



DILLARD COLLEGE OF  
Business Administration

## ACADEMIC INTERNSHIP PROGRAM

### Final Report Cover Sheet

STUDENT NAME:	MUSTANGS ID:
EMPLOYER/INTERNSHIP SPONSOR:	SEMESTER/YEAR:

The final internship report, encompassing the Learning Objectives, is five (5) pages written in an acceptable format with 12-point font size, double spacing, and grammatical correctness.

**The final internship report should include the following:**

- the learning objectives as set forth in the Learning Objectives Agreement;
- an overview of the internship experience;
- the accomplishments achieved during the internship;
- any problems encountered during the internship and how those problems were resolved; the value of the internship experience;
- and any additional information as requested by the faculty advisor.

**Note:** This report should be an honest appraisal of the internship experience, the host business, personnel relationships, the workload, the expectations (yours and theirs), and the overall management of the internship course.

***Attach your final report to this cover sheet.***

Please email, hand deliver, or mail this completed document:

Internship Faculty Department Secretary  
Midwestern State University  
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