

Academic Council Minutes

October 2024

Midwestern State University

The Academic Council met Wednesday, October 23, 2024, at 2:30 p.m. in the Dillard College of Business Administration Priddy Conference Room.

Voting Members:

Dr. Bob Brennan, Dean, McCoy College of Science, Mathematics, and Engineering

Ms. Leah Gose, Dean, Lamar D. Fain College of Fine Arts

Dr. Leann Curry, Dean, Gordon T. and Ellen West College of Education & Professional Studies

Dr. Jeff Killion, Dean, Robert D. and Carol Gunn College of Health Sciences and Human Services

Dr. Jeff Stambaugh, Dean, Dillard College of Business Administration

Dr. Sam Watson, Dean, Prothro-Yeager College of Humanities and Social Sciences

Dr. Tiffany Ziegler, Dean, Dr. Billie Doris McAda Graduate School

Dr. Randy Case, Faculty Senate representative

Ms. Brianna Vidal attended for Ms. Monique Watkins, Student Government Association representative

Additional Attendees:

Dr. Kristen Garrison, Associate Vice President for Academic Affairs and Interim Core Curriculum Committee Chair

Ms. Cortny Moorehead, University Librarian, Moffett Library

Mr. Kenley O'Brien, Associate Registrar

Dr. Margaret Brown Marsden, Provost and Vice President for Academic Affairs, presided and the meeting began at 2:30 p.m.

Approval of Minutes

The September 2024 minutes were brought forward for approval by Dr. Brown Marsden. Professor Gose approved, Dr. Ziegler seconded, and the minutes were approved.

Old Business

Dr. Brown Marsden mentioned the upcoming Board of Regents meeting. They will be reviewing low producing programs. We are still awaiting approval of the Bachelor of Science in Electrical Engineering by THECB. The Master of Science in Industrial Technology was approved.

New Business

Core Curriculum Course Review Process – Dr. Kristen Garrison

1. Dr. Garrison advised THECB holds MSU accountable for courses delivered. Many core courses were developed ten years ago and need to be realigned with the core by reviewing the syllabi, identifying discrepancies, and updating the template.
2. Dr. Watson moved for approval for this item, Dr. Stambaugh seconded the motion, and the item was approved.

Justification: MSU currently has 113 core curriculum courses, the majority of which were submitted ten years ago during the initial restructure for the 2014-15 academic year. In order to ensure MSU is in compliance with the THECB, the Core Curriculum Committee proposes a Core Curriculum Course template review process for the 2024-25 academic year. The proposed process is outlined below.

1. **CCC/UAC Review of current syllabi, November 2024-January 2025:** members of both the Core Curriculum Committee and University Assessment Committee will use a webform to compare a sample of syllabi pulled from the Directory for Spring 2024/Fall 2024 to the THECB approved template. Distributing the workload across both committees will ensure that each member is required to review no more than 5 courses.
2. **Report to Department Chairs, February 2025:** the findings from the review will be reported to department chairs during the month of February, and the appropriate college representatives from the Core Curriculum Committee will meet with the chairs as needed to provide guidance for any course templates that need to be revised in order to align with current practices (as reflected in the current syllabi).
 - a. **To revise template:** Chairs will use an expedited Core Course Proposal form to the Core Curriculum Committee to make any changes to the Core Course template.
 - b. **To comply with template:** Chairs will work with faculty to ensure their syllabi meet the THECB-mandated components of the approved syllabus template.

For documentation, department chairs will need to notify the CCC of the action plan regarding any current syllabi that are not aligned.

3. **CCC Review of Expedited Core Course Proposals, February 2025-April 2025:** In order to ensure that all Core Curriculum Courses templates are aligned prior to summer break, the CCC will review Expedited Core Course Proposals on a rolling basis by the end of April. The appropriate folder in the Z:drive CCC folder will be updated with the approved templates for each core course.

Lamar D. Fain College of Fine Arts – Ms. Gose

3. Dean Gose submitted the following undergraduate items for approval. Dr. Killion seconded the motion and the items were approved.

Course Inventory Updates

New Course Additions – effective Fall 2025

Course Prefix: AMUS

Course Number: 1731

Course Title: Electronic Music Composition

Prerequisite(s):

Description: Private lessons. May be repeated for credit. This course focuses on the individualized study and development of electronic music composition using a Digital Audio Workspace (DAW).

Lec/Lab Hrs:

Type of Course: private lesson

Course Objectives:

The student will be able to record, import, compose, and edit digital audio files using a digital audio workstation (DAW).

