# Academic Council Minutes April 2024 Midwestern State University

The Academic Council met Wednesday, April 17, 2024 at 2:00 p.m. in the Dillard College of Business Administration, the Priddy Conference Room.

Voting Members:

Dr. Sarah Cobb, Interim Dean, McCoy College of Science, Mathematics, and Engineering Ms. Leah Gose, Dean, Lamar D. Fain College of Fine Arts Dr. Leann Curry, Dean, Gordon T. and Ellen West College of Education Dr. Jeff Killion, Dean, Robert D. and Carol Gunn College of Health Sciences and Human Services Dr. Jeff Stambaugh, Dean, Dillard College of Business Administration Dr. Sam Watson, Dean, Prothro-Yeager College of Humanities and Social Sciences Dr. Tiffany Ziegler, Interim Dean, Dr. Billie Doris McAda Graduate School Dr. Dawn Slavens, Faculty Senate representative Mr. Brandon Goins, Student Government Association representative (absent from meeting)

Additional Attendees:

Ms. Elizabeth Lewandowski, Professor and Core Curriculum Committee Chair

Ms. Amanda Raines, Registrar

Mr. Kenley O'Brien, Associate Registrar

Ms. Leah Hickman, Interim Director, Admissions

Ms. Elizabeth Ysasi, Associate Director of Admissions and Staff Senate representative

Ms. Cortny Moorehead, University Librarian, Moffett Library

Ms. Kayla Meaders, Academic Advising Committee representative

Dr. Margaret Brown Marsden, Provost and Vice President for Academic Affairs, presided and the meeting began at 2:00 p.m.

# **Approval of Minutes**

The March 2024 minutes were brought forward for approval by Dr. Brown Marsden. Dr. Ziegler approved, Ms. Gose seconded, and the minutes were approved.

# **Old Business**

There being no Old Business, the Council moved on to New Business.

#### **New Business**

#### Core Curriculum Committee Updates- Professor Lewandowski

1. Professor Lewandowski submitted the following core update for approval. Dr. Killion seconded the motion and the items were approved.

Component Area Option, Revised April 2024

On May 16, 2012, Academic Council approved the current Component Area Option structure for students completing their general education requirements at MSU. Per this structure, students are **required** to complete one course from each thematic area of the CAO. The Core Curriculum Committee recommends the following revision to the Component Area Option (CAO) for all students completing the general education core at Midwestern State University.

Students are **recommended** to complete 3 hours of course work from each of the following thematic areas, for a total of 6 semester hours: Cultural and Global Understanding; Undergraduate Inquiry and Creativity.

- **Cultural and Global Understanding** courses encompass cultural diversity and living within a global society, giving students the opportunity to explore the theme from a broad-based perspective through survey and interdisciplinary courses.
- Undergraduate Inquiry and Creativity courses provide students, under faculty member supervision, the opportunity to create, inquire, discover, or conduct research. (Course proposals considered from all disciplines.)

Students who are advised to complete a course in each thematic area will have an enriched academic experience that also provides relevant marketable skills. However, the Core Curriculum Committee recommends that students no longer be **required** to have a course in each thematic area, which will remove barriers for transfer students who bring in 6 hours from their previous institution's Component Area Option, as well as any MSU students whose academic and career paths would be better served by two courses with the same theme.

2. Professor Lewandowski submitted the following core item for approval. Dr. Cobb seconded the motion and the items were approved.

New core course proposed

Course Prefix: <u>HSHS</u> Course Number: <u>2013</u> Course Title: <u>Inquiry into Holistic Human Wellness</u> Prerequisite(s): <u>None</u> Description: <u>This course will introduce students to the many dimensions of holistic health</u> <u>and provide them with opportunities to apply the science, theories, and best practices of</u> <u>health to their own physical, social, emotional, and spiritual wellness</u>. Lec/Lab Hrs: <u>3(3-0)</u> Type of Course: <u>Lecture</u> Course Objectives:

- 1. Identify basic research methods and understand descriptive statistics
- 2. <u>Explore how various personal, social, and institutional factors affect physical,</u> <u>emotional, spiritual life success.</u>
- 3. <u>Develop action plans to address physical, emotional, intellectual, and spiritual</u> <u>needs.</u>
- 4. <u>Engage in ongoing reflection about the relationship between the external factors and their own wellness.</u>

Component Area Option: Undergraduate Inquiry & Creativity

#### Lamar D. Fain College of Fine Arts - Ms. Gose

3. Dean Gose submitted the following undergraduate items for approval. Dr. Ziegler seconded the motion and the items were approved.

#### Course Inventory Updates - Effective Fall 2024

Change of Course Title and Description:

Course Prefix: MUSC Course Number: 1091 Course Title: University Orchestra Communiversity Instrumental Ensemble Prerequisite(s): Description: University Orchestra Communiversity Instrumental Ensemble is open to all students by audition and performs concerts throughout the semester. Repertoire may include standard and new literature for small medium to large-orchestra and contemporary ensembles. instrumental ensembles. Lec/Lab Hrs: 1(0-3)

Course Prefix: MUSC Course Number: 2091 Course Title: University Orchestra Communiversity Instrumental Ensemble Prerequisite(s): Description: University Orchestra Communiversity Instrumental Ensemble is open to all students by audition and performs concerts throughout the semester. Repertoire may include standard and new literature for small medium to large-orchestra and contemporary ensembles. instrumental ensembles. Lec/Lab Hrs: 1(0-3)

Course Prefix: MUSC Course Number: 3091 Course Title: <u>University Orchestra Communiversity Instrumental Ensemble</u> Prerequisite(s): Description: <u>University Orchestra Communiversity Instrumental Ensemble</u> is open to all students by audition and performs concerts throughout the semester. Repertoire may include standard and new literature for small <u>medium</u> to large-orchestra and contemporary ensembles. <u>instrumental ensembles.</u> Lec/Lab Hrs: 1(0-3)

Course Prefix: MUSC Course Number: 4091 Course Title: <del>University Orchestra <u>Communiversity Instrumental Ensemble</u></del> Prerequisite(s): Description: <del>University Orchestra <u>Communiversity Instrumental Ensemble</u></mark> is open to all students by audition and performs concerts throughout the semester. Repertoire may include</del> standard and new literature for small <u>medium</u> to large-orchestra and contemporary ensembles. instrumental ensembles.

Lec/Lab Hrs: 1(0-3)

#### Change of Course Title:

Course Prefix: MUSC Course Number: 4101 Course Title: <u>Music Fine Arts Education</u> Learning Management Systems

Change of Course Description:

Course Prefix: MUSC Course Number: 1981 Course Title: Midwestern Singers Prerequisite(s): Description: A chamber ensemble selected by audition from members of the University Singers. The Midwestern Singers perform a wide variety of music from different countries, ranging from madrigals and motets to vocal jazz arrangements from America and abroad. <u>Midwestern</u> <u>Singers is the flagship choral ensemble of Midwestern State University. The group is open</u> to all students at MSU and has an auditioned barrier for entry. The choir sings music in all <u>styles and historical periods from Masterworks to motets, jazz, and pop. As the flagship</u> <u>ensemble of the MSU Choirs, Midwestern Singers makes tours to local schools and</u> <u>community events. The class is structured to provide advanced students from all across</u> <u>campus with musical and non-musical leadership opportunities.</u> Lec/Lab Hrs: 1(0-3)

Course Prefix: MUSC Course Number: 2981 Course Title: Midwestern Singers Prerequisite(s): Description: A chamber ensemble selected by audition from members of the University Singers. The Midwestern Singers perform a wide variety of music from different countries, ranging from madrigals and motets to vocal jazz arrangements from America and abroad. <u>Midwestern</u> Singers is the flagship choral ensemble of Midwestern State University. The group is open to all students at MSU and has an auditioned barrier for entry. The choir sings music in all styles and historical periods from Masterworks to motets, jazz, and pop. As the flagship ensemble of the MSU Choirs, Midwestern Singers makes tours to local schools and community events. The class is structured to provide advanced students from all across campus with musical and non-musical leadership opportunities. Lec/Lab Hrs: 1(0-3)

Course Prefix: MUSC

Course Number: 3743 Course Title: Western & World Music II Prerequisite(s): Description: A study of the development of classical music in the western European tradition from the 17th century <u>Medieval period</u> into the late <u>early</u>19th century. Music of selected indigenous cultures will be included. Recorded musical scores will illustrate stylistic development of representative composers in each period and give comparisons between western classical music and that of an aural tradition.

Course Prefix: MUSC Course Number: 3981

Course Title: Midwestern Singers Prerequisite(s):

Description: A chamber ensemble selected by audition from members of the University Singers. The Midwestern Singers perform a wide variety of music from different countries, ranging from madrigals and motets to vocal jazz arrangements from America and abroad. <u>Midwestern</u> <u>Singers is the flagship choral ensemble of Midwestern State University. The group is open</u> to all students at MSU and has an auditioned barrier for entry. The choir sings music in all styles and historical periods from Masterworks to motets, jazz, and pop. As the flagship ensemble of the MSU Choirs, Midwestern Singers makes tours to local schools and community events. The class is structured to provide advanced students from all across campus with musical and non-musical leadership opportunities. Lec/Lab Hrs: 1(0-3)

Course Prefix: MUSC Course Number: 4981 Course Title: Midwestern Singers Prerequisite(s):

Description: A chamber ensemble selected by audition from members of the University Singers. The Midwestern Singers perform a wide variety of music from different countries, ranging from madrigals and motets to vocal jazz arrangements from America and abroad. <u>Midwestern</u> Singers is the flagship choral ensemble of Midwestern State University. The group is open to all students at MSU and has an auditioned barrier for entry. The choir sings music in all styles and historical periods from Masterworks to motets, jazz, and pop. As the flagship ensemble of the MSU Choirs, Midwestern Singers makes tours to local schools and community events. The class is structured to provide advanced students from all across campus with musical and non-musical leadership opportunities. Lec/Lab Hrs: 1(0-3)

# Gunn College of Health Sciences and Human Services – Dr. Killion

4. Dr. Killion submitted the following undergraduate items for approval. Ms. Gose seconded the motion and the items were approved.

