

**Academic Council Minutes**  
**September 15, 2010**

The Academic Council met Wednesday, September 15, 2010, in the Clark Student Center Kiowa Room. Voting members in attendance were:

Dr. Matthew Capps, Dean, West College of Education  
Dr. David Carlston, Faculty Senate Vice President  
Dr. Rodney Cate, Interim Dean, College of Science and Mathematics  
Mr. Shawn Conner, Student Government Association Vice-President  
Dr. Ron Fischli, Dean, Lamar D. Fain College of Fine Arts  
Dr. Harry Hewitt substituting for Dr. Patti Hamilton, Graduate School Dean  
Dr. Barb Nemecek, Dean, Dillard College of Business Administration  
Dr. Susy Sportsman, Dean, College of Health Sciences and Human Services  
Dr. Sam Watson, Dean, Prothro-Yeager College of Humanities and Social Sciences

Other attendees:

Dr. Robert Clark, Vice President for Institutional Effectiveness  
Ms. Naoma Clark, Director, Academic Support Center  
Dr. Mark Farris, Director, Honors Program  
Mr. Nick Gibson, Academic Advisor, Dillard College of Business Administration  
Mr. Chris Gore, Associate Director, Admissions  
Ms. Darla English, Registrar  
Ms. Linda Knox, Staff Senate Representative  
Dr. Clara Latham, University Librarian  
Ms. Barb Merkle, Director, Admissions  
Dr. Charles Olson, Director, BAAS Program

Dr. Alisa White, Provost and Vice President for Academic Affairs, presided and the meeting began at 2 p.m.

**Old Business**

There being no Old Business to discuss, the Council moved on to New Business.

**New Business**

1. Dr. White announced that Dr. Nancy Belck will be visiting campus on September 29-30 and she will be available for mentoring sessions, both group and individual. If any faculty would like to meet with Dr. Belck to discuss topics such as leadership, committee development, career growth, appointments may be made by contacting Deb Schulte.  
*Information item; no vote required.*
2. Dr. White reported that Dr. Sam Watson is chairing the Quality Enhancement Plan Committee (QEP) related to our SACS reaffirmation. The QEP Committee is tasked with choosing a topic or issue that is important to student learning and reporting results on how the topic/issue is actually improving the quality of the student learning. The entire

campus community is asked to provide input to Dr. Watson and his committee. *Information item; no vote required.*

Dr. White stated that she believes it is very important that the campus have a free flow of communication. With correct information being shared across campus, rumors and false information can be dismissed. On that matter, she noted that there seem to be a lot of rumors on campus regarding the 3 budgetary recommendation committees that the President has formed. There is no agenda, plan, or list in sight right now on what will or will not be funded or cut. The committees were formed to collect information and data and report that information back to the President. No decisions will be made until all the information and data have been reviewed. The budget recommendation committee members should not be secretive in gathering information and data to be brought forward to represent their areas. Dr. White asked that the Council talk with their faculty and staff and provide this information; communicate on 'what's real,' not rumors. *Information item; no vote required.*

Dr. Hewitt requested that information from the committees be sent out from the President and be "crystal clear" as he has the ultimate power to decide what actions are taken. He feels the faculty have the perception that Dr. Rogers is isolated from them and that he is unreachable.

Dr. Carlston asked the following question: How can the committee member ask for input when they can't talk about what is already being considered? Dr. White responded that the committee members can share the information as long as it is accurate and not just speculation or comments made by other committee members. Anyone who wants to talk to her about what's going on with her area can call her.

Dr. Carlston also remarked that there is the perception that faculty won't have any input once the recommendations are made by the committee. He then asked if the chairs of the committees could meet with Faculty Senate on a monthly basis to keep them informed. Dr. White responded that she could not speak for the other committee chairs, but she would be happy to meet the Senate at any time.

3. Dr. Capps requested clarification on a previous administrator's request asking faculty not to drop students after three absences in order to continue to count the student in our enrollment numbers to the state. Dr. White asked what the catalog stated in regards to this matter. According to the 2010-2012 *Catalog*, page 73: *Instructor Drop. An instructor may drop a student any time during the semester for excessive absences, ...* . After discussion, Dr. White requested that the faculty follow the guidelines of the catalog and that, if a faculty member is grading or dropping a student based on absences, they need to keep and take attendance for each class period. That information must also be reported on the course syllabus and be provided to each student at the first class meeting. *Information item; no vote required*

4. Dr. Nemecek made a motion to adopt the following undergraduate course and catalog changes; *Dr. Sportsman seconded and the motion was unanimously adopted (closed).*

**Dillard College of Business Administration**

**Economics (effective Spring 2011)**

New Course Addition:

ECON 4893. Internship in Economics

Prerequisites: Junior standing or above and consent of chair and dean.

Description: Field experience in selected areas of business administration with local or regional organizations. May involve a specific project or theoretical integration with the “real world.” May be repeated once. Must be approved with all paperwork completed prior to registration. Total hours granted for internships in all areas of business administration may not exceed six hours of credit.

Practicum 3(3-0)

**Legal Studies in Business Administration (effective Spring 2011)**

New Course Addition:

LSBA 4893. Internship in Legal Studies in Business Administration

Prerequisites: Junior standing or above and consent of chair and dean.

Description: Field experience in selected areas of business administration with local or regional organizations. May involve a specific project or theoretical integration with the “real world.” May be repeated once. Must be approved with all paperwork completed prior to registration. Total hours granted for internships in all areas of business administration may not exceed six hours of credit.