The student will implement modern production techniques into electronic compositions.

The student will demonstrate technical knowledge of recording techniques to make informed creative decisions when recording, mixing, and producing music.

Course Prefix: AMUS

Course Number: 1732

Course Title: Electronic Music Composition

Prerequisite(s):

Description: Private lessons. May be repeated for credit. This course focuses on the individualized study and development of electronic music composition using a Digital Audio Workspace (DAW).

Lec/Lab Hrs:

Type of Course: private lesson

Course Objectives:

The student will be able to record, import, compose, and edit digital audio files using a digital audio workstation (DAW).

The student will implement modern production techniques into electronic compositions.

The student will demonstrate technical knowledge of recording techniques to make informed creative decisions when recording, mixing, and producing music.

Course Prefix: AMUS

Course Number: 2731

Course Title: Electronic Music Composition

Prerequisite(s):

Description: **Private lessons. May be repeated for credit. This course focuses on the individualized study and development of electronic music composition using a Digital Audio Workspace (DAW).**

Lec/Lab Hrs:

Type of Course: **private lesson**

Course Objectives:

The student will be able to record, import, compose, and edit digital audio files using a digital audio workstation (DAW).

The student will implement modern production techniques into electronic compositions.

The student will demonstrate technical knowledge of recording techniques to make informed creative decisions when recording, mixing, and producing music.

Course Prefix: **AMUS**

Course Number: **2732**

Course Title: **Electronic Music Composition**

Prerequisite(s):

Description: **Private lessons. May be repeated for credit. This course focuses on the individualized study and development of electronic music composition using a Digital Audio Workspace (DAW).**

Lec/Lab Hrs:

Type of Course: **private lesson**

Course Objectives:

The student will be able to record, import, compose, and edit digital audio files using a digital audio workstation (DAW).

The student will implement modern production techniques into electronic compositions.

The student will demonstrate technical knowledge of recording techniques to make informed creative decisions when recording, mixing, and producing music.

Course Prefix: **AMUS**

Course Number: **3731**

Course Title: **Electronic Music Composition**

Prerequisite(s):

Description: **Private lessons. May be repeated for credit. This course focuses on the individualized study and development of electronic music composition using a Digital Audio Workspace (DAW).**

Lec/Lab Hrs:

Type of Course: **private lesson**

Course Objectives:

The student will be able to record, import, compose, and edit digital audio files using a digital audio workstation (DAW).

The student will implement modern production techniques into electronic compositions.

The student will demonstrate technical knowledge of recording techniques to make informed creative decisions when recording, mixing, and producing music.

Course Prefix: AMUS

Course Number: 3732

Course Title: Electronic Music Composition

Prerequisite(s):

Description: Private lessons. May be repeated for credit. This course focuses on the individualized study and development of electronic music composition using a Digital Audio Workspace (DAW).

Lec/Lab Hrs:

Type of Course: private lesson

Course Objectives:

The student will be able to record, import, compose, and edit digital audio files using a digital audio workstation (DAW).

The student will implement modern production techniques into electronic compositions.

The student will demonstrate technical knowledge of recording techniques to make informed creative decisions when recording, mixing, and producing music.

Course Prefix: AMUS

Course Number: 4731

Course Title: Electronic Music Composition

Prerequisite(s):

Description: Private lessons. May be repeated for credit. This course focuses on the individualized study and development of electronic music composition using a Digital Audio Workspace (DAW).

Lec/Lab Hrs:

Type of Course: private lesson

Course Objectives:

The student will be able to record, import, compose, and edit digital audio files using a digital audio workstation (DAW).

The student will implement modern production techniques into electronic compositions.

The student will demonstrate technical knowledge of recording techniques to make informed creative decisions when recording, mixing, and producing music.

Course Prefix: AMUS

Course Number: 4732

Course Title: Electronic Music Composition

Prerequisite(s):

Description: Private lessons. May be repeated for credit. This course focuses on the individualized study and development of electronic music composition using a Digital Audio Workspace (DAW).

Lec/Lab Hrs:

Type of Course: private lesson

Course Objectives:

The student will be able to record, import, compose, and edit digital audio files using a digital audio workstation (DAW).

The student will implement modern production techniques into electronic compositions.

The student will demonstrate technical knowledge of recording techniques to make informed creative decisions when recording, mixing, and producing music.

Prothro-Yeager College of Humanities and Social Sciences – Dr. Watson

4. Dr. Watson submitted the following undergraduate item for approval. Dr. Ziegler seconded the motion and the item was approved.