Catalog changes: Robert D. and Carol Gunn College of Health Sciences and Human Services

- Vision for the Gunn College of Health Sciences and Human Services
- Mission Statement for the Gunn College of Health Sciences and Human Services
- Departments, Programs and Courses

Jeff Killion, Dean (Centennial Hall 413)

Vision for the Gunn College of Health Sciences and Human Services

To be the premier provider of health sciences and human services education on a state, national, and international level through a commitment to quality education for students and their communities.

Mission Statement for the Gunn College of Health Sciences and Human Services

In keeping with Midwestern State University's mission to provide students with rigorous undergraduate and graduate education in the liberal arts and the professions, the College of Health Sciences and Human Services seeks to be a premier provider of health sciences and human services education on a state, national, and international level by providing learners with tools for success through:

- Student-centered undergraduate and graduate professional education built upon a strong liberal arts foundation;
- Engagement in traditional and applied research opportunities alongside faculty across disciplines and within their chosen professions;
- Cutting edge educational programs that meet the needs of our global community;
- Recognition and respect for diversity of thought; Interdisciplinary collaboration with professionals in the global community;
- Emphasis on scholarly teaching, practice, scientific inquiry, and service;
- Ethical professional practice and an appreciation for continuous life-long learning.

# **Admission Policies**

Applications are accepted from all persons regardless of age or marital status. Applicants will be considered for admission on an individual basis.

1. See the sections on Admissions and Registration Information for details.

Admission to Midwestern State University does not guarantee acceptance into a health science program.

- 2. It is recommended that the high school background include courses in chemistry, biology, and algebra (2 units) for health sciences programs.
- 3. Application forms for admission to nursing, dental hygiene, radiologic sciences, and respiratory care programs may be obtained from the respective departments.
- 4. See individual program for specific admission requirements. In exceptional cases, persons who do not meet the criteria for regular admission may be granted provisional admission by the College Admissions Committee.
- 5. The semester-by-semester program of individual courses should be followed by entering students. Exceptions may be made by the department chair.

Departments, Programs and Courses

Athletic Training and Exercise Physiology

Go to information for Athletic Training and Exercise Physiology

Programs

Major

- Athletic Training, B.S.A.T.
- Exercise Physiology, B.S.E.P.
  - o <u>Concentrations/Pre-Programs</u>
    - <u>Athletic Training</u>
    - Physician Assistant / Physical Therapy / Occupational Therapy
      - (Contact Chair for specific coursework)

Minor

• Cycling Performance Minor

Display courses for Athletic Training and Exercise Physiology.

Criminal Justice

Go to information for Criminal Justice.

Programs

Major

• Criminal Justice, B.S.C.J.

# Minor

• Criminal Justice Minor

Display courses for Criminal Justice.

Dental Hygiene

Go to information for Dental Hygiene.

Programs

Major

• Dental Hygiene, B.S.D.H.

Display courses for Dental Hygiene.

Health Services Administration

Go to information for Health Services Administration.

Display courses for Health Services Administration.

John and Nevils Wilson School of Nursing

Go to information for John and Nevils Wilson School of Nursing.

Programs

Major

- Nursing Accelerated Second Bachelor's B.S.N. (Pre-licensure)
- Nursing RN Transition Program, B.S.N. (Post-licensure)
- Nursing, B.S.N. (Pre-licensure)

Display courses for John and Nevils Wilson School of Nursing.

The Shimadzu School of Radiologic Sciences

Go to information for The Shimadzu School of Radiologic Sciences.

Programs

#### Major

- Radiologic Sciences, B.S.R.S.
- Radiologic Technology, B.S.R.T.

#### Other Programs

- Computed Tomography Certificate
- Magnetic Resonance Imaging Certificate
- Mammography Certificate

Display courses for The Shimadzu School of Radiologic Sciences.

**Respiratory Care** 

Go to information for Respiratory Care.

Programs

Major

- Respiratory Care, B.S.R.C.
- Respiratory Care, B.S.R.C. Registered Respiratory Therapist-to-BSRC Program

Display courses for Respiratory Care.

Social Work

Go to information for Social Work.

Programs

Major

• Social

Work, B.S.W.

Display courses for

Social Work.

Midwestern State University 2023-2024 Undergraduate Catalog Changes for the 2024-25 Undergraduate Catalog

# Exercise Physiology Concentration in Athletic Training, B.S.E.P.

The requirements for the Bachelor of Science in **Exercise Physiology with a concentration in Athletic Training (BSEP)** degree with a major in Athletic Training are as follows:

#### General

(See General Requirements for all Bachelor's Degrees)

#### Academic Foundations and Core Curriculum - 42 semester hours

(See Academic Foundations and Core Curriculum - 42 semester hours)

#### Major - 60 semester hours

- ATRN 1171 Introduction to Athletic Training Lab 1
- ATRN 1173 Introduction to Athletic Training 3
- ATRN 1174 Introduction to Athletic Training 4 Lab component incorporated into the lecture
- ATRN 1203 Health and Wellness 3
- ATRN 1211 Athletic Training Clinical I 1
- ATRN 1213 Anatomy & Palpations for Athletic Training I 3

ATRN 1214 – Anatomy & Palpations for Athletic Training I 4 – lab component incorp into lecture

- ATRN 1313 Anatomy & Palpations for Athletic Training II 3
- ATRN 2001 Athletic Training Colloquium I 1
- ATRN 2211 Emergency Care & First Aid Lab 1
- ATRN 2213 Emergency Care & First Aid 3
- ATRN 2214 Emergency Care & First Aid 4 lab component incorporated into lecture
- ATRN 2433 Medical Terminology 3
- ATRN 2901 Athletic Training Clinical II 1

ATRN 2903 - Therapeutic Modalities 3

- ATRN 2904 Therapeutic Modalities 4 lab component incorporated into lecture
- ATRN 3001 Athletic Training Colloquium II 1
- ATRN 3103 General Medical Assessment 3
- ATRN 3104 General Medical Assessment 4 lab component incorporated into lecture
- ATRN 3111 Athletic Training Clinical III 1
- ATRN 3331 Sport and Exercise Pharmacology 1
- ATRN 3801 Orthopedic Assessment and Management I Lab 1
- ATRN 3803 Evaluation of Athletic Injuries I 3
- ATRN 3811 Orthopedic Assessment and Management II Lab 1
- ATRN 3813 Evaluation of Athletic Injuries II 3
- ATRN 3911 Athletic Training Clinical IV 1
- ATRN 3913 Therapeutic Exercise 3
- ATRN 3914 Therapeutic Exercise 4 lab component incorporated into lecture
- ATRN 4001 Athletic Training Colloquium III 1
- ATRN 4423 Research and Athletic Training 3
- ATRN 4801 Athletic Training Clinical V 1
- ATRN 4903 Administration of Athletic Training 3
- ATRN 4911 Athletic Training Clinical VI Capstone 1
- EXPH 2993 Biomechanics and Analysis of Human Movement 3
- EXPH 2333 Introduction to Sports Nutrition 3
- EXPH 2501 Physiology of Sport and Fitness Lab 1
- EXPH 2503 Physiology of Sport and Fitness 3
- EXPH 3003 Strength and Conditioning: Theory and Application 3

#### EXPH 4604 – Exercise Medicine 4 or EXPH 4203 Advanced Sports Nutrition 3 and EXPH 4201

#### Advanced Sports Nutrition Lab 1

KNES 4033 - Sport and Exercise Psychology 3

NURS 4123, RADS 4123, RESP 4123, or SOWK 4123 - Data Analysis 3 or STAT 3753-

Other Specific Requirements -6 <u>18</u> semester hours Required courses in the core curriculum (2 overflow hours counted here):

BIOL 1134 - Anatomy and Physiology I 4

BIOL 1234 - Anatomy and Physiology II 4

### NURS 4123, RADS 4123, RESP 4123, SOWK 4123 Data Analysis 3 or STAT 3753

#### ENGL 3203 – Technical Writing 3

RADS 3203 – Pathophysiology 3

### HSHS 1011 – Medical Terminology 1

#### 4 credit hours from any of the following:

# <u>CHEM, BIOL, PHYS, KNES, PSYC, MATH, HSAD, BUAD, CMPS, MENG, EPSY, EXPH</u> (not offered in major requirements), ECON, EDUC

#### Minor

No minor required

#### Note:

Upon completion of this degree the student will be eligible to apply for the licensing exam given by the Texas Athletic Training Licensure Exam administered by the Texas Department of State Health Services. To be licensed Athletic Trainer outside the state of Texas you must complete a Master's degree in an athletic training program accredited by the Commission on Accreditation of Athletic Training Education (CAATE). 5. Dr. Killion submitted the following undergraduate items for approval. Dr. Cobb seconded the motion and the items were approved.