Practicum 3(3-0)

5. Dr. Fischli made a motion to adopt the following undergraduate course and catalog change; *Dr. Capps seconded and the motion was unanimously adopted (closed).*

**Lamar D. Fain College of Fine Arts**

**Music (effective Spring 2011)**

Change of Course Prerequisite:

MUSC 3813. Foundations of Music I

From Prerequisite: ENGL 1113, 1123, and EDUC 2013.

To Prerequisite: ENGL 1113, 1123, and EDUC 2013, Junior standing or consent of instructor.

6. Dr. Watson made a motion to adopt the following undergraduate course and catalog Changes in Humanities; *Dr. Fischli seconded and the items were opened for discussion. A friendly amendment was proposed and unanimously adopted (closed).*

**Prothro-Yeager College of Humanities and Social Sciences**

**Humanities (effective Fall 2011)**

Change of Course Number and Title:

From: HUMN 2053. Humanities

and HUMN 2063. Humanities

To: HUMN 2063. Introduction to the Humanities

Change of Course Description:

From: (old) HUMN 2063. Humanities

Description: A continuing study of the inter-relationships of art, myth, literature, and philosophy in an historical context.

To: (new) HUMN 2063. Introduction to the Humanities.

Description: A study of the inter-relationships of literature, music, art, and philosophy in an historical context.

Deletion of Course:

HUMN 2053. Humanities

*Justification: To avoid confusion in distinguishing between 2000/4000 level courses with the same content and those with different content, the content of the course currently numbered HUMN 2053 be moved to the long dormant HUMN 2063 number and that the 2053 number be eliminated. In addition, the course title for 2063 should be changed from Humanities to Introduction to the Humanities. This title change should assure that there is no confusion related to 4063, Independent Studies in Humanities, as the catalog states: "Courses of the same title cannot be taken at both the 2000 and 40000 levels." With the recommended changes 2063 and 4063 will have clearly distinguishable titles.*

**Friendly Amendment:** per recommendation from the Office of the Registrar, HUMN 2053 and 2063 course numbers will not be changed, but the wording that is in the humanities section of the catalog (P. 290) for the explanatory part in the core about not taking humanities courses of the same title at 2000 and 4000 levels (p. 92) will be adopted.

7. Dr. Watson made a motion to adopt the following change in the Writing Proficiency Examination Policy. *The motion was unanimously adopted (closed).*

**Writing Proficiency Examination Requirement (effective Fall 2010)**

Program policy change (policy does not appear in the catalog but is located in a PDF link on the WPE website.):

Deletion of "Passing the course requires pass a final test in usage and writing a satisfactory essay graded by the same standards as the Writing Proficiency Examination."

*Justification: Does not match course catalog description and places additional requirements of D on grammar test and C on written essay to pass course.*

**ENGL 2113: Composition Skills**

**Nature of the Course.** ENGL 2113: Composition Skills is designed to help students develop their skills in clear and forceful composition and in standard usage. ~~Passing the course requires passing a final test in usage and writing a satisfactory essay graded by the same standards as the Writing Proficiency Examination.~~

8. Dr. Cate made a motion to adopt the following undergraduate course and catalog changes. *The motion was unanimously adopted (closed).*

### **College of Science and Mathematics**

#### **Biology (effective Spring 2011)**

New Course Addition:

BIOL 1333. Nutrition

Prerequisite: CHEM 1203 recommended

Description: A study of the chemical character, metabolism and nutritional quality of common foods. Emphasis will be placed on the relationship of nutritional health to overall well being of individuals and of society. Limited to students majoring in the allied health sciences.

Lecture 3(3-0)

Change of Course Prerequisite:

BIOL 2144. Microbiology

From Prerequisites: One year of biology and one year of chemistry

To Prerequisites: BIOL 1134, 1234, and CHEM 1203.

Change of Program Requirements for Option C, Pre-professional I Option:

Addition of STAT 3573. Probability and Statistics to requirements

*Justification: Medical schools have begun to require a math-based statistics course for entrance into their programs.*

#### **Chemistry (effective Spring 2011)**

Change of Program Requirements for BS Degree in Chemistry, Option A:

2010-2012 Catalogue - Page 315, General requirements for the Bachelor of Science Degree in Chemistry

#### **Major**

Option A, **ACS Certification**

CHEM 1141, 1143, 1241, 1243, 1253, 2001, 2003, 2011, 2013, 3305, 3405, 3603, 3705, 4243, 4305, two hours of 4001, 4943 (Physical Chemistry Math Prep). ~~Those students who wish to obtain ACS certification must take~~ **One additional advanced laboratory hour in chemistry is required**, exclusive of 3504 and 4505.) (Those students who wish to continue their studies in graduate biochemistry should take CHEM 4242 and 4253.

*Additions are bold and underlined, deleted portion is written as strikethrough.*

9. Dr. Hewitt provided the following information from the Graduate School. *Information items only; no vote required.*

The Graduate Council met on September 1, 2010 and approved the following:

### **Budgetary Committee Proposal**

Dr. Carlston proposed the graduate council nominate or suggest representatives to the Provost to request a graduate council representative for appointment on the budgetary committees being formed by Dr. White. A list of volunteers will be sent to Dr. White with the suggestion. Volunteers are Steve Garrison, David Carlston, Jane Owen and Jeff Killion. *Note: Steve Garrison is serving on the committee.*

### **Discussion of Policy 3.127:**

Dr. Carlston shared the following motion that was unanimously approved by The Graduate Council:

- The Graduate Council strongly opposes any action that directly or indirectly alters the current policy of granting course releases for graduate teaching, as any such action significantly undermines the efforts of the Graduate Council to ensure rigorous academic standards and promote scholarship within the Graduate College.

### **Adjournment**

There being no other business, the meeting was adjourned was 3:10 p.m.

Respectfully submitted,

Deb Schulte, Assistant to the Provost