

Academic Council Minutes

December 20, 2017

Midwestern State University

The Academic Council met Wednesday, December 20, 2017, in the Dillard College of Business Administration, the Priddy Conference Room.

Voting members in attendance:

Dr. Marcy Brown Marsden, Dean, College of Science and Mathematics
 Dr. Martin Camacho, Dean, Lamar D. Fain College of Fine Arts
 Dr. Matthew Capps, Dean, Gordon T. and Ellen West College of Education
 Dr. Laura Fidelie, Faculty Senate Vice-Chair
 Dr. Jeff Killion, Interim Dean, Gunn College of Health Sciences and Human Services
 Dr. Jeff Stambaugh, Interim Dean, Dillard College of Business Administration
 Dr. Sam Watson, Dean, Prothro-Yeager College of Humanities and Social Sciences
 Dr. Kathryn Zuckweiler, Dean, Dr. Billie Doris McAda Graduate School

Voting members not in attendance:

Mr. Damien DeSilva, Student Government Association Vice President
 Note: SGA member not on campus during Christmas Break

Other Attendees:

Dr. Kristen Garrison, Associate Vice President for Undergraduate Education and Assessment
 Ms. Leah Hickman, Associate Director, Admissions
 Ms. Darla Inghish, Registrar
 Dr. Clara Latham, University Librarian
 Dr. Michael Mills, Director of International Education
 Mr. Mario Ramirez, Staff Senate Representative

Dr. James Johnston, Provost and Vice President for Academic Affairs, presided and the meeting began at 2:00 p.m.

Approval of Minutes

Dr. Johnston called for a motion to approve the November 2017 Minutes of the Academic Council. Dr. Brown Marsden made a motion that the minutes be adopted; Dr. Zuckweiler seconded and the motion was unanimously adopted. (closed)

Old Business

There being no Old Business to discuss, the Council moved on to New Business.

New Business

1. Dr. Fidelie made a motion to adopt proposed changes to Policy 3.312 Business Affairs and Finance – Audit of Courses. *Dr. Capps seconded and the motion was adopted.* (closed)

Policy 3.312 Business Affairs and Finance – Audit of Courses

Background: As per MSU Policy 3.312, faculty and staff members may audit university courses free of charge with the permission of the instructor. The opportunity for faculty to audit courses is of significant value for a variety of reasons. For example, there is a significant push to increase the number of learning community courses on campus. One way to facilitate the effectiveness of this process would be to for faculty to audit a potential companion, learning community course. Specifically, if I were to be asked to teach within a learning community with an American Government, I would certainly want to audit the course and experience the course content and instructor style prior to developing the shared learning community. A second example of the benefit of faculty or staff members auditing relates directly to foreign language experience. As MSU is endeavoring to attain the designation of a Hispanic Serving Institution, it would be extremely beneficial for faculty and staff members to increase their language skills and cultural awareness to better serve these students and families. These are only a couple of the many reasons that this policy is advantageous to the individual faculty and staff members as well as the university community.

Problem: MSU Policy 3.312 was most recently revised in August of 2006. Since then, the educational experiences associated with most faculty members have supplemented their courses with D2L components. In some cases, the D2L component comprises a significant component of the course. Currently, faculty and staff auditors are not provided access to the D2L component of audited courses. As a result, in some courses, faculty and staff members are not able to access essential course content, thus negating the value of the audit experience.

Proposal: The Faculty Senate proposes that MSU Policy 3.312 and the University Catalog be modified as appended such that faculty and staff members have access to the D2L components of audited courses.

3.312 Business Affairs & Finance AUDIT OF COURSES

Date Adopted/Most Recent Revision: ~~08/04/2006~~ **12/20/2017**

Faculty and staff members may audit university courses free of charge with the permission of the instructor. Although MSU faculty and staff members auditing courses will be provided access to the university's learning management system for courses being audited, they will not be required to complete paper, tests, examinations, or other assessments.