Social Work, B.S.W. Return to: Majors/Minors/Programs, A-Z list

General

(See General Requirements for all Bachelor's Degrees) Academic Foundations and Core Curriculum - 42 hours

(See Academic Foundations and Core Curriculum - 42 semester hours) Core Curriculum Specifics:

PHIL 2033 - Ethics 3 OR ENGL 2413 - World Literature I 3 OR ENGL 2423 - World Literature II 3 SOCL 1133 - Introductory Sociology 3 BIOL 1134 - Anatomy and Physiology I 4 (the other three hours for Life and Physical Sciences can be chosen from any of the sciences on the core list) Major - 63 hours

A student must earn a grade of C (2.0) or above in all social work professional courses required for graduation.

SOWK 2423 - Introduction to Social Work 3 SOWK 3533 - Practice I 3 SOWK 3544 - Human Behavior and the Social Environment I 4 SOWK 3554 - Human Behavior and the Social Environment II 4 SOWK 3643 - Social Work Research 3 SOWK 3703 - Ethical Decision-Making in Social Work 3 SOWK 3713 - Communication, Interviewing, and Intervention Skills 3 SOWK 3833 - Practice II 3 SOWK 3944 - Social Welfare Policy 4 SOWK 3953 - Human Diversity 3 SOWK 4213 - Practice III 3 SOWK 4236 - Field Practicum and Seminar I 6 semester hours SOWK 4246 - Field Practicum and Seminar II 6 semester hours SOWK 4123 - Data Analysis 3 OR NURS 4123 - Data Analysis 3 SOWK electives - 4 courses - 12 hours

Chosen from:

SOWK 3233 - Parenting: Family and Community 3 <u>SOWK 3343 – Mental Health in Social Work 3</u> SOWK 3453 - Child Welfare Policy and Practice 3 SOWK 3603 - International Social Work 3 SOWK 4113 - Aging 3 SOWK 4143 - Family-Focused Social Work Practice 3 SOWK 4223 - Family Systems 3 SOWK 4233 - Parenting 3 SOWK 4323 - Introduction to Substance Abuse 3 <u>SOWK 4353 – Trauma Informed Practice 3</u> SOWK 4363 - Family Systems and Substance Abuse 3

SOWK 4413 - Human Resources Policy and Practice 3

Additional Program Requirements

For all social work majors, additional program requirements, as listed below, must be completed. Specific requirements - 15 hours

ECON 1333 - General Economics 3 OR ECON 2333 - Macroeconomic Principles 3 Two semesters of one foreign language (8 hours total) PSYC 1103 - General Psychology 3 BIOL 1134 - Anatomy and Physiology I 4 (only 1 lab hour counted here, the other 3 lecture hours counted under core specifics) Return to: Majors/Minors/Programs, A-Z list 6. Dr. Killion submitted the following undergraduate items for approval. Dr. Watson seconded the motion and the items were approved.

#### Course Inventory Updates - Effective Fall 2024:

#### Change of Course Objectives:

Course Prefix: EXPH Course Number: 4201 Course Title: Advanced Sports Nutrition Lab Prerequisite(s): EXPH 4203 (co-requisite) Description: Laboratory session examining the role of nutrition in supporting and improving human physical performance. Lec/Lab Hrs: 1 Type of Course: lab Course Objectives: <u>Emphasis will be placed on applying evidence-based strategies and</u> <u>recommendations to realistic case studies as well as on preparing students to sit for</u> <u>certification exams within the exercise sciences that include nutrition as a component. In</u> <u>addition, current controversies within the field will be critically evaluated and topics of</u> <u>student interest within the field will be explored.</u>

Deletion of Course:

Course Prefix: EXPH Course Number: 4203 Course Title: Advanced Sports Nutrition Prerequisite(s): Description: This course offers an advanced overview of the roles nutrient selection, metabolism, and timing play in supporting and improving human physical performance. Lec/Lab Hrs: 3 Type of Course: lecture Course Objectives: Emphasis will be placed on applying evidence based strategies and recommendations to realistic case studies as well as on preparing students to sit for certification exams within the exercise sciences that include nutrition as a component. In addition, current

controversies within the field will be critically evaluated and topics of student interest within the field will be explored.

#### Change of Hours and Course Objectives:

Course Prefix: EXPH Course Number: 4604 Course Title: Exercise Medicine Prerequisite(s): Description: A conceptual study of the use of exercise as a modality for the prevention and treatment of chronic diseases. The concept of Exercise Medicine will be explored through determination of cellular and molecular responses to exercise.

Lec/Lab Hrs: <u>4(3-2)</u>

Type of Course: lecture/lab

Course Objectives: <u>Through the exploration of human response and adaptation to exercise</u>, <u>it will be determined what pathologies can be prevented and treated through exercise</u>.

7. Dr. Killion submitted the following undergraduate items for approval. Ms. Gose seconded the motion and the items were approved.

Change of Course Prerequisite

Course Prefix: RADS Course Number: 4114 Course Title: Clinical Education I Prerequisite(s): RADS 2233 and 3432 Neither of those courses are offered, not do they appear in the catalog. The perquisite should be Must be enrolled in one of the following majors: Radiologic Technology

Course Prefix: RADS Course Number: 4912 Course Title: Special Topics Prerequisite(s): RADS 2233 and 3233 Neither of those courses are offered, not do they appear in the catalog. The perquisite should be Must be enrolled in one of the following majors: Radiologic Technology 8. Dr. Killion submitted the following undergraduate items for approval. Dr. Cobb seconded the motion and the items were approved.

Change of Course Number and Lec/Lab hours:

Course Prefix: ATRN Course Number: <u>1174-1173</u> Course Title: Introduction to Athletic Training Lec/Lab Hrs: <u>4(3-2)</u> Type of Course: lecture/lab

Course Prefix: ATRN Course Number: <u>1214</u> <del>1213</del> Course Title: Anatomy & Palpations for Athletic Training I Lec/Lab Hrs: <u>4(3-2)</u> Type of Course: lecture/lab

Course Prefix: ATRN Course Number: <u>2214</u> 2213 Course Title: Emergency Care and First Aid Lec/Lab Hrs: <u>4(3-2)</u> Type of Course: lecture/lab

Course Prefix: ATRN Course Number: <u>2904</u> 2903 Course Title: Therapeutic Modalities Lec/Lab Hrs: <u>4(3-2)</u> Type of Course: lecture/lab

Course Prefix: ATRN Course Number: <u>**3104**</u> <del>3103</del> Course Title: General Medical Assessment Lec/Lab Hrs: <u>**4(3-2)**</u> Type of Course: lecture/lab

Course Prefix: ATRN Course Number: <u>3914</u> <del>3913</del> Course Title: Therapeutic Exercise Lec/Lab Hrs: <u>4(3-2)</u> Type of Course: lecture/lab 9. Dr. Killion submitted the following undergraduate items for approval. Dr. Cobb seconded the motion and the items were approved.

Deletion of Course:

Course Prefix: ATRN Course Number: 1171 Course Title: Introduction to Athletic Training Lab Course Prefix: ATRN Course Number: 1211 Course Title: Athletic Training Clinical

Course Prefix: ATRN Course Number: 2001 Course Title: Athletic Training Colloquium I

Course Prefix: ATRN Course Number: 2211 Course Title: Emergency Care and First Aid Lab

Course Prefix: ATRN Course Number: 2433 Course Title: Medical Terminology

Course Prefix: ATRN Course Number: 2901 Course Title: Athletic Training Clinical II

Course Prefix: ATRN Course Number: 3001 Course Title: Athletic Training Colloquium II

Course Prefix: ATRN Course Number: 3111 Course Title: Athletic Training Clinical III

Course Prefix: ATRN Course Number: 3911 Course Title: Athletic Training Clinical IV

# Prothro-Yeager College of Humanities and Social Sciences - Dr. Watson

10. Dr. Watson submitted the following undergraduate items for approval. Dr. Ziegler seconded the motion and the items were approved.

Sociology, B.A.

General

(See General Requirements for all Bachelor's Degrees) Academic Foundations and Core Curriculum - 42 semester hours

(See Academic Foundations and Core Curriculum - 42 semester hours) Bachelor of Science and Bachelor of Arts in Sociology

A student majoring in sociology has the option of obtaining a Bachelor of Arts or a Bachelor of Science degree. See requirements for the <u>B.A.</u> and <u>B.S.</u> degrees. Major - 34 <u>33</u> semester hours

SOCL 1133 - Introductory Sociology 3 SOCL <del>3314</del> <u>3313</u> - Statistics for the Social and Behavioral Sciences 4<u>3</u> SOCL 3633 - Research Methods 3 SOCL 4153 - Sociological Theory 3 SOCL 4803 - Applied Sociology 3 Advanced Courses - 18 semester hours

Eighteen advanced semester hours selected with the approval of the student's advisor

Comprehensive Examination

# All sociology majors must take a written comprehensive examination during their senior year. Contact the Sociology Department office to make testing arrangements.

Minor Requirement

All Sociology majors must complete a minor of at least 18 semester hours of which at least six must be advanced. The minor field selected must be acceptable to the chairs of major and minor programs.

Sociology, B.S.

