

Academic Council Minutes

January 28, 2021

Midwestern State University

The Academic Council met via Zoom meeting on January 27, 2021.

Voting Members:

Dr. Marcy Brown Marsden, Dean, McCoy College of Science, Mathematics, and Engineering
Dr. Martin Camacho, Dean, Lamar D. Fain College of Fine Arts
Dr. Matthew Capps, Dean, Gordon T. and Ellen West College of Education
Dr. Jeff Killion, Dean, Robert D. and Carol Gunn College of Health Sciences and Human Services
Dr. Jeff Stambaugh, Dean, Dillard College of Business Administration
Dr. Sam Watson, Dean, Prothro-Yeager College of Humanities and Social Sciences
Dr. Kathryn Zuckweiler, Dean, Dr. Billie Doris McAda Graduate School
Dr. Marcos Lopez, Faculty Senate representative (Absent from meeting)

Other Attendees:

Ms. Darla English, Registrar
Ms. Cortny Bates, University Librarian
Ms. Leah Hickman, Senior Associate Director, Admissions
Ms. Angie Reay, Staff Senate representative
Dr. Michael Mills, Director, Global Education
Ms. Jamie Wilson, Senior Associate Registrar

James Johnston, Provost and Vice President for Academic Affairs, presided and the meeting began at 2:02pm.

Approval of Minutes

The minutes for December 2020 were approved as presented.

Old Business

1. Dr. Camacho made a motion to adopt the following undergraduate course for Music that was approved by the Core Curriculum Committee. Dr. Capps seconded and the motion was adopted. (closed)

New course addition-

Course Prefix: MUSC

Course Number: 2053

Course Title: Testing the Limits: Arts Health and the Creative Artist

Description: Students will identify, address, predict, and prevent occupational health concerns of creative artists. Through the study and application of quantitative research, students will conduct a scientific research study with Arts Health as the area of focus.

Lec/Lab Hrs: 3

Type of course: Lecture

Course objectives: The successful student will:

1. Discuss the history, scope, and relevance of occupational health to the arts' disciplines
2. Interpret basic and applied scientific literature
3. Think, reflect, and interact critically and creatively, independently and collaboratively
4. Develop a quantitative research study, analyze the empirical data, and present the findings correctly and clearly in forms and styles appropriate for the arts health profession
5. Select and explore topics for further study

New Business

2. Dr. Camacho made a motion to adopt the following undergraduate course and catalog changes in Music. Dr. Capps seconded and the motion was adopted. (closed)

Degree Change B.M. with Teacher Certification-

Department of Music

Undergraduate Catalog Changes

Link: https://catalog.msutexas.edu/preview_program.php?catoid=28&poid=3600&returnto=1493
 Music All-Level, Instrumental Emphasis, B.M. with Teacher Certification

Major in Music - 63 hours

- MUSC 1601 - Sight-Singing and Ear Training I 1
- MUSC 1603 - Theory I 3
- MUSC 2621 - Sight-Singing and Ear Training II 1
- MUSC 2623 - Theory II 3
- MUSC 3603 - Theory III 3
- MUSC 3613 - Theory IV 3
- MUSC 3632 - Analysis of Musical Form 2
- MUSC 3662 - Orchestration and Arranging 2
- MUSC 3743 - Western and World Music II 3
- MUSC 3753 - Western and World Music III 3
- MUSC 4843 - Basic Conducting 3
- MUSC 4883 - Advanced Conducting 3
- MUSC 3893 - Music Technology 3
- MUSC 3141 - Woodwind Instruments Class 1
- MUSC 3161 - Brass Instruments Class 1
- MUSC 3181 - String Instruments Class 1
- MUSC 3281 - Voice Class 1
- MUSC 3291 - Percussion Instruments Class 1
- MUSC 4101 - Music Education Learning Management Systems 1**
- MUSC 4823 - Secondary Music Foundations 3
- MUSC 4873 - Elementary Music Foundations 3
- AMUS 4961 - Recital - Education or B.A. 1 semester hour
- MUSC 1000 - Recital Attendance 0 semester hours (7 semesters)