~~MSU faculty and staff members will not be allowed to audit laboratory, skills, and distance education/web technology courses.~~

Attendance as an auditor may not be made the basis of a claim for credit in a course. Faculty and staff members desiring to receive credit for a course must enroll in the course for credit and are

responsible for all tuition and fees associated with the course. (Faculty and staff members desiring to enroll in courses for credit are encouraged to review MSU Policies 3.141 and 3.223 for information regarding respective education incentive programs.)

~~Faculty and staff members may audit university courses free of charge with the permission of the instructor.~~

Catalog Change:

Registrar

General Information

Audit of Courses. With the written permission of the instructor of the course concerned, an individual may sit in a class as an auditor without receiving college credit. The auditor's name will not be entered on the class roll, and the instructor will not accept any papers, tests, or examinations. Attendance as an auditor may not be made the basis of a claim for credit in a course. Laboratory, skills, and distance education/web technology courses are not available to the auditor. For cost determination, see Auditing Fee in financial information section.

Senior citizens 65 years of age or older may audit approved course(s) offered by Midwestern without payment of a fee if space is available. In order to determine the "space availability," enrollment by senior citizens will be handled during late registration only. Proof of age is required for the fee waiver (driver's license, voter registration, birth certificate, etc.).

As per MSU Policy 3.312, MSU faculty and staff members may audit university courses free of charge with the permission of the instructor. Although MSU faculty and staff members auditing courses will be provided access to the university's learning management system for courses being audited, they will not be required to complete paper, tests, examinations, or other assessments. ~~MSU faculty and staff members will not be allowed to audit laboratory, skills, and distance education/web technology courses.~~ Attendance as an auditor may not be made the basis of a claim for credit in a course. Faculty and staff members desiring to receive credit for a course must enroll in the course for credit and are responsible for all tuition and fees associated with the course. (Faculty and staff members desiring to enroll in courses for credit are encouraged to review MSU Policies 3.141 and 3.223 for information regarding respective education incentive programs.)

A parking permit is required if vehicles are to be parked on campus streets and/or parking lots.

2. Dr. Stambaugh made a motion to adopt a textbook co-authored by Dr. Terry Patton for use in accounting classes taught at MSU. *Dr. Fidelie seconded and the motion was adopted.* (closed)

Per MSU Policy 3.139, Textbook Adoption

Any commercially printed workbook, textbook, or material used by students and authored or co-authored by Midwestern State University faculty members must be approved by the Academic Council. The College Dean will show in writing that the adoption is realistically priced and has been properly evaluated. A review of any adoption will be made by the

College Council concerned every three (3) years. All subsequent adoptions of this work will be approved by the Academic Council.

Dr. Patton would like to formally request the use of *Accounting for Governmental and Nonprofit Organizations* (1st ed.) by Terry K. Patton, Suesan R. Patton, and Martin Ives, published by Cambridge Business Publishers (2018). The text will be used in ACCT 4333, Government and Nonprofit Entity Accounting, in the Spring 2018 semester. The book has not yet been published and will not be until at least March 2018. It will be the most up-to-date book on the market when it is published. The publisher is allowing us to use the page proofs and will only charge the students its cost, which should be no more than \$50. We will only provide the students with 10 or 11 chapters of the book, which will be 15 chapters. Cambridge Business Publishers specializes in accounting textbook and has a successful growing market.

Competing texts are:

- Accounting for Governmental and Nonprofit Entities by Jacqueline Reck, Suzanne Lowensohn, and Earl Wilson: \$193.94 at the McGraw-Hill website
- Government and Nonprofit Accounting by Robert J. Freeman, Craig Shoulders, Gregory Allison and G. Robert Smith, Jr.: \$293.00 on Pearson website
- Essentials of Accounting for Governments and Not-for-Profit Organizations by Paul Copley: \$165.25 for loose leaf edition on the McGraw-Hill website.

