

## TEACHER CERTIFICATION PROGRAM

### Screening Criteria for Program Admission and Student Teaching

#### **Application and Admission to the Teacher Education Program:**

Students should begin the application process when they complete between 30 & 45 hours. Application Instructions can be picked up in the Education offices on the third floor of the Ferguson Building. The Teacher Education Committee expects all teacher education students to be above average scholars; therefore, to be considered for admission to the Teacher Certification program, the applicant must have:

- an application on file (instructions available in Education Office, Ferguson Building);
- three recommendation forms (forms available through TK20)
- one written letter of recommendation
- satisfactory scores on the SAT, ACT, TSI Assessment, or equivalent, in reading, writing and math
- at least 45 semester hours of credit, including EDUC 2013 & COUN 2143 (unless otherwise specified in degree plan)
- a cumulative grade point of 2.75
- a grade point of 3.0 in Communication Core (6 hours, excluding any developmental courses).
- satisfactory completion of an interview
- completed a minimum of 12 semester credit hours in the subject-area content coursework for the certification sought unless the certification is sought in math or science which requires 15 semester credit hours of subject-area content coursework.

When the above steps have been successfully completed, the student's application to the teacher education program is submitted to the Teacher Education Committee. Meeting minimum standards for application does not ensure program admission. The Teacher Education Committee has the authority to accept or reject an applicant to teacher certification based on the applicant's file and other relevant information. Admission to the Teacher Education Program is highly selective. Should limitations on resources require restrictions to be placed on the number of students admitted in a given semester or year, the Teacher Education Committee will admit students according to the level of distinction achieved.

**All students must be admitted to the program** prior to enrolling in any professional education course (EPSY 3153, EDUC 3163, EDUC 3183, EDUC 4033, EDUC 4043, EDUC 4053, EDUC 4063, EDUC 4073, EDUC 4083, EDUC 4113, EDUC 4166, EDUC 4176, EDUC 4263, ETEC 4003, READ 4203, READ 4213, READ 4223, READ 4233, READ 4243, READ 4273, SPED 3613). Students should complete all requirements and file for admission by the time they have completed 45 hours of credit. Students who have 45 hours of credit and have not been admitted to the program are limited to taking 6 semester hours of professional education courses.

Undergraduate students seeking teacher certification shall be advised by the West College of Education academic advisor.

Secondary, Art, Music and Theatre majors are advised by faculty in the appropriate college. The Certification Officer will advise post-baccalaureate candidates.

#### **Admission to Clinical Teaching**

Clinical teaching is the capstone experience and is normally completed during the last academic semester prior to graduation. Students should submit student teaching applications by October 1 for the spring semester and by February 15 for the fall semester. Approval for student teaching must be obtained from the Dean for the teaching field as well as from the Dean for the College of Education. Consideration for approval for student teaching requires a 2.75 grade point average in the teaching field (except for 7-12 Math in the College of Math and Science) and the professional education course sequence **A grade of "D" in a course required for certification cannot be used in a student's teaching field or in professional education courses and must be repeated.** Students may be required to pass qualifying exams in their respective colleges prior to being admitted to student teaching. Thirty five hours of field experience, with at least one-half at the appropriate teaching level, must be completed before student teaching begins.