Course Inventory Updates:

Reactivate Course – effective Fall 2025

Course Prefix: **FREN**

Course Number: **4533**

Course Title: **Independent Study in French**

Prerequisite(s): **French 3133 or 3233**

Description: **For advanced students with consent of instructor. Special topics assigned for research and investigation.**

Lec/Lab Hrs: **3**

Type of Course: **independent study**

5. Dr. Watson submitted the following undergraduate item for approval. Dr. Ziegler seconded the motion and the item was approved.

New Course Addition – effective Fall 2025:

Course Prefix: **SPAN**

Course Number: **4893**

Course Title: **Internship in Spanish**

Prerequisite(s): **21 adv. hours in Spanish and successful interview with supervising instructor**

Description: **Supervised internship in a workplace or for a community or professional organization allowing students to gain hands-on experience using Spanish in a professional field. The duties may include translation, interpretation, instruction, etc.**

Lec/Lab Hrs: **3**

Type of Course: **practicum**

Course Objectives:

- 1. Student will increase professional terminology in both Spanish and English.**
- 2. Student will gain experience and develop skills in using Spanish in a professional field.**
- 3. Student will improve their cultural and linguistic competence.**
- 4. Student will enhance career awareness for bilingual speakers.**

6. Dr. Watson submitted the following undergraduate items for approval. Dr. Stambaugh seconded the motion and the items were approved.

Deletion of Course – effective Fall 2025

Course Prefix: ~~PHIL~~
 Course Number: ~~2053~~
 Course Title: ~~Environmental Philosophy~~

Course Prefix: ~~PHIL~~
 Course Number: ~~2083~~
 Course Title: ~~Philosophy and Film~~

McCoy College of Science, Mathematics and Engineering – Dr. Brennan

7. Dr. Brennan submitted the following undergraduate items for approval. Dr. Killion seconded the motion and the items were approved.

Course Inventory Updates - effective Fall 2025

Change of Course Description and Type of Course:

Course Prefix: ENSC
 Course Number: 4103
 Course Title: Internship
 Prerequisite(s): Seven hours ENSC and two years of biology, chemistry, or geosciences either combined or separately.
 Description: **Field experience at an approved environmental science entity. Students are to complete 150 hours of paid or volunteered assistance as directed by a supervisor. Internship activity is to be completed prior to the end of the registered semester.**
 Lec/Lab Hrs: 3 (3-0)
 Type of Course: **Practicum**

Graduate Course and Catalog Changes – Dr. Ziegler

8. Dr. Ziegler submitted the following graduate item for approval. Dean Gose seconded the motion and the items were approved.

Correction of item from September 4, 2024 Graduate Council

2. Graduate degree-seeking students must maintain a grade point average (GPA) of at least 3.0 to be in good academic standing. No graduate degree-seeking student may graduate with more than two Cs applied to in their applied major program.

a. **Probation:** If a student's cumulative GPA falls below 3.0, the student will be placed on probation.

i. The first semester a student is placed on probation they must attain a 3.0 GPA for the semester.

ii. If the student earns a 3.0 GPA during their first semester on probation but is not able to raise their cumulative GPA to 3.0, the student is allowed to stay on probation for another semester.

iii. If a student fails to raise their cumulative GPA to 3.0 by the end of the second semester on probation, the student may be dismissed from the program.

iv. If D or F grades are received while on probation, student may be dismissed from the program.

v. Students on probation may enroll for a maximum of 9 credit hours per semester. If a student wishes to take more than 9 credit hours, they may petition the Graduate Dean for permission to do so.

vi. Departments or programs may have additional requirements. Students on probation should consult with their graduate coordinator about department- or program specific requirements to return to good academic standing

9. Dr. Ziegler submitted the following graduate item for approval. Dean Gose seconded the motion and the items were approved.

10. Dr. Brown Marsden asked if students do not complete this, can they move to the non-file paper option? Dr. Ziegler will look into options.

Effective Fall 2025

Program Changes/Catalog Changes—CMPS

Computer Science, M.S. Catalog Changes

Program Requirements

The degree program for the Master of Science with a major in Computer Science is a non-thesis course of study. Students must complete a 15 hour core consisting of:

CMPS 5113 - Advanced Programming Language Concepts

CMPS 5133 - Advanced Computer Architecture

CMPS 5143 - Advanced Operating Systems

CMPS 5153 - Advanced Software Engineering

CMPS 5243 - Algorithm Analysis

Degree Options

Each candidate must choose one of the following options:

File Paper Option 30 semester credit hours - Complete 15 additional hours of graduate computer science course work, excluding CMPS 5013 - Fundamentals of Computer Architecture, CMPS 5016 - Fundamentals of Computer Programming, and write a substantial file paper meeting guidelines established by the college. ~~CMPS 6903—Research Methods in Computer Science and~~ **three** Three semester credit hours of CMPS 6901 - Independent Graduate Study in Computer Science (one hour in each of the three semesters) ~~may~~ **must** be taken in support of a file paper. The student's first enrollment in CMPS 6901 will be established by the student's research advisor in consultation with the Graduate Coordinator.

