

## Academic Council Minutes April 20, 2011

The Academic Council met Wednesday, April 20, 2011, in the Clark Student Center Kiowa Room. Voting members in attendance were:

Dr. Matthew Capps, Dean, West College of Education  
Dr. David Carlston, Faculty Senate Vice President  
Dr. Rodney Cate, Interim Dean, College of Science and Mathematics  
Dr. Ron Fischli, Dean, Lamar D. Fain College of Fine Arts  
Dr. Barb Nemecek, Dean, Dillard College of Business Administration  
Dr. Susy Sportsman, Dean, College of Health Sciences and Human Services  
Dr. Sam Watson, Dean, Prothro-Yeager College of Humanities and Social Sciences

Voting members not in attendance:

Dr. Patti Hamilton, Graduate School Dean  
Mr. Shawn Conner, Student Government Association Vice-President

Other attendees:

Dr. Robert Clark, Vice President for Institutional Effectiveness  
Ms. Naoma Clark, Director, Academic Support Center  
Dr. Mark Farris, Director, Honors Program  
Ms. Julie Gaynor, Interim Director, Public Information and Marketing  
Ms. Darla English, Registrar  
Ms. Linda Knox, Staff Senate Representative  
Dr. Clara Latham, University Librarian  
Ms. Barb Merkle, Director, Admissions  
Dr. Pam Morgan, Director, Extended Education  
Mr. Matthew Park, Director, Student Development and Orientation

Dr. Alisa White, Provost and Vice President for Academic Affairs, presided and the meeting began at 2:00 p.m.

### **Approval of Minutes**

Dr. White called for a motion to approve the minutes of the December 2010 meeting.

*Dr. Nemecek made a motion that the minutes be adopted with the corrections that were noted; Dr. Capps seconded and the motion was unanimously adopted. (closed)*

Dr. White called for a motion to approve the minutes of the February 2011 meeting.

*Dr. Capps made a motion that the minutes be adopted with the corrections that were noted; Dr. Carlston seconded and the motion was unanimously adopted. (closed)*

Dr. White called for a motion to approve the minutes of the March 2011 meeting. *Dr. Sportsman made a motion that the minutes be adopted. Dr. Nemecek seconded, and the floor opened for discussion.* The Registrar's Office had a question regarding an item in the Graduate School Course and Catalog Changes. Dr. Hamilton, Dean of the Graduate School, was at a conference and unable to attend the Academic Council so an answer was not available. Dr. White then asked that the motion to adopt the minutes be withdrawn. *Dr. Sportsman made a motion to withdraw the original motion; Dr. Nemecek seconded, and the original motion to approve the minutes of the March 2011 meeting was withdrawn. (closed)*

### **Old Business**

There being no Old Business to discuss, the Council moved on to New Business.

### **New Business**

1. Ms. Gaynor, Interim Director of Public Information and Marketing, spoke with the Council about marketing their programs in various media. She requested that programs contact her with publicity information, especially on programs that are open to the community, so that her office might effectively

promote them. An example offered was on the upcoming Summer Camps that will be held at MSU. Her office has received calls from the community asking for information but none has been provided to her so she is unable to promote them. Ms. Gaynor's office also has a half-page ad in the Times Record Newspaper once a month and she would be happy to place information items in that ad. She did ask that information be provided to her as early as possible to have time to promote the event.

- Dr. Morgan asked if she was correct in stating that all printed material promoting MSU should go through the Office of Public Information and Marketing prior to being released. Ms. Gaynor responded that yes, all promotional material should be routed through her office to help ensure materials are in line with other MSU marketing efforts.
- Dr. Sportsman asked if press release material had to be written by the program or if Ms. Gaynor would prefer to do it. Ms. Gaynor said it was up to the program but she would be more than happy to write the release once she was provided the information.

Suggestions for items of interest for promotion included human interest stories about students, staff, and faculty. (*information item; no vote required*)

2. Dr. Morgan provided an update on the on-line course evaluations. A committee reviewed the new form and forwarded it to the Faculty Senate for their review. The FS approved the form and Dr. Morgan's office will launch the new form this spring. She will provide the deans with a copy of the new form so they may share it with their faculty. (*information item; no vote required*)
3. Dr. Nemecek announced that the new scantron form for the (on-campus) course evaluations is not effective with her college's additions of program questions. She asks that when the next form is prepared, that it be more generic in layout of the answer blocks to better fit their use. Dr. White noted that we can adapt the scantron as needed each semester. She will request input from the colleges on the form prior to the next printing cycle. (*information item; no vote required*)
4. Dr. Sportsman reported that the Early Advising and Registration of New Undergraduate Students Proposal that was approved in the February 2011 Academic Council for implementation in Fall 2011, is causing an issue with new on-line students who want to enroll in Summer and Fall. Especially in the programs in Radiologic Science, Respiratory Care, and Nursing, on-line students registering for summer would like to register for fall as there are limited courses available that meet their scheduling needs. She questioned if it would be possible to allow new on-line students starting in summer 2011 to be allowed to register for their classes for both summer and fall.
  - Mr. Park noted that the proposal was created to offer an advantage to students so they could enroll right after orientation and not have to wait until later for specific enrollment dates.
  - Ms. Merkle remarked that those students who applied and accepted for Fall 2011 admission but wanted to start in the Summer would need a letter or memo approving the early start.