General

(See General Requirements for all Bachelor's Degrees) Academic Foundations and Core Curriculum - 42 semester hours (See Academic Foundations and Core Curriculum - 42 semester hours) Bachelor of Science and Bachelor of Arts in Sociology

A student majoring in sociology has the option of obtaining a Bachelor of Arts or a Bachelor of Science degree. See requirements for the <u>B.A.</u> and <u>B.S.</u> degrees. Major -34 <u>33</u> semester hours

SOCL 1133 - Introductory Sociology 3 SOCL <del>33</del>14 **3313** - Statistics for the Social and Behavioral Sciences 4-<u>3</u> SOCL 3633 - Research Methods 3 SOCL 4153 - Sociological Theory 3 SOCL 4803 - Applied Sociology 3 Advanced Courses - 18 semester hours

Eighteen advanced semester hours selected with the approval of the student's advisor

**Comprehensive Examination** 

# All sociology majors must take a written comprehensive examination during their senior year. Contact the Sociology Department office to make testing arrangements.

Minor Requirement

All Sociology majors must complete a minor of at least 18 semester hours of which at least six must be advanced. The minor field selected must be acceptable to the chairs of major and minor programs.

Course Inventory Update

Change of Course Number, Prerequisite, and Lec/Lab Hours:

Course Prefix: SOCL Course Number: <u>3313</u> <u>3314</u> Course Title: Statistics for the Social and Behavioral Sciences Prerequisite(s): <u>Math 1003 or equivalent</u> <u>TSI Math Complete</u> Lec/Lab Hrs: <u>3 (3-0)</u> <u>4-(3-1)</u> Type of Course: Lecture Course Objectives: *The lab portion of this course will be integrated into the three-hour course delivery*. 11. Dr. Watson submitted the following undergraduate items for approval. Ms. Gose seconded the motion and the items were approved.

Midwestern State University

2023-2024 Undergraduate Catalog

Effective Fall 2024

Psychology, B.A.

General

See General Requirements for all Bachelor's Degrees)

Academic Foundations and Core Curriculum - 42 semester hours

(See Academic Foundations and Core Curriculum - 42 semester hours

Bachelor of Science and Bachelor of Arts in Psychology

A major in psychology has the option of obtaining a Bachelor of Arts or a Bachelor of Science degree. See the Requirements for the B.A. and B.S. degrees.

Program requirements remain the same for either degree and are as follows:

Major - 34 33 semester hours

Psychology Core - 16 15 hours

PSYC 1103 - General Psychology 3

PSYC 2203 – General Psychology II 3

PSYC 3303 - Writing in Psychology 3

PSYC 3314 3313 - Statistics for the Social and Behavioral Sciences 43

PSYC-4123 - History and Systems of Psychology 3OR

PSYC 4503 - Psychological Tests and Evaluation 3OR

PSYC 4703 - Research Methods in Psychology 3

#### Applied Core - 6 hours

- PSYC 3023 Human Sexuality 3
- PSYC 3233 Developmental Psychology 3
- PSYC 3513 Substance Abuse 3
- PSYC 3913 Personal Relations and Interactions 3
- P SYC 4113 Industrial/Organizational Psychology 3
- PSYC 4143 Psychology of Self 3
- PSYC 4203 Psychology of Personality 3
- PSYC 4873 Special Topics in Psychology: Applied 3

Academic Core - 6 9 hours

#### PSYC 3023 - Human Sexuality 3

#### PSYC 3233 – Developmental Psychology 3

PSYC 3503 - Social Psychology 3

PSYC 3703 - Theories of Motivation 3 PSYC 4003 - Learning 3

#### PSYC 4113 – Industrial/Organizational Psychology 3

#### PSYC 4123 – History and Systems of Psychology 3

PSYC 4133 - Information Processing 3

#### PSYC 4203 – Psychology of Personality 3

PSYC 4223 - Evolutionary Psychology 3

PSYC 4303 - Critical Thinking in Psychology 3

PSYC 4973 - Special Topics in Psychology: Academic 3

Clinical Core - 6 9 hours

#### PSYC 3513 – Substance Abuse 3

PSYC 3603 - Abnormal Psychology 3

PSYC 3853 - Health Psychology 3

#### **PSYC 3913 – Personal Relations and Human Interactions 3**

#### PSYC 4003 – Learning 3

PSYC 4103 - Clinical Psychology 3

PSYC 4153 - Child Clinical Psychology 3PSYC 4773 - Special Topics in Psychology: Clinical 3PSYC 4903 - Internship in Psychology 3

#### Additional Program Requirements

Satisfies one course in the Life & Physical Sciences requirement in Academic Foundations and Core Curriculum (minimum 3 hours)

BIOL 1013 - Introduction to Human Biology 3 ORBIOL 1134 - Anatomy and Physiology I 4ORBIOL 1114 - Life I: Molecular & Cellular Concepts 4

Minor Requirement

All Psychology majors must complete a minor of at least 18 semester hours of which at least 6 must be advanced. The minor field selected must be acceptable to the chairs of major and minor programs.

#### Admission into the Undergraduate Psychology Major

Any student wishing to declare a major in psychology must:

1. have completed the following courses (or equivalents) with a minimum GPA of 2.75, using either Option A or B below:

a.-Option A

- two courses which satisfy the Communication component of the academic foundations/core; and 2. PSYC 1103, PSYC 2203; and
  one BIOL course in the Life and Physical Sciences component of the academic foundations/core; and
- 4 one MATH course satisfying the Mathematics component of the academic foundations/core or PSYC 3314.

b. Option B

- 1 45 hours of college credits with a minimum cumulative GPA of 2.75. Coursework must include:
  - 1- two courses which satisfy the Communication component of the academic foundations/core; and
  - 2-PSYC 1103; and

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3-one BIOL course in the Life and Physical Sciences component of the
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#### academic foundations/core; and

4-PSYC 3314 or the equivalent.

#### 2- complete a "Change of Degree/Major/Minor" form available in the Psychology Department Office (O'Donohoe Hall 122).

The Department Chair and Pre-Psychology Advisor will review the application and notify the student as to his/her acceptance or non-acceptance into the major. If a student is accepted, an academic advisor will be assigned with whom the student should meet regularly. Students who have not been admitted to the psychology major should be advised by the Pre-Psychology Advisor. Contact the Psychology Department for details.

All psychology majors must take a comprehensive examination during their senior year. Contact **±**The Psychology Department **will contact students who have applied for graduation** office **and provide the necessary information** to make testing arrangements.

Midwestern State University

2023-2024 Undergraduate Catalog

Psychology, B.S.

General

(See General Requirements for all Bachelor's Degrees)

Academic Foundations and Core Curriculum - 42 semester hours

(See A cademic Foundations and Core Curriculum - 42 semester hours)

Bachelor of Science and Bachelor of Arts in Psychology

A major in psychology has the option of obtaining a Bachelor of Arts or a Bachelor of Science degree. See the Requirements for the B.A. and B.S. degrees.

Program requirements remain the same for either degree and are as follows:

Major - 34 33 semester hours

Psychology Core - 16-15 hours

PSYC 1103 - General Psychology 3 PSYC 2203 – General Psychology II 3 PSYC 3303 - Writing in Psychology 3 PSYC 3314 3313 - Statistics for the Social and Behavioral Sciences 4 3

PSYC 4123 - History and Systems of Psychology 3OR

PSYC 4503 - Psychological Tests and Evaluation 3 OR

PSYC 4703 - Research Methods in Psychology 3

# Applied Core - 6 hours

PSYC 3023 - Human Sexuality 3

PSYC 3233 - Developmental Psychology 3

PSYC 3513 - Substance Abuse 3

PSYC 3913 - Personal Relations and Interactions 3

PSYC 4113 - Industrial/Organizational Psychology 3

P SYC 4143 - Psychology of Self 3

PSYC 4203 - Psychology of Personality 3

PSYC 4873 - Special Topics in Psychology: Applied 3

Academic Core - 6 9 hours

# PSYC 3023 - Human Sexuality 3

# PSYC 3233 – Developmental Psychology 3

PSYC 3503 - Social Psychology 3

PSYC 3703 - Theories of Motivation 3

PSYC 4003 - Learning 3

PSYC 4113 – Industrial/Organizational Psychology 3

PSYC 4123 – History and Systems of Psychology 3

PSYC 4133 - Information Processing 3

<u>PSYC 4203 – Psychology of Personality 3</u>

PSYC 4223 - Evolutionary Psychology 3

PSYC 4303 - Critical Thinking in Psychology 3

PSYC 4973 - Special Topics in Psychology: Academic 3

Clinical Core - 6 9 hours

# PSYC 3513 – Substance Abuse 3

PSYC 3603 - Abnormal Psychology 3

PSYC 3853 - Health Psychology 3

**PSYC 3913 – Personal Relations and Human Interactions 3** 

PSYC 4003 – Learning 3

PSYC 4103 - Clinical Psychology 3 PSYC 4153 - Child Clinical Psychology 3 PSYC 4773 - Special Topics in Psychology: Clinical 3 PSYC 4903 - Internship in Psychology 3

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Admission into the Undergraduate Psychology Major

Any student wishing to declare a major in psychology must:

t-have completed the following courses (or equivalents) with a minimum GPA of 2.75, using either Option A or B below:

a.-Option A

1-two courses which satisfy the Communication component of the academic foundations/core; and

- 2-2. PSYC 1103, PSYC 2203; and
- 3- one BIOL course in the Life and Physical Sciences component of the academic foundations/core; and
- 4-one MATH course satisfying the Mathematics component of the academic foundations/core or PSYC 3314.

b.-Option B

45 hours of college credits with a minimum cumulative GPA of 2.75. Coursework must include:

- 1-two courses which satisfy the Communication component of the academic foundations/core; and
- 2-PSYC 1103; and
- 3- one BIOL course in the Life and Physical Sciences component of the academic foundations/core; and
- 4-PSYC 3314 or the equivalent.

