

**Academic Council Minutes
December 15, 2010**

The Academic Council met Wednesday, December 15, 2010, in the Clark Student Center Wichita Room. Voting members in attendance were:

Dr. Matthew Capps, Dean, West College of Education
Dr. David Carlston, Faculty Senate Vice President
Dr. Don Maxwell, Chair of Music, substituting for Dr. Ron Fischli, Dean, Lamar D. Fain College of Fine Arts
Dr. Patti Hamilton, Graduate School Dean
Dr. Barb Nemecek, Dean, Dillard College of Business Administration
Dr. Susan Sportsman, Dean, College of Health Sciences and Human Services

Voting members not in attendance:

Dr. Rodney Cate, Dean, College of Science and Mathematics
Dr. Sam Watson, Dean, Prothro-Yeager College of Humanities and Social Sciences
Mr. Shawn Conner, Student Government Association Vice-President

Other attendees:

Dr. Robert Clark, Vice President for Institutional Effectiveness
Dr. Mark Farris, Director, Honors Program
Mr. Nick Gipson, DCOBA Academic Advisor
Ms. Linda Knox, Staff Senate Representative
Dr. Clara Latham, University Librarian
Ms. Barb Merkle, Director, Admissions
Dr. Pam Morgan, Director, Extended Education
Dr. Karen Polvado, Chair, Wilson School of Nursing
Dr. Benito Velasquez, Chair, Athletic Training and Exercise Physiology
Ms. Jamie Wilson, Associate Registrar

Dr. Alisa White, Provost and Vice President for Academic Affairs, presided and the meeting began at 2 p.m.

Approval of Minutes

Dr. White called for a motion to approve the minutes of the November 17 meeting. *Dr. Capps made a motion that the minutes be adopted, Dr. Hamilton seconded, and the motion was unanimously adopted. (closed)*

New Business

1. Dr. Hamilton reported that graduate student stipends are currently \$7,500 for a 9 month period which is below peer institutions. She asked the Council for input on ideas to help grow graduate programs and how to obtain more funding. Discussion ensued and Dr. White will work to see if additional funds can be found. Dr. Hamilton also asked the college deans about input on how they could grow their graduate programs, including the possibility of each college using their graduate funds to create their own system for awarding the funds, obtaining grants, etc. Dr. Hamilton provided a handout on issues related to graduate student stipend. *(information item; no vote required)*

2. Dr. Hamilton announced that they have completed a full cycle of the self-study program from the previous SACS visit. She reported that both undergraduate and graduate programs should be under a review process and that an accreditation could be substituted for an individual program review. (*information item; no vote required*)
3. Dr. White reported that she recently attended a SACS/COC conference with Dr. Watson and staff from the Institutional Research office. There is a concern with our responses to the 5-year report and that a number of our assessment plans are still not where they need to be. She will work with IR to identify the areas that need improvement. Dr. White also expressed concern that our 5-year report was based under the old standards but we are now under new reporting standards from SACS which will put us at a disadvantage. (*information item; no vote required*)
4. Dr. White announced that she is working on updating several of the policies and procedures that go through her office. She asked the Council to offer their advice to her on changes needed and on ways to improve the process of getting them approved, including who should be a part of the approving process and who should review the policies. Dr. Sportsman recommended that there be time limits on the reviews so they don't drag on forever. Dr. Nemecek suggested that sub-committees be created to review the policies that pertain to their area of expertise. (*information item; no vote required*)
5. Dr. White reported that the three Ad-Hoc Budget Committees were working on creating savings ideas to help cut the 5-10% required from the State. For the academic area, her committee was asked to review values and ask questions of what information they needed to make appropriate recommendations for cost saving across campus. Questions from the committee were vetted by the academic deans and directors. Dr. White then had her committee ask not what they could cut by 5-10%, but what they could offer to generate revenue, what they could re-invest in, and what they would be able to give up or do without to be more efficient. Revenue ideas were to include what the cost would be for start-up and for possible revenue amounts and timeline for implementation. . (*information item; no vote required*)
6. Dr. Nemecek made a motion to adopt the following undergraduate course and catalog changes; *Dr. Capps seconded and the motion was unanimously adopted (closed).*

Dillard College of Business Administration – Dr. Nemecek (effective Spring 2011)

Catalog Changes:

1. P. 123 Courses for Major in Management.

Current: ---- plus twelve hours from the following: MGMT 4413 or 4513 or 4663, 4783, 4793, LSBA 3243, BUAD 4993, ECON 3703 or 4643, MIS 3163 or MKTG 4303 or 4753.