Dr. Sportsman made a motion for an exception to the Advising and Registration of New Undergraduate Students Proposal to allow all new on-line students starting in Summer 2011 to be allowed to register once they complete their on-line orientation. *Dr. Fischli seconded and the motion was unanimously adopted (closed).*

5. Dr. Capps made a motion to adopt the following undergraduate course and catalog Changes in Education; *Dr. Fischli seconded and the motion was unanimously adopted (closed).*

Change of Course Title (effective Fall 2011)

EDUC 4163

From: ~~Student Teaching in Elementary School~~

To: Student Teaching

Change of Course Title and Course Description (Effective Fall 2011)

EDUC 4166

From: ~~Student Teaching in Elementary School~~

To: Student Teaching

Description: Teaching under supervision in a public elementary school; meets full day for twelve weeks, including orientation; orientation and supervision by college instructor.

6. Dr. Cate made a motion to adopt the following undergraduate course and catalog changes in Biology; *Dr. Sportsman seconded and the motion was unanimously adopted (closed).*

Deletion of Courses (effective Fall 2012)  
BIOL 3331. Genetics Laboratory  
BIOL 3333. Genetics

7. Dr. Cate made a motion to adopt the following undergraduate course and catalog changes in Mathematics; *Dr. Sportsman seconded and the motion was unanimously adopted (closed).*

Change of Course Title and Description (effective Fall 2011)

From: MATH 3033. ~~Modeling~~

To: MATH 3033. Concepts of Calculus

From Description: ~~Geometric and algebraic models, functions, graphs, limits, rates of change, and techniques for approximating length, area, and volume.~~

To Description: An introduction to differential and integral calculus. Focus will be placed on the conceptual development of limits, rates of change and techniques for calculating and approximating length, area and volume. This course is appropriate for those seeking 4-8 mathematics teacher certification.

8. Dr. Sportsman made a motion to adopt the following graduate catalog change in Nursing; *Dr. Nemecek seconded and the motion was unanimously adopted (closed).*

Catalog Change (effective Fall 2011)

The Wilson School of Nursing proposes to remove the Miller Analogies Test (MAT) as a requirement for admission into the MSN program. *Rationale: The school of nursing wants to standardize the admission requirements for the graduate nursing program. The program currently accepts GRE or MAT scores. The elimination of the MAT choice will accomplish this.*

#### **PROGRAM OBJECTIVES** (Graduate Catalog Page 114)

The graduate of the Master of Science in Nursing program will be able to:

1. synthesize knowledge from a variety of theoretical perspectives in the provision of comprehensive client-focused nursing services;
2. analyze clinical and non-clinical problems and constructively critique them related to professional literature as a foundation for matriculation to post-master's and/or doctoral programs;
3. integrate current research methods and findings into nursing education, administration, or advanced practice nursing;
4. develop a comprehensive understanding of health care issues as a foundation for participation in the advancement of health care policy and the discipline of nursing;
5. integrate ethical-legal principles in the analysis and practical resolution of health care dilemmas;
6. evaluate the multi-faceted roles of the advanced practice nurse, nurse educator, or nurse administrator in light of relevant theory, legislation, professional standards of practice, and social mandate;
7. achieve national certification as an advanced practice nurse (Family Nurse Practitioner, Family Psychiatric Mental Health Nurse Practitioner) or clinical nurse generalist (Nurse Educator); and
8. engage in scholarly activities including oral and written communication.

#### **ADMISSION TO THE MSN PROGRAM**

The MSU graduate application is available on the web site at <http://www.mwsu.edu>. An application to the Wilson School of Nursing must also be completed. It can be found at <http://hs2.mwsu.edu/nursing>. If preferred, a paper copy of the application for admission to the MSN Program should be sent to:

Midwestern State University  
Chair, John and Nevils Wilson School of Nursing  
College of Health Sciences and Human Services  
3410 Taft Boulevard  
Wichita Falls, TX 76308

The following are required prior to admission to the graduate program:

1. a completed application to the MSN Program (can be completed online at <http://hs2.mwsu.edu/nursing>);
  2. a completed application to the Office of the Graduate School (can be completed online at <http://www.mwsu.edu>);
  3. official transcripts from all colleges or universities attended (sent directly to the Office of the Graduate School);
  4. Graduate Record Examination (GRE) scores or Miller Analogies Test (MAT) scores; and
  5. Application essay.
9. Dr. Sportsman made a motion to adopt the following graduate course and catalog changes in Nursing; *Dr. Nemecek seconded and the motion was unanimously adopted (closed).*

