

# Academic Council Minutes July 2022 Midwestern State University

The Academic Council did not meet Wednesday, July 20, 2022, but an electronic vote for agenda items was requested of the voting members of the council. The following items were adopted by electronic vote.

## Voting members:

Dr. Marcy Brown Marsden, Dean, McCoy College of Science, Mathematics, and Engineering  
Ms. Leah Gose, Interim Dean, Lamar D. Fain College of Fine Arts  
Dr. Leann Curry, Dean, Gordon T. and Ellen West College of Education  
Dr. Jeff Killion, Dean, Robert D. and Carol Gunn College of Health Sciences and Human Services  
Dr. Jeff Stambaugh, Dean, Dillard College of Business Administration  
Dr. Sam Watson, Dean, Prothro-Yeager College of Humanities and Social Sciences  
Dr. Kathryn Zuckweiler, Dean, Dr. Billie Doris McAda Graduate School  
Dr. Marcos Lopez, Faculty Senate Vice Chair

## Approval of Minutes

The May 2022 Academic Council minutes were approved by all voting members; there was no meeting in June 2022.

## Old Business

1. Items tabled from January 2022 Academic Council were put forward for acceptance and adopted per electronic vote. (closed)

## Undergraduate Course and Catalog Changes

### **Lamar D. Fain College of Fine Arts**

#### Course Catalog Changes – Effective Fall 2022

All proposed changes are marked as such: deleted items are marked with a strikethrough line and new items are in bold and underlined. Italicized wording is justification or clarification from the proposing department/college.

New Course Addition:Course Prefix: **MUSC**Course Number: **1131**Course Title: **Piano Class 3**Prerequisite(s): **MUSC 1121 with a minimum grade of C or placement by course instructor.**Description: **Emphasis on further skills to pass the piano proficiency. Majors/minors only.**Lec/Lab Hrs: **1 (0-2)**Type of Course: **Lab**Course Objectives: **To aid students in the completion of the requirements of the Piano Proficiency exam for those music majors and minors required to pass it.**Course Prefix: **MUSC**Course Number: **1151**Course Title: **Piano Class 4**Prerequisite(s): **MUSC 1131 with a minimum grade of C or placement by course instructor.**Description: **Emphasis on further skills to pass the piano proficiency. Majors/minors only.**Lec/Lab Hrs: **1 (0-2)**Type of Course: **Lab**Course Objectives: **To aid students in the completion of the requirements of the Piano Proficiency exam for those music majors and minors required to pass it.**Change of Course Title, Description, and Lab Hours:

Course Prefix: MUSC

Course Number: 1111

Course Title: ~~Beginning Piano~~ **Piano Class 1**Description: Class instruction in piano for students with no previous background; emphasis on the development of fundamental skills. Majors/minors only. ~~May be repeated for credit.~~Lec/Lab Hrs: ~~1 (1-1)~~ **1 (0-2)**

Course Prefix: MUSC

Course Number: 1121

Course Title: ~~Piano Class~~ **Piano Class 2**Description: Emphasis on further skills to pass the piano proficiency. Majors/minors only. ~~May be repeated for credit.~~Lec/Lab Hrs: ~~1 (1-1)~~ **1 (0-2)**

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## **New Business**

1. Academic Standards Undergraduate Catalog Changes from Associate VP Academic Affairs, Dr. Kristen Garrison, and the Academic Readmissions Committee were adopted via electronic vote by voting members. (closed)

### **Academic Standards Undergraduate Catalog Change**

*This recommendation is coming from the Provost at the request of Dr. Garrison, AVPAA and the Academic Readmissions Committee. This change was implemented in 2020 and the recommendation is to make the change permanent and codify it in the Catalog. The changes indicated reflect the decision to allow students who are placed on second suspension (S2) in a spring semester to attempt summer courses in order to get back into good standing before the suspension goes into effect in the fall semester. The revision also clarifies the options students have under each level of suspension/dismissal.*

#### Academic Standards (Undergraduate)

It is desirable that students maintain at least a C (2.0) cumulative grade point average since that standard is required for graduation. Students are responsible for knowing whether they are eligible to continue or enroll at the University. An ineligible student who nevertheless registers at the University will be withdrawn. The student shall not receive special consideration on the plea of lack of knowledge of academic status.

The following minimum academic standards have been established to assure that students make satisfactory progress toward graduation.

The total hours attempted for the purpose of determining the required minimum grade point average is the sum of Midwestern State University hours attempted and hours attempted at all other institutions attended, including developmental courses.

Earned hours are the hours earned at MSU and hours accepted in transfer. Higher education quality hours are all hours attempted at MSU and elsewhere, including developmental courses.

The cumulative grade point average is determined by dividing the total grade points earned at MSU (quality points) by the total hours attempted at MSU (quality hours). Grade point averages will be computed at the end of each semester or term. Prior to Fall 1996 developmental courses

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(ENGL 1003, ENGL 1013, MATH 0003, MATH 1003) were not computed in the grade point average.