Proposed: ----- plus twelve hours from the following: MGMT 4413, 4513, 4663, 4783, 4793, LSBA 3243, BUAD 4993, ECON 3703, 4643, MIS 3163, MKTG 4303, 4753.

2. Modify college's standards to begin taking 3000-4000 level course for Accounting Majors.
 Current: Completion of the College's Business Core (27 hours) and 21 hours of the University Core with a GPA of at least 2.2.
 Proposed: Completion of the College's Business Core (27 hours) with a GPA of at least 2.2, and completion of ACCT 2143 and 2243 with grades of C or higher.

3. P. 113 Add section preceding "Academic Advising Center" section: (for clarification)
 Major with Minor: Pursuing both a major and minor within the Dillard College of Business Administration: Students pursuing a BBA degree and wanting to obtain a minor in a different business discipline may opt to minor in accounting, economics, entrepreneurship, or management information systems. Students seeking a BBA degree are not permitted to minor in business administration. To obtain the minor, students must fulfill coursework specified in the catalog of their chosen minor. Students seeking both a major and a minor within the Dillard College of Business Administration may not use their business core courses, their professional business core courses, or their major-specific courses to satisfy any portion of the coursework required for the minor.

4. P. 113 Add section preceding the "Transfer Credit" section:
 Double Majoring: Students pursuing a B.B.A. degree may opt to major in up to two of the following business disciplines: accounting, economics, finance, general business, management, management information systems, or marketing. Each major will require at least twenty-four additional semester hours of coursework beyond: the general requirements, the academic foundation and core curriculum requirements, the business core requirements, and the professional business core requirements common to all B.B.A. degrees. In completing these major-specific requirements for both majors, students may find that their two chosen majors have some major-specific courses in common. If so, up to six hours of common, major-specific coursework may be double-counted towards both majors. Students seeking a B.B.A. degree with a double major cannot have a minor in any other discipline inside of the Dillard College of Business Administration.

Accounting

Change of course description:

ACCT 3003. Accounting Applications

From: Designed for majors other than accounting; may not be taken by accounting majors to satisfy accounting requirements.

To: Designed for majors other than accounting; may not be taken by accounting Majors or minors to satisfy accounting requirements.

Change of course prerequisite(s):

~~ACCT 3003. Accounting Applications~~

~~ACCT 3023. Accounting Information Systems,~~

~~ACCT 3033. Intermediate Accounting I~~

~~ACCT 3043. Intermediate Accounting II~~
~~ACCT 3073. Federal Income Tax I~~
~~ACCT 3203. Cost Accounting I~~
~~ACCT 3633. Financial Analysis~~
~~ACCT 4013. Petroleum Accounting~~
~~ACCT 4063. Auditing~~
~~ACCT 4083. Federal Income Tax II~~
~~ACCT 4333. Governmental and Nonprofit Entity Accounting~~
~~ACCT 4551, 4552, 4553. Special Topics in Accounting~~
~~ACCT 4663, 4893. Internship in Accounting~~
Replace all undergraduate Accounting upper level course existing prerequisites with the following: Accounting major or minor, or consent of the chair; and a grade of “C” or higher in ACCT 2143 and ACCT 2243.

Note: As of April 11, 2011, the Minutes from December had not been approved by the Academic Council. Therefore, a request has been made to withdraw the proposed prerequisite changes to the Accounting courses listed above. Listed below are the correct changes recommended for adoption by the Academic Council.