The textbook seems appropriate for the governmental accounting classes that are taught at Midwestern State University. It is considered more readable than most of the other textbooks as it is designed to be used by undergraduate students.

3. Dr. Watson made a motion to adopt the following edited core courses for submission to the Texas Higher Education Coordinating Board. *Dr. Brown Marsden seconded and the motion was adopted.* (closed)

The Core Curriculum Committee requests approval to adopt edits to the following MSU courses in our core curriculum. The courses were approved earlier this year by the Council and the MSU Board of Regents and are currently in our course inventory. When submitted to the CB, approval was denied due to the course content not meeting all requirements for inclusion. The courses were edited and will be resubmitted to the CB this spring pending approval of the Academic Council and the Board of Regents. Note that only the course contents were adjusted to meet the CB guidelines. No changes were made to the course prefixes, course numbers, course titles, or the Foundational Component Areas or the Component Area Options. These all remained the same from the initial submission earlier in 2017.

Foundational Component Area: Life and Physical Sciences

No Component Area Option

- BIOL 1013. Introduction to Human Biology
- BIOL 1023. Introduction to Global Biology

Foundational Component Area: Mathematics

Component Area Option: Undergraduate Inquiry and Creativity

- CMPS 1044. Computer Science I

Foundational Component Area: Language, Philosophy & Culture

No Component Area Option

- FREN 2133. Intermediate French I
- GERM 2133. Intermediate German I
- SPAN 2133. Intermediate Spanish I

Foundational Component Area: Language, Philosophy & Culture

Component Area Option: Cultural and Global Understanding

- FREN 2233. Intermediate French II
- GERM 2233. Intermediate German II
- SPAN 2233. Intermediate Spanish II

4. Dr. Brown Marsden made a motion to adopt proposed change to the undergraduate catalog and course in Mathematics. *Dr. Capps seconded and the motion was adopted.* (closed)

Deletion of Course, effective fall 2018

MATH 3353. Discrete Dynamical Systems

5. Dr. Zuckweiler made a motion to adopt the proposed changes to the graduate catalog in Biology. *Dr. Brown Marsden seconded and a discussion was opened regarding the proposed change.* Dr. Zuckweiler made a motion to postpone indefinitely the changes; *Dr. Capps seconded and the motion was postponed indefinitely.* (closed)

Biology

Catalog Changes, effective fall 2018

Biology Minor

Approved Courses – 12 semester hours

A minimum of 12 semester hours of approved courses, including

- BIOL 5002 – Discussions in Biology
- BIOL 5011 – History of the Biological Sciences
- BIOL 5012 – Writing in the Biological Sciences
- BIOL 5801 – Research Ethics

~~with the exception that~~ Curriculum and instruction majors selecting a divided minor may be approved for a nine-hour minor by the College Dean of the College of Science and Mathematics.

6. Dr. Zuckweiler made a motion to adopt the proposed graduate catalog changes in Counseling. *Dr. Fidelie seconded and the motion was adopted.* (closed)

Counseling

Catalog Changes, effective fall 2018

Counseling, Kinesiology, and Special Education

- Counseling
- Special Education
- Sport Administration
- Programs and Courses

Michaëlle Kitchen

Chair, Counseling, Kinesiology, and Special Education Department

Julie Wood

Graduate Coordinator, Counseling, Kinesiology, and Special Education Department

Counseling

Program Coordinator, Michaëlle Kitchen

~~Clinical Mental Health, Human Resource Development, and Training and Development~~

Program Coordinator, Tiffany Stewart

Clinical Mental Health

Program Coordinator, Patricia Andersen

School Counseling

Additional Information

- Dr. Camacho reported the College of Fine Arts has no live performances for the remainder of the year. However, there will be recorded performances of our students shown on Channel 6 on Christmas Day and New Years' Eve.
- Dr. Johnston remarked that he hopes the Council has a wonderful holiday break and that we will see each other next year.

Adjournment

Respectfully submitted.

Deb Schulte

Assistant to the Provost