### **Table of Academic Standards**

<u>Total Hours Attempted</u> <u>(MSU and all other institutions)</u>	<u>MSU Cum. GPA Requirements</u>
0-30	1.70
31 and above	2.00

Students on probation or suspension who have restrictions on their registration status should contact the Office of Tutoring and Academic Support Programs.

### **Academic Probation**

Academic probation is a warning that the level of performance must improve if the student expects to continue in the University. A student whose Midwestern State University cumulative grade point average falls below the standards stated in the Table of Academic Standards will be placed on academic probation.

Beginning and transfer freshman students who are on academic probation after their first semester at MSU are required to participate in the First Year Probation Program (see First Year Probation Program).

A student on academic probation should take no more than 13 semester hours in a regular semester and no more than 6 semester hours in a summer term.

### **Continued Academic Probation**

A student on academic probation who fails to raise the cumulative grade point average to the level outlined in the Table of Academic Standards but who earns a semester average of 2.0 (possible 4.0) or above will be on continued academic probation.

### **Academic Suspension and Dismissal**

A student on academic probation who fails to raise the MSU cumulative grade point average to the required level and who fails to earn a 2.0 semester average will be placed on academic suspension.

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Suspension or dismissal will be posted to the academic record and will remain as a permanent entry.

Should the student be admitted to another institution while on suspension and then seek readmission to MSU, the transferred work must meet MSU academic requirements, or the student will be subject to further academic penalty at the time of readmission (See [Admission by Transfer](#)). Work completed at another institution while the student is on suspension from Midwestern State University will not decrease the suspension period or remove the student from academic probation at MSU.

### **Limits on Readmission**

The Academic Readmission Committee reviews petitions for early reinstatement. Students will be allowed only one appeal during their academic career at MSU. If reinstatement is denied by the committee, students may appeal the committee's decision to the Provost and Vice President for Academic Affairs. The status will be reflected on the student's MSU transcript.

### **First Academic Suspension is for a period of one long semester beginning with the end of the semester the suspension was assessed.**

1. A student suspended at the close of the fall semester is eligible for readmission to the following summer session.
2. A student suspended at the close of the spring semester is eligible for readmission to the following spring semester. Students on first suspension are permitted to attend the summer session at MSU and may be reinstated for the fall semester if they have earned a 2.0 grade point average and a minimum of 6 semester hours during the summer sessions.
3. At the close of each summer session, only an academic deficiency of probation will be assessed.
4. **Students on first suspension are able eligible to submit one appeal for early reinstatement.**

**Second Academic Suspension** is for a period of one calendar year beginning with the end of the semester that the suspension was assessed.

1. **A student suspended at the close of the fall semester is eligible for readmission after two consecutive long semesters have passed.**

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2. **Students suspended at the close of the spring semester are permitted to attend the summer session at MSU and may be reinstated for the fall semester if they have earned a 2.0 grade point average and a minimum of 6 semester hours during the summer sessions. In order to be eligible, students must 1) have not have attempted the summer suspension program before or 2) have successfully completed it in a previous summer session.**
3. **At the close of each summer session, only an academic deficiency of probation will be assessed.**
4. **Students on second suspension are eligible to submit one appeal for early reinstatement if they have never appealed before.**

**Third Academic Suspension** results in academic dismissal, which is for a period of two calendar years beginning with the end of the semester that the suspension was assessed.

1. **A student suspended at the close of the fall or spring semester is eligible for readmission after four consecutive long semesters have passed.**
2. **Students on third suspension are eligible to submit one appeal for early reinstatement if they have never appealed before.**

**Second Academic Dismissal is for a period of two calendar years beginning with the end of the semester that the suspension was assessed.**

1. **A student suspended at the close of the fall or spring semester is eligible for readmission after four consecutive long semesters have passed.**
2. **Students on second dismissal are eligible to submit one appeal for early reinstatement if they have never appealed before.**

### **Permanent Academic Dismissal**

Beginning with the Fall 2006 term, the MSU Board of Regents approved the permanent academic dismissal status. Students who are on the third academic dismissal from Midwestern State University will be assessed a permanent dismissal status. Students on permanent dismissal can petition the Academic Readmission Committee one time and be reinstated only under extraordinary circumstances. If reinstatement is denied by the committee, the student may appeal the committee's decision to the Provost and Vice President for Academic Affairs. The status will be reflected on the student's MSU transcript.

NOTE: It is strongly recommended that a student re-enrolling after a period of academic suspension take only repeats of Midwestern State University courses in which grades of D or F were previously awarded. Counseling is offered through the Counseling Center.

### **Readmission After Academic Suspension**

A student whose suspension period has passed and who meets all requirements for readmission may re-enroll on academic probation. The student must submit a reactivation form or application for readmission and applicable fees by printed deadlines. If, at the end of the semester following readmission, the student's academic performance does not meet the minimum academic standards or does not have a current semester average of at least 2.0, the student will again be suspended. A student who has been on suspension at previous schools will maintain the suspension in the student's academic history.

