5
39. My preceptor encourages student athletic trainers to project a positive professional demeanor to the public.	1	2	3	4	5
40. My preceptor is innovative in creating an optimal athletic training position for him/herself.	1	2	3	4	5
41. My preceptor is open to new opportunities.	1	2	3	4	5
42. My preceptor continually asks him/herself if there is a better way to accomplish his/her goals.	1	2	3	4	5
43. My preceptor is excited about the direction in which the professional of Athletic Training is headed.	1	2	3	4	5
44. My preceptor demonstrates passion for his/her work to student athletic trainers.	1	2	3	4	5
45. My preceptor assists students in the day-do-day "clean-up" activities.	1	2	3	4	5
46. My preceptor uses different motivational techniques for different situations.	1	2	3	4	5
47. My preceptor keeps him/herself motivated.	1	2	3	4	5
48. My preceptor keeps student athletic trainers motivated.	1	2	3	4	5
49. My preceptor respects student athletic trainers.	1	2	3	4	5



# Athletic Training Program

## Returning Student Policy

The Athletic Training Program at Midwestern State University recognizes that it is possible for students to finish the athletic training curriculum but not graduate from the university due to core classes or prerequisite courses for future employment. The faculty at Midwestern State University understands the need to continue applying athletic training skills in order to stay current with athletic training concepts. The Returning Student Policy set forth by the Athletic Training Program establishes requirements for participation in any on-campus or off-campus rotation during a student's extra semester(s) of course work at Midwestern State University. It is imperative that all students adhere to the Returning Student Policy in order to represent Midwestern State University in a professional manner.

Returning students who would like to continue athletic training rotations must comply with the following:

1. Field experience sites will be chosen by the Clinical Education Coordinator and/or Program Director. Sites will be chosen based on the needs of current students within the Athletic Training Program. Returning students will not be allowed to choose their sites.
2. All returning students must adhere to the Midwestern State University Athletic Training Program policies, which are located in the Student Handbook.
3. A total of 24 hours per week must be documented at the particular field experience.
4. The student and the Clinical Education Coordinator will meet prior to the start of the rotation to establish a schedule of days and times the student will be at their site.
5. Students will be evaluated by their Preceptor two times per semester: mid-semester and end-of-semester. Students will also be asked to evaluate their Preceptor and field experience site at the end of the semester. The Clinical Education Coordinator will visit the site on a bi-weekly basis in order to ensure a proper education.
6. It is crucial that continued learning and practice in athletic training be a top concern for returning students. It is recognized that there may be outside influences (i.e., work, course homework, etc.). However, if you would like to maintain your skills and continue to represent Midwestern State University Athletic Training Program, you must commit to the above policies in order to continue with your field experience.
7. Students must purchase personal liability insurance through the University prior to participating in clinical rotations.
8. Students must follow all confidentiality guidelines as required by HIPAA.

\_\_\_\_\_  
Program Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clinical Education Coordinator

\_\_\_\_\_  
Site Preceptor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student