Applied Music - ~~7 hours~~ **6 hours**

(2 semesters at 1000-level; 2 semesters at 2000-level; 2 semesters at 3000-level; ~~1 semester at 4000-level~~)

Link: https://catalog.msutexas.edu/preview_program.php?catoid=28&poid=3602&returnto=1493
 Music All-Level, Vocal Emphasis, B.M. with Teacher Certification

Major in Music - 66 hours

- MUSC 1601 - Sight-Singing and Ear Training I 1
- MUSC 1603 - Theory I 3
- MUSC 2621 - Sight-Singing and Ear Training II 1
- MUSC 2623 - Theory II 3
- MUSC 3603 - Theory III 3
- MUSC 3613 - Theory IV 3
- MUSC 3632 - Analysis of Musical Form 2
- MUSC 3662 - Orchestration and Arranging 2
- MUSC 3743 - Western and World Music II 3
- MUSC 3753 - Western and World Music III 3
- MUSC 4843 - Basic Conducting 3
- MUSC 4883 - Advanced Conducting 3

MUSC 3893 - Music Technology 3
 MUSC 3141 - Woodwind Instruments Class 1
 MUSC 3161 - Brass Instruments Class 1
 MUSC 3181 - String Instruments Class 1
 MUSC 3291 - Percussion Instruments Class 1
MUSC 4101 - Music Education Learning Management Systems 1
 MUSC 4823 - Secondary Music Foundations 3
 MUSC 4873 - Elementary Music Foundations 3
 AMUS 4961 - Recital - Education or B.A. 1 semester hour
 MUSC 1000 - Recital Attendance 0 semester hours
 (7 semesters)
 MUSC 1211 - Diction I 1
 MUSC 1221 - Diction II 1
 MUSC 3862 - Choral Literature 2

Voice - ~~7 hours~~ **6 hours**

(2 semesters at 1000-level; 2 semesters at 2000-level; 2 semesters at 3000-level; ~~1 semester at 4000-level~~)

AMUS 1201 - Voice 1 semester hour
 AMUS 2201 - Voice 1 semester hour
 AMUS 3201 - Voice 1 semester hour
~~AMUS 4201 - Voice 1 semester hour~~

New course addition-

Course Prefix: MUSC

Course Number: 4101

Course Title: Music Education Learning Management Systems

Prerequisite: Permission of instructor required. Must be admitted into TEP before enrolled.

Description: This course prepares students to use a Learning Management System(s) for use in fine arts K-12 classrooms. Students learn to design lesson plans, create assessments, manage grades, track student progress, and manage delivery of music instruction using one or more learning management systems. Additionally, students will study current developments in fine arts.

Lec/Lab Hrs: 1(1)

Type of course: Lecture

Course Objectives: In a Learning Managements System(s), students will:

- Create topics and organize posts
- Create announcements
- Create assignments
- Create assessments
- Grade assignments
- Complete TExES requirements for teacher certification
- Study current developments in fine arts

3. Dr. Camacho made a motion to adopt the following undergraduate course and catalog changes. Dr. Capps seconded and the motion was adopted.
(closed)

Music Catalog Change-

Department of Music

Undergraduate Catalog Change

Link: https://catalog.msutexas.edu/preview_program.php?catoid=28&poid=3586&returnto=1465

Music, B.M.