2-complete a "Change of Degree/Major/Minor" form available in the Psychology Department Office (O'Donohoe Hall 122).

The Department Chair and Pre-Psychology Advisor will review the application and notify the student as to his/her acceptance or non-acceptance into the major. If a student is accepted, an academic advisor will be assigned with whom the student should meet regularly. Students who have not been admitted to the psychology major should be advised by the Pre-Psychology Advisor. Contact the Psychology Department for details.

All psychology majors must take a comprehensive examination during their senior year. Contact t<u>T</u>he Psychology Department <u>will contact students who have applied for</u> <u>graduation</u> office <u>and provide the necessary information</u> to make testing arrangements.

Course Inventory Updates

Change of Course Number, Prerequisite and Lec/Lab Hours:

Course Prefix: PSYC Course Number: <u>3313</u> <u>3314</u> Course Title: Statistics for the Social and Behavioral Sciences Prerequisite(s): <u>Math 1003 or equivalent</u> <u>TSI Math complete</u> Lec/Lab Hrs: <u>3(3-0)</u> 4(<u>3-1</u>) Type of Course: Lecture

# Graduate Course and Catalog Changes - Dr. Ziegler

12. Dr. Ziegler submitted the following graduate items for approval. Dr. Stambaugh seconded the motion and the items were approved.

# Dillard College of Business Administration

Catalog Changes Effective Fall 2024

Dillard College of Business Administration

- Master of Business Administration
- Dillard College Centers
- Distinguished Professorships
- Programs and Courses

#### Jeff Stambaugh, Dean

(Dillard College of Business Administration Building 233)

Master of Business Administration

Pablo Garcia-Fuentes, Graduate Coordinator Graduate Coordinators: Pablo Garcia-Fuentes, Niyati Kataria

Graduate Faculty: Anders, Bultena, Chou, Forrester, Gaharan, Kataria, Lei, Li, Manley, Martinez, Patterson, Patton, Stambaugh, Tilker, G. Zhang, J. Zhang, Anders, Bhattarai, Bultena, Choudhury, Davis, Forrester, Gaharan, Garcia-Fuentes, Holt, Jang, Kataria, Lee, Lei, Li, Luo, Manley, Martinez, Patterson, Patton, Stambaugh, Tilker, Tillman, Wang, G. Zhang, J. Zhang

Emeriti Faculty: Fritzsch, Harmel, C. Harris, T. Harris, Harvey, Johnston, Krienke, McCullough, Patin, Ramser, Rountree, Van Geem, Wilson

#### Introduction

The Master of Business Administration (MBA) Program was created by the graduate faculty within the Dillard College of Business Administration. All substantive changes, deletions, and additions to the rules and guidelines concerning admission to, participation in, and graduation from the MBA Program are approved by the graduate faculty before they are implemented by the Graduate Coordinator.

# Mission

The Dillard College of Business Administration Master of Business Administration (MBA) degree prepares individuals for professional career opportunities in today's dynamic, challenging, and complex world of global business. The MBA program equips its graduates with the knowledge, skills and competencies necessary to achieve their professional business goals and objectives. The MBA degree is especially valuable for individuals who want to advance their careers through leadership opportunities within a broad range of organizations.

To attain its mission, the graduate faculty within the Dillard College of Business Administration believes that the MBA Program must lead to the achievement of the following objectives. Each graduate student, in pursuing an MBA degree at MSU, will

- 1. Exhibit the characteristics of leadership
- 2. Be able to conduct themselves professionally in global environments
- 3. Produce creative responses to business situations
- 4. Integrate knowledge across business disciplines
- 5. Communicate at professional level

# Accreditation

The Dillard College of Business Administration is accredited by the Association to Advance College Schools of Business, International (AACSB, International).

National business accreditation has several benefits to the business student:

- 1. Each student will receive a professional education in business administration that is relevant and of high quality.
- 2. The programs of business education at MSU are fundamentally similar to those received at other accredited institutions in the United States.
- 3. When recruiting and hiring business students, companies look favorably on graduates from accredited business programs.

# Applying for Admission

To be considered for admission to the MBA Program, students must provide proofs of documents listed below to the Dr. Billie Doris McAda Graduate School.

- 1. A bachelor's degree in any field from a regionally accredited college or university.
- 2. A completed application form.
- 3. Official transcripts of all previous college course work (including verification of an earned bachelor's degree).

4. An official score on either the Graduate Management Admission Test (GMAT) or the Graduate Record Exam (GRE).

International students (from countries where English is not the native language) must provide the proofs of documents listed above as well as an official score on the Test of English as a Foreign Language (TOEFL), IELTS, ITEP, or PTE to the Office of International Services.

# Application for Graduate Admission

Students may apply via The Graduate School at <u>https://msutexas.edu/academics/graduate-school/how-to-apply.php</u>. Students who have previously attended Midwestern State University Graduate School, but did not enroll for a long semester (fall or spring) must submit a reactivation form to request admission. Even students who have completed their undergraduate degree at Midwestern State University must submit an application for graduate admission. The application for graduate admission must be filed by the deadlines listed in the Academic Information section of the Graduate Catalog.

# Official Transcripts

Transcripts reflecting course work pursued at all higher education institutions attended must be provided to the Graduate School before admission to MSU can be considered. Each applicant must have official transcripts sent directly to MSU. Copies of transcripts will not be accepted.

Graduate Management Admission Test (GMAT) or Graduate Record Exam (GRE)

Each applicant must register for and take the GMAT or GRE. Information about the GMAT can be found at <u>http://www.mba.com</u>. Information about the GRE can be found at <u>http://www.ets.org/gre</u>. Members of the Beta Gamma Sigma (the international honor society serving business programs accredited by AACSB International) may request to have the test requirement waived (Beta Gamma Sigma membership does not result in an automatic test waiver). Individuals that have a prior *graduate or terminal* (e.g. MD, JD, Ph.D.) degree are exempted from the GMAT requirement. GMAT/GRE may be waived by the MBA Coordinator on a case-by-case basis with conditional admission for applicants who satisfies any of the following conditions:

- 1. Minimum overall GPA of 3.0 from U.S. post-secondary institutions
- 2. Minimum major GPA of 3.5 from U.S. post-secondary institutions
- 3. Minimum overall GPA of 3.0 from at least 9 hours of graduate level courses work from U.S. post-secondary institutions
- 4. A quantitatively oriented professional certification
- 5. Other standardized test scores demonstrating comparable quantitative ability
- 6. Significant professional work experiences

# Current resume

Each applicant must include an up-to-date resume listing prior educational and work experiences.

# Admission Status

Applications for admission are reviewed and several factors are considered, including the applicant's GPA on his/her last 60 hours of undergraduate course work and the score on the GMAT or GRE. Admission decisions are made by the Dillard College of Business Administration's Graduate Program Committee.

International applicants must meet a minimum score on the TOEFL, IELTS, ITEP, or PTE as required under International Students.

### Unconditional Admission

A citizen of the U.S.A. who (1) has an earned undergraduate degree, (2) submits an application for graduate admission (including all required application materials), and (3) has been accepted for admission by the Dillard College of Business Administration's Graduate Program Committee will be unconditionally admitted to the MBA program. To be admitted unconditionally, an international applicant must not only meet the three conditions above but also satisfy the TOEFL requirements shown above.

For more information on the MBA program including Program Requirements and Guidelines, see Master of Business Administration, M.B.A.

### Important Program Guideline

The graduate faculty of the Dillard College of Business Administration has approved a number of guidelines (or rules) which must be adhered to by all MBA students. These guidelines affect several facets of the MBA program.

Common Body of Knowledge Courses

- 1. CBK Course Prerequisites: Before registering for a CBK course, a student must complete each prerequisite either at MSU or by transfer credit.
- 2. Undergraduate CBK Courses: Since the required CBK courses are undergraduate courses, they may be taken at MSU prior to entering the MBA program. All required CBK courses taken at MSU (after completing requirements for an undergraduate degree) will be included as part of the last 60 hours of course work, which forms the basis for computing the student's undergraduate GPA.
- 3. Transferred CBK Courses: Equivalent CBK courses may be transferred from other accredited colleges and universities. Equivalency will be determined by the Graduate Coordinator in consultation with the appropriate Department Chair.
- 4. CLEP Exam: A student may satisfy a required CBK course by taking a College Level Examination Program (CLEP) subject exam. In order to receive credit, the student must earn a score equivalent to "B" or higher. Credit from DANTES will not be accepted.

- 5. Completion of CBK Courses: Before beginning graduate level course work, a student must complete all or a majority of the required CBK courses. Any student wishing to take a graduate level business course prior to completion of all CBK courses must receive approval from the Graduate Coordinator.
- Microcomputer Proficiency: A student who is not proficient in microcomputer applications will be advised to take MIS 2003 (Information Technology Concepts for Business).

# Required Graduate Courses

Normally no substitutions will be allowed for the eight (24 semester hours) graduate courses required for the MBA degree (i.e., those courses specifically identified by course number and title).