Prerequisite Changes for Accounting Courses, effective Spring 2011

Each of these courses has existing prerequisites of “Accounting major or minor, or consent of the chair; and a grade of “C” or higher in ACCT 2143 and ACCT 2243.” For each of the following courses, replace the existing prerequisites with the prerequisites shown below for that particular course.

ACCT 3003. Accounting Applications
Prerequisites: ACCT 2243.

ACCT 3023. Accounting Information Systems
Prerequisites: Accounting major or minor, or consent of the chair; and a grade of “C” or higher in ACCT 2143 and ACCT 2243.

ACCT 3033. Intermediate Accounting I
Prerequisites: ACCT 3023 with a grade of “C” or higher.

ACCT 3043. Intermediate Accounting II
Prerequisites: ACCT 3033 with a grade of “C” or higher.

ACCT 3073. Federal Income Tax I
Prerequisites: A grade of “C” or higher in ACCT 2143 and ACCT 2243.

ACCT 3203. Cost Accounting I
Prerequisites: A grade of “C” or higher in ACCT 2143 and ACCT 2243.

ACCT 3633. Financial Analysis
Prerequisites: Junior standing or above or consent of the chair, ACCT 2143, ACCT 2243, and MATH 1203 or MATH 1233.

ACCT 4013. Petroleum Accounting
Prerequisites: ACCT 3023.

ACCT 4063. Auditing
Prerequisites: ACCT 3033.

ACCT 4083. Federal Income Tax II
Prerequisites: ACCT 3073.

ACCT 4333. Governmental and Nonprofit Entity Accounting

Prerequisites: ACCT 3023.

ACCT 4551, 4552, 4553. Independent Study in Accounting

Prerequisites: Junior standing or above and consent of the chair.

ACCT 4663. Special Topics in Accounting

Prerequisites: None.

ACCT 4893. Internship in Accounting

Prerequisites: Junior standing or above and consent of the chair and the dean.

7. Dr. Maxwell, substituting for Dr. Fischli, made a motion to adopt the following undergraduate course and catalog changes; *Dr. Capps seconded and the motion was unanimously adopted (closed).*

Fain College of Fine Arts (effective Spring 2011)

Art

Substantive change of course description:

ART 1413. Art Appreciation

From: Lectures, slides, and discussion of the visual elements and their application to the arts. Prerequisite for all art history courses.

To: Lectures, slides, and discussion of the visual elements and their application to the arts.

Music

Change of Course Prerequisite:

MUSC 3733. Music History I

MUSC 3743. Music History II

From: MUSC 1611, 1613

To: MUSC 1611, 1613, 3723

8. Dr. Sportsman made a motion to adopt the following undergraduate course and catalog changes; *Dr. Nemecek seconded and the motion was unanimously adopted (closed).*

Health Sciences and Human Services – Dr. Sportsman

Athletic Training and Exercise Physiology

1. Catalog Changes under Admissions Requirements – effective Fall 2011 (bolded and underlined):

Students interested in Athletic Training should seek advisement from the ATEP faculty. The athletic training pre-professional program is open to any beginning freshman or transfer student who has been admitted to MSU. The pre-professional curriculum consists of a minimum of 24 hours including the following courses: ATRN 1073 and BIOL 1134, plus an additional 17 hours of coursework. It is highly suggested that ATRN 1203 and BIOL 1234 are taken during the pre-professional year. A minimum of 100 hours of clinical observation is required of every pre-professional student. Selection for admission into the professional phase of the ATEP is made in April. Selection into the ATEP is competitive and completion of the minimum requirements does not guarantee admission into the professional program. To be considered for admission into the ATEP, the applicant must:

1) Maintain a cumulative 2.5 GPA

2) Have completed a minimum of 24 hours of college course work including a “C” or better in ATRN 1073 and BIOL 1134

3) Have documented a minimum of 100 hours of observation under a Certified Athletic Trainer

- 4) Submit to the Vinson Health Center a technical standard worksheet and completed shot records
- 5) Submit the following to the Athletic Training Selection Committee: ATEP application, 3 letters of recommendation, documentation of technical standards, and proof of CPR and First Aid certification.
- 6) Complete an admissions interview with a committee composed of the Program Director, Clinical Education Coordinator, Head Athletic Trainer, Assistant Athletic Trainer, Outside representative (faculty, ACI, or CI), and an Athletic Training Student Representative currently in good standing with the program.