Major in Music

Instrumental Performance

Vocal Performance

Keyboard Performance

Bachelor of Music with Teacher Certification

Academic Foundations and Core Curriculum, Major in Music, and Professional Education for All-Level Certification are found in Music All-Level, Instrumental Emphasis, B.M. with Teacher Certification and Music All-Level, Vocal Emphasis, B.M. with Teacher Certification

College of Fine Arts Catalog Changes-

Lamar D. Fain College of Fine Arts

Undergraduate Catalog Changes

Link: <https://catalog.msutexas.edu/content.php?catoid=28&navoid=1465>

Departments, Programs and Courses

Programs

The Juanita and Ralph Harvey School of Visual Arts

Programs

Major

- Art, B.A.
- Art, B.F.A.
- **Art All-Level, B.F.A. with Teacher Certification**

Music

Programs

Major

- Music, B.A.
- Music, B.M.
- **Music All-Level, Instrumental Emphasis, B.M. with Teacher Certification**
- **Music All-Level, Vocal Emphasis, B.M. with Teacher Certification**

Theatre
Programs
Major

- Theatre, B.F.A.
- **Theatre All-Level, B.F.A. with Teacher Certification**

4. Dr. Killion made a motion to adopt the following undergraduate course and catalog changes in Healthcare Administration. Dr. Capps seconded and the motion was adopted. (closed)

The BAAS Degree with Healthcare Administration Concentration

The Healthcare Administration Concentration is designed for students or healthcare professionals who have an accredited associate's degree or certificate from a vocational technical program, hours from a medical or healthcare services degree or program, or those currently working or desiring to work in the healthcare or medical field. This concentration prepares individuals to assume positions as managers, trainers, and educators within various healthcare-related fields. Upon completion of this concentration students will have acquired the foundation to further advance their knowledge and skills to be more effective in their roles as managers and trainers within their various fields.

The Healthcare Administration Concentration is an interdisciplinary approach to a general foundation of healthcare administration theory, application, education, and training, and previous healthcare and medical coursework. This concentration would provide entry level access for those interested in the healthcare or medical professions, and those continuing professionals in various healthcare and medical professions not requiring professional certification and licensure.

Occupational Specialty - ~~24-39~~ **42** semester hours, and any additional hours necessary to meet the 120-hour university requirement.

~~Computer Science—3 semester hours~~

The Healthcare Administration Concentration - 36 advanced semester hours

- BAAS 4113 - Capstone Project 3
- 33 advanced semester hours chosen from the following:
- **12 semester hours of HSAD courses listed from below**
 - **15 semester hours of courses listed below**
 - **6 advanced hours of electives (may include additional courses listed below)**
 - ~~27 advanced hours from the course offerings listed below, and~~
 - ~~6 advanced elective hours~~

Students with at least 21 advanced hours from the Gunn College of Health Sciences and Human Services, who are eligible for the BAAS program, may be able to complete this 36 advanced hour requirement with ~~12 advanced hours from the course offerings listed below.~~ **6 advanced HSAD courses, and 6 elective hours from the listing.**

- **BAAS 3113, Internship Applied Arts and Sciences 3**
- COUN 4013 - Human Relations 3
- COUN 4103 - Professional Orientation 3
- COUN 4333 - Employee Assistance Issues 3
- COUN 4373 - Human Resource Ethical Issues 3
- **COUN 4943 – Seminar in Human Resource Dev 3**
- EDUC 4513 - Introduction to Training and Development 3
- EDUC 4523 - Trends and Issues in Training and Development 3
- EDUC 4533 - Instructional Strategies for Adult Learners 3
- **HSAD 3003 – Medical Office Administration**
- **HSAD 3103 – Health Care Organization Behavioral Management Theories**
- **HSAD 4013 – Health Services Administration Foundation**
- **HSAD 4123 – Healthcare Personnel**
- **HSAD 4153 – Managed Care in 21st Century**
- **HSAD 4173 – Public Health Administration**
- IDT 4123 - Instructional Technology Design 3
- IDT 4143 - Multimedia Development I 3
- MIS 3003 - Management Information Systems 3
- MGMT 3013 - Organizational Behavior in Business 3
- MGMT 4613 - Supervisory Skills 3
- ~~NURS 3743 – Introduction to Evidence-based Practice 3~~
- ~~NURS 3821 – Medical Terminology 1~~
- POLS 4133 - Public Administration 3
- POLS 4173 - Organizational Behavior and Decision Making 3
- POLS 4953 - Public Personnel Administration 3
- RADS 3503 - Research 3
- RADS 4513 - Administration and Supervision in Medical Imaging 3
- RADS 4643 - Health Law in Medical Imaging 3
- RADS 4913 - Applied Research 3
- RESP 4133 - Developing Leadership Capabilities in Respiratory Care 3
- RESP 4153 - Ethics of Respiratory Care 3