Change of course description and course prerequisite (effective Spring 2012):

NURS 5331. Clinical Focus for Nurse Educator Clinical

Prerequisite: ~~NURS 5103, 5111, 5112, 5043, 5133~~. Admission to the MSN Program

Description: ~~Ensure advanced competence in a focused clinical nursing area (Medical Surgical; Parent Child; Pediatric; or Psychiatric Mental Health) as a foundation for the role of nurse educator. In depth review of the current professional literature and direct patient care clinical experience. At the conclusion of the course, the graduate student is expected to take a national certification examination for the selected clinical specialty.~~ The purpose of this course is to lay the foundation for the series of nurse educator courses to ensure advanced competence in a clinical nursing area. In-depth review of the current professional literature and direct patient care clinical experience is required. After successful completion of the nurse educator program, the graduate will be prepared to take a national certification examination in the selected specialty.

Clinical 1(0-4)

Additional Information: Students enrolled in this course must also enroll in NURS 5332: Clinical Focus for the Nurse Educator.

NURS 5332. Clinical Focus for Nurse Educator

Prerequisite: ~~NURS 5103, 5111, 5112, 5043, 5133~~. Admission to the MSN Program

Description: ~~Ensure advanced competence in a focused clinical nursing area (Medical Surgical; Parent Child; Pediatric; or Psychiatric Mental Health) as a foundation for the role of nurse educator. In depth review of the current professional literature and direct patient care clinical experience. At the conclusion of the course, the graduate student is expected to take a national certification examination for the selected clinical specialty.~~ The purpose of this course is to lay the foundation for the series of nurse educator courses to ensure advanced competence in a clinical nursing area. In-depth review of the current professional literature and direct patient care clinical experience is required. After successful completion of the nurse educator program, the graduate will be prepared to take a national certification examination in the selected specialty.

Lecture 2(2-0)

Additional Information: Students enrolled in this course must also enroll in NURS 5331. Clinical Focus for Nurse Educator Clinical.

*Rationale: Students in the MSN Nurse Educator program need a foundational course to establish an area of clinical competency. The Clinical Focus for Nurse Educator courses should be taken early in the curriculum as opposed to the end of the curriculum (previous). As such, the only prerequisite should be admission to the MSN program - all previous prerequisites should be removed. The course descriptions should be changed to reflect the courses as foundational.*

### **Additional Information**

- Dr. Watson reported that the QEP Committee met last week and he believes they are on-track with what SACS is requiring of them for this process. The committee created a link on the MSU homepage for input from the campus for QEP topic ideas. The committee has reviewed the ideas and come up with 3, maybe 4, topics that they will post on the homepage for the campus to provide input on. The link will be accessible through the summer. In August the committee will review the input and be sure that the topics do

incorporate our student learning objectives and then make a decision on which topic to go forward with. At that time, the committee will change membership to include members with expertise in the chosen topic field. Dr. White complimented Dr. Watson on his work with the QEP and the committee.

- Dr. Sportsman announced that the College of Health Sciences and Human Services Annual Community Health Fair will be Friday, April 29, at the Museum, 9 a.m. to 1 p.m. All faculty and staff are invited to stop by and take advantage of the health screenings.
- Dr. Farris remarked that he previously met with the academic deans and proposed a 2 year course rotation of Honors Program courses. As he had received no responses since their meeting, he believed that the rotation was approved. The Provost's Office was under the impression that the deans were to review the proposal and work with Dr. Farris on the proposed rotation. Dr. Farris asked the deans for their input on the rotation he proposed. All but one dean responded that they were fine with the proposed rotation. The one dean asked for time to review the proposal again and noted that he would contact Dr. Farris with his decision. Dr. Farris reported that the rotation was posted on the Honors Program website if anyone wanted additional information.
- Dr. Latham announced that TACT will host a Retiree Luncheon for all upcoming retirees on Thursday, May 5, at Pasquals Restaurant. Please contact her for additional information.
- Ms. Schulte reminded the voting members of the Council that their Clark Scholar Award rankings were due to her by April 21.
- Ms. Schulte reported that some of the students being recognized at the Honors Banquet had not yet picked up their complimentary ticket and that a couple of students stated they had not been notified of their award. She asked the deans to be sure to contact their students who were being recognized and that she would send a list to the deans noting which students had not picked up their ticket. Tickets are to be picked up at the Dean of Students Office and additional tickets may be purchased for \$15. The Honors Banquet is Friday, April 29, at 6:30 p.m. in the DL Ligon Coliseum.

## **Adjournment**

There being no other business, the meeting was adjourned at 2:55 p.m.

Respectfully submitted,

Deb Schulte, Assistant to the Provost