Due to the competitiveness of the program, not all applicants meeting the criteria will be selected for admission into the ATEP. Selection into the ATEP will be based on the following criteria:

1) Pre-requisite Grades (ATRN 1073 & BIOL 1134) Yes/No

2) Hours of Observation Yes/No

3) Completed File Yes/No

*****Any 'No' categories will not be considered for an interview and not able to continue in the admissions process.**

4) Cumulative GPA^{^^} 33%

5) Interview 33%

6) Average of ACI/CI Evaluations 33%

^^^If a student has attempted a course multiple times at other institutions, the Athletic Training Education Program will only consider the highest grade. The lower grade will not be considered in the Cumulative GPA.

RETENTION

Once admitted into the ATEP, the student must maintain a cumulative GPA of at least 2.5 and must receive no grade lower than a "C" in all major and associated courses. A student who does not maintain a 2.5 GPA will be placed on probation with the ATEP for a semester. If after one semester the student has not achieved a cumulative GPA of at least a 2.5, he/she may be dismissed from the program or allowed to continue for a maximum of one additional probationary semester. The latter condition will be granted only with permission **from the ATEP Program Director, Clinical Education Coordinator,** and the Chair of the Department of Athletic Training and Exercise Physiology. A student who receives a grade lower than a "C" in ATRN courses, will be on probation until able to repeat that course. A student will not be allowed to progress onto the next semester or level of ATRN courses until the course has been repeated and the grade has been replaced with a "C" or better. If a student fails to achieve a "C" or better during the second attempt, the student will be dismissed from the ATEP. **A student receiving below a "C" in assisted in associated coursework will be on probation for a semester. The course must be repeated in the following semester, and the grade must be replaced with a "C" or better. If after one semester the student has not replaced the grade, he/she may be dismissed from the program, or allowed to continue for a maximum of one additional probationary semester. The latter condition will be granted only with permission of the ATEP Coordinator and the chair of the Department of Athletic Training and Exercise Physiology.**

TECHNICAL STANDARDS FOR ADMISSION

The Athletic Training Education Program at Midwestern State University is a rigorous and intense program that places specific requirements and demands on the students enrolled in the program. An objective of this program is to prepare graduates to enter a variety of employment settings and to render care to a wide spectrum of individuals engaged in physical activity. The technical standards set forth by the Athletic Training Education Program establish the essential qualities considered necessary for students admitted to this program to achieve the knowledge, skills, and competencies of an entry-level athletic trainer, as well as meet the expectations of the program's accrediting agency (**Commission on Accreditation of Allied Health Education Programs [CAAHEP]**) (**Commission on Accreditation of Athletic Training Education [CAATE]**). The following abilities and expectations must be met by all students admitted to the Athletic Training Education Program. In the event a student is unable to fulfill these technical standards, with or without reasonable accommodation, the student will not be admitted into the program.

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ATHLETIC TRAINING EDUCATION PROGRAM

Clinical and Field Experience: Due to the strong practical component of the ATEP, clinical supervision by approved clinical instructors provides for unique educational experiences. The CAATE standards require that students receive a minimum of two academic years of clinical experience as part of the course work in the ATEP. This clinical instruction and supervision will occur in a variety of athletic training settings including collegiate, secondary, clinical, hospital, and rehabilitative. These experiences are provided in conjunction with ATRN ~~1211~~, 2901, ~~3101~~, 3801, 3811, 3901, 4801, and 4911.

Financial Information: Fees associated with the program include, but are not limited to, coverage of annual liability insurance premiums, uniforms, and personal equipment necessary for clinical experience, immunizations and screenings, transportation, and meals associated with off-campus clinical experience, and professional memberships.

Graduation: The completion of a Bachelor of Science in Athletic Training degree with a major in Athletic Training requires ~~131-120~~ semester credit hours. This degree is exempt from the University's minor requirement. Students may pursue additional major or minor areas of study to complement the program, realizing that additional course work and time will be necessary. A teaching certificate is recommended for those students wishing to seek employment in secondary school settings upon graduation.