- ~~RESP 4223 – Education Theory and Practice 3~~
- ~~RESP 4233 – Educational/Administrative Concepts 3~~
- RESP 4443 - Management of Health Care Services 3
- RESP 4603 - Community Health and Rehabilitation 3

Note:

The BAAS Healthcare Administration Concentration student may submit a petition to the BAAS program for permission to apply appropriate additional/substitute courses to fulfill the above 36 semester hour curriculum.

The BAAS Degree with Human Resource Development Concentration

New course additions-

Course Prefix: HSAD

Course Number: 3003

Course Title: Medical Office Administration

Description: Exploring the role of medical office managers in multiple settings.

Lec/Lab Hrs: 3(3-0)

Type of course: Lecture

Course Objectives:

Understand the basic organizational structure of solo and multiple physician-run practices

Understand the current industry's expectations

Demonstrate proficiency in Medical Office Procedures and Medical Terminology

Understand the basics and importance of medical coding, health insurance, and billing procedures

Recognize the importance of regulatory compliance and demonstrate an understanding of incidence reporting, HIPAA privacy regulations, and electronic health record maintenance

Develop the skills needed to manage a variety of types of personnel

Be familiar with the personnel laws and regulations that govern small health care organizations.

Course Prefix: HSAD

Course Number: 3103

Course Title: Health Care Organization Behavior & Management Theories

Description: Explore the application of the theory to organizational behavior and management in complex health care organizational environments.

Lec/Lab Hrs: 3(3-0)

Type of course: Lecture

Course Objectives:

Demonstrate an understanding of the organization and structure of healthcare organizations.

Have knowledge of different means of motivating professionals using the principles of various theories of motivation.

Demonstrate an understanding of leadership in health organizations applying alternative frameworks for leadership.

Demonstrate an understanding of how to manage groups and teams.
 Have knowledge of how to design various health services organizational subsystems.
 Be able to integrate theoretical and applied content to analyze organizational situations.
 Have knowledge of the basic principles of strategy and finance for healthcare organizations.

Course Prefix: HSAD

Course Number: 4013

Course Title: Health Services Administration Foundations

Description: An overview of the U.S. health care system that explores a wide variety of topics including the ACA, U.S. demographics, the U.S. health care (non) system, the importance of DRG and ICD-10 coding. During this overview, the course also focuses on the honing skills needed by students to be successful in the field as well as those needed to be successful academically.

Lec/Lab Hrs: 3(3-0)

Type of Course: Lecture

Course Objectives:

Describe the major federal, state and local health care institutions that impact on health care delivery in the U.S.

Understand the dynamic tensions that may exist between federal, state and local health care governments.

Describe the contemporary environment within which health care delivery takes place in the U.S.

Identify some of the basic problems in the distribution and financing of health services in the U.S.

Embark on an understanding of the role of an administrator in health care.

Course Prefix: HSAD

Course Number: 4123

Course Title: Health Care Personnel

Description: Examination of the health care personnel/human resources and assessment of the alternative approaches for improving the productivity of medical and allied health care providers.

Emphasis is on health care provider productivity analysis and projection of human resource evaluation.

Lec/Lab Hrs: 3(3-0)

Type of course: Lecture

Course Objectives:

Be familiar with the role of the personnel/human resource manager and the various personnel functions in a healthcare organization; Understand the basic legal framework (federal, state, local) that affect healthcare personnel policies/procedures;

Be able to identify core competencies and job responsibilities in the creation of job descriptions;

Be able to give appropriate feedback to improve individual/organizational performance needs;

Have a basic understanding of safety and preparedness issues as they relate to healthcare personnel.