Elective Graduate Courses

All graduate level elective courses must be approved by the Graduate Coordinator. The following rules will help students select graduate level electives.

- 1. Undergraduate Courses Taken for Graduate Credit: The Dillard College of Business Administration does not award graduate credit for any undergraduate courses.
- 2. Graduate Transfer Credit: A maximum of 6 semester hours of graduate level course work may be transferred from another accredited college or university or from another graduate program at MSU. Each graduate course for which transfer credit is requested must be approved by the Graduate Coordinator.

# Minimum Grade Requirements

Graduate students are expected to do high quality work. Only grades of A, B, C, and CR are acceptable in graduate courses. Graduate students are responsible for adjusting their course loads consistent with their schedules of work and other outside activities and to prepare themselves by taking prerequisite courses. The following rules, approved by the graduate faculty of the Dillard College of Business Administration, concern graduate level performance.

- 1. Transfer Credit -Transfer credit will be reviewed for approval.
- Grade Point Average To graduate with an MBA degree, students must earn a cumulative GPA of 3.00 or higher on all graduate course work. Furthermore, students who choose the thesis option must earn a minimum GPA of 3.00 on all graduate course work in order to enroll in thesis courses. All students must have an overall 3.00 GPA in order to graduate.
- 3. The "Three C" Rule Graduate students who earn a "C" or lower in no more than two different graduate courses will be allowed to remain in the MBA program as long as their cumulative GPA remains 3.00 or higher. However, after earning the second "C" or lower grade, a graduate student must meet with the Graduate Coordinator to create a plan for improving performance. If a graduate student earns a grade of "C" or lower in more

than two different graduate courses, the student will be dismissed from the MBA program.

4. Repeated Courses - A repeated course will not be coded as such without approval from the Graduate Coordinator. If the Graduate Coordinator approves the repeat, the repeated course will be the one calculated in the GPA. However, all previous course grades remain on the student's transcript.

# Final Degree Plan

Early in the semester prior to the semester of expected graduation, an MBA student must schedule a conference with the Graduate Coordinator to review his/her final degree plan. After approval by the student and the Graduate Coordinator, the final degree plan is submitted to the Dean of the Dillard College of Business Administration and then to the Office of the Registrar. After meeting with the Graduate Coordinator, the student should file for graduation.

# Filing for Graduation

In the semester prior to the semester of anticipated graduation, the graduate student should file an Application for Graduation and pay the graduation fee at the Office of the Registrar. (See <u>Academic Calendar</u> in the Graduate Catalog for deadlines.) A student may also apply for graduation online at <u>https://msutexas.edu/registrar/apply-graduation/</u>.

# **Research Proposal**

Each MBA degree candidate has the choice of submitting a thesis. The student must submit a written research proposal to his or her presiding thesis chair. At a minimum, the proposal should cover the following areas:

Introduction to the topic chosen. Include background to the topic and why it is important.

Statement of problem and objective of study. In this part, the student should clearly and concisely indicate what he/she expects to accomplish. The discussion should cover exactly what will and will not be included in the study.

Literature review. The student should include in the proposal a brief summary of each piece of literature that significantly affects the topic. For each piece of literature included, the student should discuss how the results relate to the topic.

Proposed research design. This section is particularly important if the student chooses the thesis option. In a thesis, the student will normally define a topic, design a study to address the topic, conduct the study, and analyze the results in the final report (i.e., "the Thesis").

Summary. In this section, the student should summarize the entire proposal.

The student should submit the research proposal as early as possible for several reasons:

1. The research proposal (and topic) will help identify an appropriate chairperson for the student's faculty advisory committee. The background of the faculty member who will serve as chair should complement the student's proposed research.

2. Where possible, the student should write research papers in MBA courses related to the chosen topic. In this way, each student can better understand the topic.

# Thesis

A graduate student who chooses to do a thesis must adhere to the following guidelines:

- 1. Prepare and submit to the chairperson of his/her faculty advisory committee a more detailed research proposal than the original "Research Proposal".
- 2. Actually carry out the proposed research. This usually involves collecting the appropriate data, analyzing the results, drawing appropriate conclusions, and submitting a thesis (formal report) covering the research design, analysis, and results. The requirements for a thesis are more rigorous because the results are published.

The topic chosen will be determined through consultation with approval by the student's faculty advisory committee. The student begins this process no fewer than twelve months before expected graduation. The first draft of the thesis (including analysis of results and conclusions) should be submitted to the faculty advisory committee early in the student's semester of expected graduation.

Graduate Advisory Committee

Identifying a thesis topic and writing a research proposal, the student should consult with the Graduate Coordinator to form a Graduate Advisory Committee.

The student's required research proposal (discussed above) will facilitate selecting of a chairperson who has an academic background consistent with the student's research topic.

The Graduate Advisory Committee serves two important functions:

- 1. Providing guidance to the student in completing his/her course work,
- 2. Helping the student define the research topic and supervising the conduct of a thesis.

Important Deadlines for Students in a Thesis Program

Students writing a thesis must submit a proposal. The student must complete the "Application for Admission Candidacy" form, which requires a copy of the research proposal and the list of committee members, prior to enrolling in the first thesis course. (Note: Students should identify a faculty member who has a background compatible with his/her research topic to serve as chair.)

Thesis

- 1. First semester or no later than 3 semesters prior to graduation
  - a. Requirement: Notify the Graduate Coordinator of intent to pursue the Thesis option
- 2. At least three semesters prior to graduation:

All proposed changes are marked as such: deleted items are marked with a strikethrough line and new items are in bold and underlined. Italicized wording is justification or clarification from the proposing department/college.

- a. Register for BUAD 6983
- b. Write thesis proposal
- c. Identify Graduate Advisory Committee members
- d. Complete and submit Application for Candidacy to the Graduate Coordinator
- 3. At least two semesters prior to graduation:
  - a. Register BUAD 6993
  - b. Begin work on thesis
- 4. Semester of graduation:
  - a. At least 3 weeks prior to the end of the semester; Completed thesis approved by GAC and turned in to the Graduate Coordinator

**Dillard College Centers** 

America's SBDC at MSU

Vanda Cullar, ABPA Director

America's SBDC at MSU is an Accredited Member of ASBDC. MSU's center assist clients in creating over 200 jobs annually through providing business consulting, training, and research to entrepreneurs in thirteen counties. Clients include those already in business, those who want to start a new venture, as well as providing business exit and succession planning. Assistance in government contracting, and on-site assessment for manufacturing and training is also available. The MSU SBDC also encourages young entrepreneurs by hosting the national program, "Lemonade Day." The Dillard College Entrepreneurship students participate by mentoring the youth and teaching age-appropriate business fundamentals.

Bureau of Business and Government Research

The Bureau of Business and Government Research is an integral part of the Dillard College of Business Administration and Midwestern State University. The mission of the Bureau of Business and Government Research is

- 1. to provide assistance in research conducted by the faculty and students in the University; and
- 2. to conduct and encourage research related to economic development and the local community.

The Bureau of Business and Government Research at Midwestern State University is a member of the nationwide Association for University Business and Economic Research. The Bureau of

Business and Government Research publishes the Midwestern Business and Economic Review twice yearly.

Dillard Center for Energy Management

Jeffrey E. Stambaugh, Ph.D. Director

The Dillard Center for Energy Management was established by the Dillard family to educate the next generation of energy leaders at Midwestern State University and serve the regional community. The oil and gas industry has a long legacy in this region and continues to be one of its major economic engines. More broadly, the energy industry is a major employer in Texas, with thriving oil, gas, wind, and solar operations. With the world desperately needing more energy, the energy industry has a vibrant future. By developing graduates with the business knowledge, skills, and competencies needed to enter the industry, the Center supports students' entry into a dynamic career and provides firms with the talent needed to sustain their vitality. The Center also serves as a catalyst for public education programs and continuing professional education offerings.

The Mamie Raborn Center for Economic Education

The Mamie Raborn Center for Economic Education was established in 1982 to increase the economic understanding of the University community and the citizens of the North Texas area. The Center provides economic education materials, disperses information concerning economic issues, and serves as a point of contact for members of the media and community having questions about economic issues.

The Munir Abdul Lalani Center for Entrepreneurship and Free Enterprise

Scott C. Manley, DBA Director

The Munir Abdul Lalani Center for Entrepreneurship and Free Enterprise was established by the family of Munir Lalani to support and promote entrepreneurship and free enterprise in North Central Texas. The Lalani Center assists entrepreneurial ventures, encourages creativity and innovation, and develops and provides curriculum for students at Midwestern State University. At the Dillard College of Business Administration, the Lalani Center works with students, faculty, and staff, as well as members of the North Texas business community to encourage and support successful student innovation and economic development. The Lalani Center also engages with entrepreneurs throughout the region in support of new product development, business startups, expansions, and other entrepreneurial activities. The Lalani Center impacts the local economy by teaching skill to students and entrepreneurs and by assisting in business plan development and supporting angel and venture capital development through programs such as i.d.e.a.WF, and the Texoma Angel Investor Network.

Distinguished Professorships

Bridwell Distinguished Professorship of Finance

The Bridwell Distinguished Professorship of Finance was established in 1990 by the Bridwell Foundation to bring outstanding scholarship to Midwestern State University. The professor holding this position is recognized in the finance profession for his academic achievements.