Students who have been on suspension will be required to participate in the following programs during the first semester in which they enroll at MSU following their suspension:

1. MWSU 1003 - Skills for Success unless the student has already successfully completed the course.
2. If the student has already earned credit for MWSU 1003, TASP will enroll the student in the Scholastic Support Program offered by the Counseling Center.

TASP notifies the Counseling Center of students who have been allowed to return.

The policy regarding non-compliance of students participating in the First Year Probation Program or students who are readmitted after Academic Suspension is as follows:

1. Students who are in non-compliance with requirements of the First Year Probation Program waive the option of appeal to the Academic Readmission Committee for early reinstatement in the event they are suspended from the University. (see First Year Probation Program)
2. Students who have re-entered the University after Academic Suspension and are in non-compliance with University requirements waive the option of appeal to the Academic Readmission Committee for early reinstatement in the event they are again suspended from the University.

### **Petitions for Reinstatement**

Written petitions for early reinstatement for a student on suspension will be submitted to the Office of Tutoring and Academic Support Programs for referral to the Academic Readmissions Committee. The petition should be submitted by the printed deadline as indicated in the letter sent

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regarding the academic standing. (A student may petition for early reinstatement only one time in the student's academic career at MSU.)

The Academic Readmissions Committee only meets prior to each regular registration period. The committee does not typically meet during late registration. Students should check the semester schedule of classes for specific meeting dates or contact the Office of Tutoring and Academic Support Programs.

## **Tutoring and Academic Support Programs (TASP)**

**Director: Ashley Hurst**

The Office of Tutoring and Academic Support Programs provides opportunities for students to maximize their academic potential at MSU. This office provides drop-in tutoring, supplemental instruction, and first-year seminars designed to help students acclimate successfully to the demands of the college classroom.

**Academic Advising.** TASP provides academic advising for students who have not declared a major; all other students meet with the Academic Counselor for their college.

**Tutoring Services.** TASP provides free tutoring to MSU students in a variety of subjects with no appointment needed on the first floor of Moffett Library in the Learning Center. An updated tutoring course list and schedule can be found [here](#).

**Supplemental Instruction (SI).** SI is an academic enrichment program that targets historically difficult academic courses and offers free peer-assisted study sessions to all students enrolled in a designated section of selected courses.

**First-year Seminars.** To enhance the academic and social integration of all first-year and transfer students at MSU, students are required to select **one** of the following:

MWSU 1233 - College Connections: a three-hour elective course lead by faculty and staff designed to build academic knowledge and study skills for success in college, provide major and career exploration opportunities, and promote student engagement for an exceptional first year experience.

MWSU 1230 – First-Year Seminar: Learning Communities of 15-20 students will meet one hour each week and be led by peer mentors trained to deliver a first-year seminar curriculum. The

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seminar gives students opportunities to learn about campus resources and study skills, and apply these skills to shared academic tasks.

MWSU 2003: Honors students only

**Individual Review.** Students who are admitted by individual review (see Individual Review) may be required to enroll in MWSU 1233. See [schedule of classes](#).

**For students who would benefit from an intensive program of academic assistance in developing individualized learning strategies, the following college-level course is recommended:**

MWSU 1003 - Skills for Success

**First Year Probation Program.** This is an early intervention program for beginning and transfer freshmen students who after their first semester at MSU are on academic probation (grade point average of less than 1.70 or 2.0 depending on number of hours). Re-enrolling students placed in this program at the end of the fall semester are required to enroll in MWSU 1003 - Skills for Success and repeat two classes in which they received grades of D or F. Students who need to be full-time may choose additional classes, but may not register for more than 15 semester hours. Students placed in the program at the end of the spring semester may not enroll in more than 6 semester hours in a summer term, including at least one repeat (if available) and/or 15 semester hours in the following fall semester, including at least two repeat courses and MWSU 1003 - Skills for Success.

Students who are in non-compliance\* with requirements of the First Year Probation Program waive the option of appeal to the Academic Readmission Committee for early reinstatement in the event they are suspended from the University.

\*Non-compliance with requirements of the First Year Probation Program consists of the student being assigned a "WF" or "F" as a result of an Instructor Drop in MWSU 1003 or withdrawal from a required repeat course.

Students who re-enter the University following academic suspension may be required to enroll in MWSU 1003. This course is also highly recommended for all students placed on academic probation. Students who are required to enroll in MWSU 1003 may not drop the course with a "W". Instructors may drop all students enrolled in the course with a "WF" or "F" at the discretion of the instructor. Students who have been required to enroll in the course who receive an Instructor

Drop of "WF" or "F" must re-enroll in the course in the next semester in which they are registered since the course is a university requirement. (The course may not be offered Summer I or II, in which case students would enroll in the subsequent semester.)

For more information, please contact the Office of Tutoring and Academic Support Programs (940) 397-4461.

Respectfully submitted,  
Melissa Boerma  
Assistant to the Provost