Course Prefix: HSAD

Course Number: 4153

Course Title: Managed Care Organizational Structure in the 21st Century

Description: A pragmatic examination of the theories for and uses of managed health in the 21st century. Special emphasis is placed on the structure of care delivery in hospitals, community health clinics and medical practices. Also the impact of the ACA on health insurance is reviewed.

Lec/Lab Hrs: 3(3-0)

Type of Course: Lecture

Course Objectives:

Be aware of the history of managed care and how it has been integrated into a variety of types of healthcare organizations;

Develop an understanding of payment and financing for healthcare services under managed care arrangements, and the strength and weaknesses of its various organizational structures;

Examine the performance of managed care organizations in the private sector;

Become familiar with contemporary management issues including capitation, risk sharing, utilization management, pharmaceutical benefit management, disease management, and behavioral health management

Course Prefix: HSAD

Course Number: 4173

Course Title: Introduction to Public Health Administration

Description: An examination of public and community health organizations with an emphasis placed on public sector organizational structures and the challenges they face given the political system they reside in. The course will examine unique management issues facing public health organizations such as leadership, communication, organization behavior, team development, organization design, evaluation, productivity, performance improvement.

Lec/Lab Hrs: 3(3-0)

Type of course: Lecture

Course Objectives:

Understanding of the origin and influences on the development and current form of health departments in the United States

Explain how health departments are responsive to their community's perceived needs

Understand the role of community partnerships in healthcare delivery

Understand the importance of both public policy and ethics upon the day-to-day operations of a public health organization

5. Dr. Watson made a motion to adopt the following undergraduate course and catalog changes in English, Humanities, and Philosophy. Dr. Zuckweiler seconded and the motion was adopted. (closed)

Catalog changes for English, Humanities, and Philosophy-

English, Humanities, and Philosophy

Humanities

~~Coordinator:~~ **Advisors:** Kirsten Lodge (Bea Wood Hall 217) and Tyler Williams (Bea Wood 221)

Associate Professor: Lodge

Assistant Professor: Williams

Professors Emeriti: L. Hoggard, Olson

Philosophy

Advisor: Nathan Jun (Bea Wood Hall ~~221~~-212)

Professor: Jun

~~Associate Professor:~~ Schultz

6. Dr. Watson made a motion to adopt the following new undergraduate course in English. Dr. Zuckweiler seconded and the motion was adopted. (closed)

New course addition-

Course Prefix: ENGL

Course Number: 4073

Course Title: Internship

Prerequisite: Core Curriculum complete, junior or senior standing, declared major or minor in English, and approval of the instructor.

Description: Supervised internship writing and/or editing in a workplace or for a community or professional organization. The duties can include the analysis, editing, production, publication, and/or management of content.

Lec/Lab Hrs: 3 semester hours

Type of course: Internship

Course Objectives:

Students completing an internship will

- apply skills learned in the classroom and build upon these skills as demonstrated through the successful completion of the specific internship goals and objectives
- develop the written communication, technology, and collaboration skills needed in a professional setting
- demonstrate evidence of increased content knowledge gained through practical experience.
- apply the hands-on experience, mentoring, and networking to the development of a professional portfolio
- evaluate the internship experience in terms of personal, educational, and career goals.

Additional information-

Dr. Camacho informed everyone that the Fain College of Fine Arts would be having many events this Spring to view in person or online. The theatre's production of *The Drowning Girls* will be the end of January.

Dr. Zuckweiler said the Celebration of Scholarship/UGRCA Forum would be held virtually April 7-9.

Dr. Brown Marsden mentioned that after the retirement of Dr. Rincon-Zachary the Undergraduate Research Opportunities and Workshop (UGROW) program will be continued by the McCoy College of Science, Mathematics, and Engineering.

Adjournment-

There being no other business, the meeting was adjourned at 2:16p.m.

Respectfully submitted,

Lana L. Scates
Assistant to the Provost