Careers in Athletic Training: Following graduation, attainment of BOC and proper state licensure, the certified athletic trainer may practice in a variety of settings including secondary schools, colleges and universities, professional athletics, sports medicine clinics, fitness/wellness centers, and corporate/industrial settings.

COURSES IN ATHLETIC TRAINING (ATRN)

The following needs to be changed:

1211. Taping and Palpations Lab

Prerequisite: Athletic Training major or approval by instructor. Co-requisite: ATRN ~~1211~~ 1213.

2. CIP and Course Description Change – effective Spring 2011:

From:

31.0505 Kinesiology and Exercise Science. A scientific program that focuses on the anatomy, physiology, biochemistry, and biophysics of human movement, and applications to exercise and therapeutic rehabilitation. Includes instruction in biomechanics, motor behavior, motor development and coordination, motor neurophysiology, performance research, rehabilitative therapies, the development of diagnostic and rehabilitative methods and equipment, and related analytical methods and procedures in applied exercise and therapeutic rehabilitation .

To:

26.0908 Exercise Physiology. (NEW) A program that focuses on the scientific study of the physiological processes involved in physical or motor activity, including sensorimotor interactions, response mechanisms, and the effects of injury, disease, and disability. Includes instruction in muscular and skeletal anatomy; molecular and cellular basis of muscle contraction; fuel utilization; neurophysiology of motor mechanics; systemic physiological responses (respiration, blood flow, endocrine secretions, and others); fatigue and exhaustion; muscle and body training; physiology of specific exercises and activities; physiology of injury; and the effects of disabilities and disease.

RATIONALE: Based on communications with the MSU Registrar, it is the request of the Department of Athletic Training & Exercise Physiology to change the CIP code and current description to better reflect the academic degree program description.

3. Degree Plan Revision to 120 hours – effective Spring 2011

**Department of Athletic Training & Exercise Physiology – Major in Exercise Physiology n
Bachelor of Science**

Name:

SID:

Anticipated Graduation:

University and Major Foundation Core Requirements

58 hrs Semester/Grade

BIOL 1134 - Anatomy & Physiology	4 _____
BIOL 1234 - Anatomy & Physiology	4 _____
CHEM 1143/1141 - General Chemistry	4 _____
CHEM 1243/1241 - General Chemistry	4 _____
ECON 1333 - General Economics	3 _____
ENGL 1113 - Composition & Rhetoric	3 _____
ENGL 1123 - Composition & Rhetoric	3 _____
HIST 1133 - American History 1	3 _____
HIST 1233 - American History 2	3 _____
MATH 1233 - College Algebra	3 _____
MATH 1433, or STAT 3573 – Trigonometry ___ or Statistics ___	3 _____
POLS 1333 - American Government 1	3 _____
POLS 1433 - American Government 2	3 _____
PSYC 1103 – Psychology	3 _____
SPCH 1133 or 1233 – Speech ___ or Voice & Diction ___	3 _____
PHIL 1533 – Logic	3 _____
Humanity 2 (3) _____	3 _____
Fine Art (3) _____	3 _____

Exercise Physiology Major Requirements

27 hrs

EXPH 1983 - Anatomical Assessment of Human Movement	3 _____
EXPH 2002 - Exercise Leadership 1	2 _____
EXPH 2333 – Nutrition	3 _____
EXPH 2503 - Physiology of Sport & Fitness	3 _____
EXPH 3331 – Sport and Exercise Pharmacology	1 _____
EXPH 3913 - Therapeutic Exercise	3 _____
EXPH 4953 – Clinical Exercise Physiology I	3 _____
EXPH 4963 -Clinical Exercise Physiology II	3 _____
EXPH 4703 - Exercise Physiology and Clinical Assessment	3 _____
ATRN 1073 - Care & Prevention of Athletic Injuries	3 _____