Dr. Adam Y.C. Lei, CFA, is the Bridwell Distinguished Professor of Finance. Dr. Lei taught at Louisiana State University prior to joining Midwestern State University in 2005. He received his Ph.D. and M.S. degrees in finance from Louisiana State University, M.B.A. degree from National Chung Cheng University (Taiwan), and bachelor's degree in industrial management from National Cheng Kung University (Taiwan). He also holds the Chartered Financial Analyst (CFA) designation since 2009. Dr. Lei's research has been published in academic journals including the *Journal of Banking and Finance, Managerial Finance, Financial Services Review*, the *Journal of Accounting and Finance*, and the *Journal of Economics and Finance Education*.

Dillard Distinguished Professorship of Energy Management

The Dillard Distinguished Professorship of Energy Management was established in 2014 by the Dillard family to support the energy management activities in the Dillard College and the region.

Dr. Jeffrey E. Stambaugh, the Dillard Distinguished Professor of Energy Management and the Dean of the Dillard College of Business Administration at Midwestern State University, is a retired USAF Colonel with 24 years of service as a fighter pilot and commander. He also served at the Pentagon and on international staffs in Japan and Germany. A 1981 graduate of the USAF Academy, he was a Fellow at the Weatherhead Center for International Affairs at Harvard University in 2000. Dr. Stambaugh earned a Ph.D. in Management (business strategy and entrepreneurship) from Texas Tech University in 2008. He directed the Munir Abdul Lalani Center for Entrepreneurship and Free Enterprise in the Dillard College of Business Administration from 2008 to 2015 before becoming the Director for the Dillard Center for Enterprise.

Dillard Distinguished Professorship of Energy Finance

The Dillard Distinguished Professorship of Energy Finance was established in 2014 by the Dillard family to support the energy finance activities in the Dillard College and the region.

Dr. Robert C. Forrester has been named the first Dillard Distinguished Professor of Energy Finance. He received his BBA and MBA from Midwestern State University and his doctorate in finance from Kennesaw State University. Prior to entering academia, he was employed in a management position with a Fortune 500 company and later was the owner of several successful companies in the North Texas area, as well as the recipient of the BBB Torch Award for honesty and integrity in business. In his first year of teaching, the MSU Student Government Association selected Robert as the Midwestern State University Professor of the Year. He was selected as the MSU Dillard College of Business Outstanding Alumni of the Year in 2010. In addition, the Dillard College of Business faculty chose Robert for their 2010-2011 Faculty of the Year award. Robert serves as the Dillard College of Business chair of the Economics, Finance, and General Business Department. He has served as a survey panelist for the Federal Reserve Bank of Dallas since 2007, President of the Red River Best Chevy Dealers Association, past board member of the Clay County Memorial Hospital, past chair of the Clay County Hospital Foundation, chairman of the board for Beacon Lighthouse for the Blind, chairman of the board for United Regional Health Care System, as well as many other boards and committees.

Louis J. and Ramona Rodriguez Distinguished Professorship

The Louis J. and Ramona Rodriguez Distinguished Professorship was established in 2003 to honor President Emeritus Louis J. and Ramona Rodriguez.

Susan B. Anders, Ph.D., CPA, CGMA, the Louis J. and Ramona Rodriguez Distinguished Professor of Accounting, came to Midwestern State University in 2015 from St. Bonaventure University where she was a Professor of Accounting and former chair of the Accounting Department. Dr. Anders authors a regular monthly column and serves on the editorial board for The CPA Journal. Since earning her Ph.D. in tax accounting at Texas Tech University, Dr. Anders has published numerous articles in peer-reviewed journals on tax, education, and technology issues. She has been a Volunteer Income Tax Assistance (VITA) volunteer since 2003, and has been recognized for establishing best practices for VITA programs. Dr. Anders is a certified public accountant in Texas and New York State. Prior to entering academia, Dr. Anders worked in public accounting for 15 years, and her last position was as a tax manager with Deloitte & Touche. She is a member of the American Accounting Association, the American Institute of CPAs, the Texas Society of CPAs, the New York State Society of CPAs, and the Accounting and Financial Women's Alliance. She served on the Wichita Falls Chapter of the TXCPA board of directors for several years, and currently serves on multiple TXCPA state-wide committees and as MSU's Faculty Ambassador for the TXCPA.

Munir A. Lalani Distinguished Professorship of Entrepreneurship

The Munir A. Lalani Distinguished Professor of Entrepreneurship was established in 2008 by the family of Munir Lalani to support entrepreneurial activities in the Dillard College and region. The professor holding this position is recognized nationally for his outstanding contributions to entrepreneurship and small business.

Before joining academia in 2011, Dr. Scott C. Manley, the Munir A. Lalani Distinguished Professor of Entrepreneurship, served as a consultant with America's Small Business Development Center (SBDC) Network for twelve years. Dr. Manley received his BBA and MBA from Valdosta State University, and his Doctorate in Business Administration from Kennesaw State University. Dr. Manley also serves as the Director of the Munir Abdul Lalani Center for Entrepreneurship and Free Enterprise in the Dillard College of Business Administration. His research has been published in the *International Journal of Entrepreneurship and Management*, the *European Management Journal*, the *Journal of Small Business Strategy*, the *American Journal of Entrepreneurship*, the *Journal of Ethics and Entrepreneurship, The TQM Journal*, and the *Journal of Business Ethics*. Dr. Manley is a member of the Academy of Management, and the United States Association for Small Business and Entrepreneurship.

Robert Madera Distinguished Professorship of Accounting

The Robert Madera Distinguished Professorship of Accounting was established in 2005 in recognition of the long-time service of Professor Emeritus, Robert Madera. The generosity of alumni of the Dillard College of Business Administration has made this professorship possible.

Terry Patton, Ph.D., CPA, CGFM, CGMA, is the Robert Madera Distinguished Professor of Accounting and the Interim Chair of Accounting, Management Information Systems, and Legal Studies Department in the Dillard College of Business Administration at Midwestern State University. He serves as one of nine members of the Federal Accounting Standards Advisory Board, which establishes the financial reporting standards for the federal government as a whole and its agencies. He is the author of numerous articles on governmental accounting and coauthor of a textbook, Accounting for Governmental and Nonprofit Organizations, published by Cambridge Business Publishing. He also was co-author on PPC's Guide to Governmental Financial Reporting Model: Implementing GASBS No. 34. Previously, Dr. Patton was the Research Manager at the Governmental Accounting Standards Board (GASB). In his eight years at the GASB, he was part of the project team on numerous GASB Standards including major projects such as GASB Statement No. 34, Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments and GASB Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions. Dr. Patton also has been an Assistant Professor of Accounting at the University of Wisconsin-Oshkosh and a supervisor at a Texas CPA firm where he conducted audits of local governments. Dr. Patton received his doctorate in accounting from Texas Tech University. He is a member of the American Accounting Association and the American Institute of Certified Public Accountants.

#### Tarkington-Downing Rotary Distinguished Professorship

The Tarkington-Downing Rotary Distinguished Professorship was established in 2016 by the Downtown Rotary Club of Wichita Falls to assist in recruiting well-qualified business professors to the Dillard College of Business Administration. The endowment provides resources to enhance the professor's research endeavors.

Dr. Pablo A. Garcia-Fuentes is the Tarkington-Downing Rotary Distinguished Professor and the Director of the MBA in the Dillard College of Business Administration at Midwestern State University. He received a BS in agronomy from the Universidad Nacional Agraria, Nicaragua, an MS in agricultural economics from North Carolina A&T State University, and a PhD in agricultural economics with concentrations in international trade and econometrics from Louisiana State University. His research includes issues of U.S. agribusiness, foreign direct investment, remittances, human capital, poverty, and economic growth and development in developing countries. His research is published in the *Journal of Applied Economics, Journal of Economics and Finance, International Journal of Food and Agricultural Economics, International Business Research, Academy of Economics and Finance Journal, Journal of International Agricultural Trade and Development, and <i>Investment and Competitiveness in Africa*, the Food and Agriculture Organization of the United Nations, and Virginia Tech Extension.

Programs and Courses

Programs

Major

• Business Administration, M.B.A.

Other Programs

• Business Analytics, M.B.A.