Non-File Paper Option 33 semester credit hours - Complete 18 additional hours of graduate computer science course work, exclusive of CMPS 6901 - Independent Graduate Study in Computer Science, and CMPS 5013 - Fundamentals of Computer Architecture, CMPS 5016 - Fundamentals of Computer Programming.

Return to: McCoy College of Science, Mathematics and Engineering

11. Dr. Ziegler submitted the following graduate item for approval. Dr. Watson seconded the motion and the items were approved.

Effective Fall 2025

Program Changes/Catalog Changes—BIOL

Biology, M.S. Catalog Changes

BIOL 5913 (new course addition)

Course Title: **Independent Grad Study in Biology**

Course Prerequisite: **Consent of the instructor and/or graduate coordinator**

Course Description: **Reactivation of a course discontinued in the catalogue in 2021. No Changes in description or objection.**

Lecture/Lab Hours: **3(3-0)**

12. Dr. Ziegler submitted the following graduate item for approval. Dr. Killion seconded the motion and the items were approved.

13. Dr. Ziegler mentioned this is a non-dissertation option for students, and one paper must be published. Dr. Curry mentioned this would give students a good start on being successful on writing the papers with the assistance of their professors. Dr. Brown Marsden asked if students could move between paper options of dissertation and non-dissertation, and there is not an option at this time. No changes recommended at this time.

Effective Fall 2025

Program Changes/Catalog Changes—EDLE

Educational Leadership, Ed.D.

EDLE 6300 (new course addition)

Course Title: **Scholarly Deliverable**

Course Prerequisite: **None**

Course Description: **This course is a non-credit course required for students completing the three-paper option for the Ed.D. Students will enroll in this course for the case study and qualifying exam components of the three-paper option.**

Lecture/Lab: **0(-0)**

Course Objective: **The student will complete a case study and qualifying exam under the supervision of a faculty member. The completed case study or review of literature may be published. If neither the case study nor the review of literature are published, the final component of the three-paper model, empirical research, must be published to graduate.**

14. Dr. Ziegler submitted the following graduate item for approval. Dean Gose seconded the motion and the item was approved.

Effective Fall 2025

Program Changes/Catalog Changes—Curriculum and Instruction

https://catalog.msutexas.edu/preview_program.php?catoid=40&poid=5641

Instructional Design and Technology Minor

Requirements:

Any 12 hours of 5000-6000 level IDT or ETEC courses (~~except **IDT 5123—Instructional Technology Design**~~).

15. Dr. Ziegler submitted the following graduate item for approval. Dr. Watson seconded the motion and the item was approved.

Effective Summer 2025

Program Changes/Catalog Changes—ENGL

English, M.A.

ENGL 5336 (new course addition)

Course Title: **Special Topics in London**

Course Prerequisite: **Approval by the English Graduate Coordinator and Department Chair**

Course Description: **For students studying aboard in London who want to improve their writing, research, and analytical skills in one of the following areas (which may vary by year): literature, rhetoric and composition, technical writing, or creative writing. Research will include various site visits in and around London and reading primary literary and historical texts and artifacts as well as biographical and critical texts. Depending upon the special topic, forms of exposition may include research essays, literature or book reviews, investigative writing, research proposal, multimodal composition, and others. For student preparing for teaching, professional work, graduate research, or general communication.**

Lecture/Lab Hours: **6(6-0)**

Course Objectives:

- **Acquire deeper understanding of traditional and contemporary theories and methodologies in an English studies discipline as applied in contexts in and around London**
- **Developed site-based research and writing skills in the relevant disciplinary area**
- **Gain experience in applying theories of English studies in a relevant, original project and presenting research to peers.**

Note: Course is not repeatable at 5000 level.

Adjournment:

Dr. Brown Marsden asked for a motion to adjourn. Dr. Ziegler made a motion, and Dean Gose seconded the motion. There being no other business, the meeting was adjourned at 3:03 p.m.

Respectfully submitted,

Melissa Boerma

Assistant to the Provost and Vice President for Academic Affairs