Other Specific Requirements

35 hrs

BIOL 1144 - General Zoology	4 _____
BIOL 3104 – Fundamental Genetics	4 _____
BIOL 3234 - Comparative Anatomy	4 _____
BIOL 4443 – Histology	3 _____
CMPS 1013 – Computer Concepts & Applications	3 _____
ENGL 3203 - Technical Writing	3 _____
PHYS 1144 – General Physics 1	4 _____
PHYS 1244 – General Physics 2	4 _____
Upper level PSYC elective (3) _____	3 _____
Upper level BIOL or CHEM elective _____	3 _____

TOTAL HOURS 120

TOTAL ADVANCED HOURS 33

Student

Advisor

Chair – Major

Chair – Minor

Dean

Date

9. Dr. Sportsman made a motion to adopt the following undergraduate course and catalog Changes in Criminal Justice; *Dr. Nemecek seconded and the motion was unanimously adopted (closed).*

Criminal Justice

2012-2014 Catalog Changes under Requirements for the Bachelor of Science in Criminal Justice Degree (bolded and underlined):

REQUIREMENTS FOR A MAJOR IN CRIMINAL JUSTICE (NO MINOR)

Major (48 semester hours)

Forty-eight semester hours to include CRJU 1113, 2213 or 2223, 2233 or 2243, 2933, 2943, 3213, 3713, 4213, 4253, **4413**, 4993, and **15** additional advanced hours to total 33 advanced hours.

REQUIREMENTS FOR A MAJOR IN CRIMINAL JUSTICE (WITH A MINOR or DUAL MAJOR)

Major (36 semester hours)

Thirty-six semester hours to include CRJU 1113, 2213 or 2223, 2233 or 2243, **2933**, 2943, 3213, 3713, 4213, 4253, **4413**, 4993, and **3** additional advanced hours to total at least **21** advanced hours.

Minor to be selected in a field acceptable to the chair of the major and minor programs.

REQUIREMENTS FOR A MINOR IN CRIMINAL JUSTICE (21 semester hours)

Twenty-one semester hours to include CRJU 1113, 2213 or 2223, 2233 or 2243, 4213, 4253, and 6 additional advanced hours to total at least 12 advanced hours.

Progression Policy

1. In order to graduate, Criminal Justice majors must pass the following required Criminal Justice core courses with the grade of “C” (2.0 GPA) or higher:

- a. **CRJU 1113 (Introduction to Criminal Justice)**
- b. **CRJU 2213 (Legal Aspects of Law Enforcement) or 2223 (Legal Aspects of Corrections)**
- c. **CRJU 2233 (Police Systems and Practices) or 2243 (Correctional Systems and Practices)**
- d. **CRJU 2933 (Judicial Systems and Practices)**
- e. **CRJU 2943 (Writing for the Criminal Justice Professional)**
- f. **CRJU 3213 (Research Methods)**
- g. **CRJU 3713 (Ethical Issues in Criminal Justice)**
- h. **CRJU 4213 (Criminal Law)**
- i. **CRJU 4253 (Comparative Criminal Justice Systems)**
- j. **CRJU 4413 (Administration of Justice)**
- k. **CRJU 4993 (Capstone)**

2. Students not in compliance with this policy shall be ineligible for graduation until such time as the course(s) in question are retaken and passed with the grade of “C” (2.0) or higher.

New Course Additions – effective Fall 2012:

CRJU 3743. Juvenile Justice

Prerequisites: Nine hours of CRJU courses; Junior/Senior standing

Description: Examines the juvenile justice system and the handling of juvenile delinquents in the United States. Specific attention is devoted to the history of the juvenile justice system and current police, court and correctional policies and practices pertaining to juvenile offenders.

Lecture 3(3-0)

CRJU 4123. Educational Security

Prerequisites: Junior/Senior standing

Description: Examines school safety and security, including school security issues, emergency preparedness, legal aspects of school law enforcement, emergency response, crisis management, crime prevention, and the use of deterrents.