Courses

Accounting

- <u>ACCT 5013 Graduate Petroleum Accounting</u>
- ACCT 5093 Federal Estate and Gift Tax
- <u>ACCT 5123 Advanced Accounting</u>
- ACCT 5213 Cost Analysis and Control
- ACCT 5223 Accounting Research and Communication
- ACCT 5313 Energy Accounting and Law
- <u>ACCT 5323 Graduate Accounting Information Systems</u>
- ACCT 5703 Federal Tax Research
- ACCT 5713 Accounting Analytics
- ACCT 5893 Graduate Internship in Accounting
- ACCT 6553 Independent Graduate Study in Accounting
- <u>ACCT 6663 Special Graduate Topics in Accounting</u>

**Business Administration** 

- BUAD 5006 Foundations for the MBA
- BUAD 5603 Advanced Applied Business Statistics
- BUAD 5623 Model-Based Problem Solving
- BUAD 5633 Applied Analysis of Business Processes
- BUAD 5893 Graduate Internship in Business Administration
- BUAD 5993 Graduate International Issues in Business
- BUAD 6553 Independent Graduate Study in Business Administration

• BUAD 6663 - Special Graduate Topics in Business Administration

### Economics

- ECON 5113 Managerial Economics
- ECON 5143 Data Modeling and Forecasting
- ECON 6553 Independent Graduate Study in Economics
- ECON 6663 Special Graduate Topics in Economics

### Finance

- FINC 5313 Energy Industry Finance
- FINC 5713 Financial Administration
- FINC 5933 Student Managed Investment Fund I
- FINC 5943 Student Managed Investment Fund II
- FINC 6553 Independent Graduate Study in Finance

### Management

- MGMT 5313 Energy Management
- MGMT 5413 Contemporary Perspectives in Human Resource Management
- MGMT 5443 Current Issues in Organizational Behavior
- MGMT 5453 Graduate Seminar in Entrepreneurship
- MGMT 5733 Leadership and Teamwork
- MGMT 6553 Independent Graduate Study in Management
- MGMT 6663 Special Graduate Topics in Management
- MGMT 6883 Graduate Seminar in Business Policy

Management Information Systems

- MIS 5113 Introduction to Business Analytics
- MIS 5203 Electronic Commerce
- MIS 5603 Data Visualization
- MIS 5613 Data Mining and Text Analytics in Business
- MIS 6553 Independent Graduate Study in MIS
- MIS 6663 Special Graduate Topics in Management Information Systems

# Marketing

- MKTG 5513 Graduate Seminar in Marketing
- MKTG 6553 Independent Graduate Study in Marketing
- MKTG 6663 Special Graduate Topics in Marketing

13. Dr. Ziegler submitted the following graduate items for approval. Dr. Cobb seconded the motion and the items were approved.

Gunn College of Health Sciences and Human Services

Catalog Changes Effective Fall 2024

Health Services Administration

Return to: Robert D. & Carol Gunn College of Health Sciences and Human Services

Degrees/Certificates

Vision, Mission, Goals, and Objectives Graduate Admission Requirements Structure of Programs

Graduation Requirements Admission to Candidacy

Degree Requirements and Courses

Jennifer Anderson

Interim Graduate Coordinator

Emeritus Faculty: Harlow

Degrees/Certificates

The Health Services Administration Graduate Program offers the following:

Master of Health Administration (MHA) with a major in Health Services Administration (33 semester hours)

An MHA degree is offered for those who want to continue to work full-time and complete a master's degree in two to three years. Full-time students who take advantage of this unique MHA should be able to complete the degree in four semesters. Each course is offered fully online and

includes Internet based discussions and written assignments. Face to face workshops and seminars are offered on campus during the academic terms for interested students; while attendance is optional for domestic students it is required for all international students with F1 visas.

The Health Services Administration program is a Graduate Associate member of the Association of University Programs in Health Administration (AUPHA).

For more information about the MHA, please click here.

### Vision, Mission, Goals, and Objectives

Vision: To be a high value provider of health services administration education at the regional, state, national, and international levels to all types of clinical and non-clinical individuals.

Mission: The mission of the Master of Health Administration program is to effectively prepare students to operate in leadership roles in the complex and changing environment of health services administration. We strive to provide students with a cross-section of knowledge, skills, and abilities that prepare them to meet the health services administration needs of the larger community, as well as to assist them in accomplishing their career goals. Through ongoing faculty research and development, we aim to incorporate current theory and practice to provide an educational experience that effectively prepares students with diverse backgrounds and experiences to take on administrative roles within the health services delivery system.

Program Goal: Prepare students with the essential competencies to work in mid-level administrative positions at larger health services organizations or upper level positions in smaller health services organizations.

Program Objectives: (1) Develop critical thinking and problem-solving skills to apply within a range of health services organizations; (2) Develop leadership and human resource management skills to respond effectively in diverse health services settings; (3) Apply core tools in the financial

management of health services to support organizational success; (4) Apply quantitative and qualitative analysis techniques to enable effective organizational decision-making and problem solving; (5) Understand and apply health care ethics to issues that arise in the changing health services environment; (6) Analyze and synthesize information for effective market-related and strategic decision-making and planning; and (7) Be knowledgeable about the regulatory and legal environment in which health services operate.

## Health Services Administration MHA Admission

An applicant who meets each of the following admission criteria may become eligible for unconditional admission:

1. A bachelor's degree from a regionally accredited institution. The McAda Graduate School must receive an official transcript, including one on which a bachelor's degree is posted, directly from each institution the applicant has attended. MSU requests that international graduate student transcripts be evaluated by a preferred third party for degree clarification. MSU will also accept evaluations from NACES members.

2. A cumulative undergraduate GPA of at least 3.0 from the student's graduating institution.

3. A competitive score on the standardized graduate test, if required by the graduate program. The requirement for standardized test scores is decided at the college level. The student should contact the graduate coordinator of the intended graduate program for information. The McAda Graduate School must receive official admissions test scores directly from the organization that administers the test.

4. An undergraduate background judged by the graduate faculty of the student's intended major to be adequate for success in the student's intended major.

All Candidates are required to complete and submit the following items to the Office of Graduate Admissions:

- Graduate application and processing fee
- Official transcripts from all higher education institutions attended by the applicant
- Resume

The following are considered in the admission process:

# GPA

• Working in healthcare (or related) experience,

## Application for Re-Admittance

The department does recognize that in rare cases course grades may cause a student to be administratively dismissed from the program or who may have not met the requirements for provisional admission. In such cases, a student may apply to the department's academic review committee for re-admission after he or she has been officially dismissed from the program or for reconsideration if not granted conditional admission. The student must submit a letter requesting readmission with supporting documentation of ability to perform satisfactory academic work. Also, the student must submit a statement explaining why they did not perform up to departmental standards and how they intend to remedy this situation. Approval of the readmission request will be based upon the student's written essay in his or her original application, the trend of undergraduate

and graduate grades, professional work experience, letter of request, and consideration of letters of recommendation. Approval of a readmission request moves the student to conditional status

with attendant requirements, which shall be evaluated based on a time schedule established by the department's academic review committee.

### Requirements for Academic Good Standing

Any student who receives two grades of C or less, or one F will be administratively removed from the program the term following the second C or D or the one F. The student in the master's or the graduate certificate programs may repeat one course in which a grade of C or lower has been earned with the approval of the department's academic review committee. A 3.0 overall grade point average is required for graduation, and students must have a grade of B or better in all courses in the major. Students who are seeking the graduate certificate must earn a grade of B or better in each of the courses to be awarded the certificate.

### Curriculum

MHA students entering the program will be required to complete 33 hours to meet degree requirements. They will include 30 hours of core class requirements and 3 hours of elective courses.

Core Courses: All Health Services Administration students must complete the 33 30 semester credit hours specified below:

HSAD 5013 - Health Services Administration Foundations!

HSAD 5103 - Health Care Organization Behavior & Management Theories

HSAD 5113 - Health Care Financial Management I

HSAD 5133 - Health Systems Engineering and Quantitative Methods or RADS 6553 Data Analysis

HSAD 5143 - Health Care and Personnel Law or RADS 5023 Legal and Regulatory Considerations in Radiologic Sciences

HSAD 5203 - Health Care Marketing and Microeconomics

HSAD 5213 - Health Services Operational and Strategic Management

HSAD 5223 - Health Informatics

HSAD 5253 - Health Services Research

HSAD 6063 - Graduate Seminar in Advanced Research

Electives: Complete 3 hours from the courses specified below:

HSAD 5123 - Health Care Personnel

HSAD 5153 - Managed Care Organizational Structure in the 21st Century

HSAD 5283 - Health Care Financial Management II

HSAD 5293 - Managerial Epidemiology and Biostatistics

# HSAD 5273 - Health Care Ethics

## Graduation Requirements

Students must successfully complete all required courses with a grade of B or better. To graduate, all students must successfully complete all course work in a manner consistent with the guidelines for that course (Contact the Program Coordinator for more information).

Admission to Candidacy

Admission to Candidacy occurs when the student completes all courses with a grade of B or better.

Degree Requirements and Courses

Programs

Major

- Health Services Administration, M.H.A. Graduate Certificate
- Health Services Administration Graduate Certificate

## Courses

Health Services Administration

- HSAD 5013 Health Services Administration Foundations
- HSAD 5103 Health Care Organization Behavior & Management Theories
- HSAD 5113 Health Care Financial Management I
- HSAD 5123 Health Care Personnel
- HSAD 5133 Health Systems Engineering and Quantitative Methods
- HSAD 5143 Health Care and Personnel Law
- HSAD 5153 Managed Care Organizational Structure in the 21st Century

- HSAD 5163 Capstone: Health Administrative Problems
- HSAD 5173 Introduction to Public Health Administration
- HSAD 5203 Health Care Marketing and Microeconomics
- HSAD 5213 Health Services Operational and Strategic Management
- HSAD 5223 Health Informatics
- HSAD 5233 Health Policy and Macroeconomics
- HSAD 5253 Health Services Research
- HSAD 5273 Health Care Ethics
- HSAD 5283 Health Care Financial Management II
- HSAD 5293 Managerial Epidemiology and Biostatistics
- HSAD 5503 Healthcare Demographic Analysis
- HSAD 6003 Special Graduate Topics in Health Administration
- HSAD 6063 Graduate Seminar in Advanced Research

Return to: Robert D. & Carol Gunn College of Health Sciences and Human Services

Adjournment:

There being no other business, the meeting was adjourned at 2:43 p.m.

Respectfully submitted, Melissa Boerma Assistant to the Provost