Lecture 3(3-0)

CRJU 4143. Family Law

Prerequisites: Twelve hours of CRJU courses; Junior/Senior standing

Description: Examines U.S. family law and family court system, and the interaction between family law and the criminal justice system. Explores the unique challenges that family law issues present to law enforcement and the legal system. Emphasis on family violence, marriage, marriage dissolution, marital agreements, child custody, child and spousal support, child abuse and neglect, parental rights, and adoption.

Lecture 3(3-0)

CRJU 4243. Civil Liability for Criminal Justice Professionals

Prerequisites: Twelve hours of CRJU courses; Junior/Senior standing

Description: Examines the growing prevalence of civil liability within the U.S. criminal justice system. Special emphasis is placed on liability for law enforcement and corrections professionals. Topics covered include the foundations for civil liability under state and federal law, use of force liability, medical care liability, damage recovery, and defenses to civil liability.

Lecture 3(3-0)

Course Deletions:

CRJU 4133. Public Administration

CRJU 4913. Issues in Criminal Justice

Course Title and Prerequisite Change:

From: CRJU 4223. Criminal Procedures

Prerequisites: Nine hours of CRJU courses; Junior/Senior standing

To: CRJU 4223. Criminal Procedure

Prerequisites: Twelve hours of CRJU courses; Junior/Senior standing

From: CRJU 4233. Constitutional Law for the Criminal Justice Practitioner

Prerequisites: Nine hours of CRJU courses; Junior/Senior standing

To: CRJU 4233. Constitutional Law

Prerequisites: Twelve hours of CRJU courses; Junior/Senior standing

Course Prerequisite Change:

CRJU 2943. Writing for the Criminal Justice Professional

From: Prerequisite: CRJU 1113

To: Prerequisites: CRJU 1113; ENGL 1113 and 1123

CRJU 3213. Research Methods

From: Prerequisite: Junior or senior standing

To: Prerequisites: CRJU 1113, 2213 or 2223, 2233 or 2243, 2933, and 2943.

CRJU 3313. Law and Society

From: Prerequisite: Junior or senior standing

To: Prerequisites: Twelve hours of CRJU courses; Junior/Senior standing

CRJU 3713. Ethical Issues in Criminal Justice

From: Prerequisite: Nine hours of CRJU courses or consent of the instructor, junior senior standing

To: Prerequisites: Twelve hours of CRJU course; Junior/Senior standing

CRJU 3733. Juvenile Delinquency

From: Prerequisite: Junior or senior standing

To: Prerequisites: Twelve hours of CRJU course; Junior/Senior standing

CRJU 4213. Criminal Law

From: Prerequisite: Nine hours of CRJU courses, junior or senior standing

To: Prerequisites: Twelve hours of CRJU course; Junior/Senior standing

CRJU 4253. Comparative Criminal Justice Systems

From: Prerequisites: Nine hours of CRJU courses, junior or senior standing

To: Prerequisites: CRJU 1113, 2213 or 2223, 2233 or 2243, 2933, and 2943; Junior/Senior standing

CRJU 4333. Contemporary Correctional Issues

From: Prerequisites: Nine hours of CRJU courses, junior or senior standing

To: Prerequisites: Twelve hours of CRJU courses; Junior/Senior standing

CRJU 4403. Profiling Criminal Behaviors

From: Prerequisites: Nine hours of CRJU courses, junior or senior standing

To: Prerequisites: Twelve hours of CRJU courses; Junior/Senior standing

CRJU 4923. Seminar in Criminal Justice

From: Prerequisites: Nine hours of CRJU courses, junior or senior standing

To: Prerequisites: Twelve hours of CRJU courses; Junior/Senior standing

CRJU 4943. Research Practicum

From: Prerequisites: Twelve hours of CRJU courses, senior standing, and department chair approval

To: Prerequisites: Twenty one hours of CRJU courses, senior standing, and department chair approval

CRJU 4993. Capstone

From: Prerequisites: Major in Criminal Justice and senior standing

To: Prerequisites: Major in Criminal Justice and senior standing; CRJU 1113, 2213 or 2223, 2233, 2243, 2933, 2943, and 3213.

10. Dr. Sportsman made a motion to adopt the following undergraduate course and catalog Changes in Nursing; *Dr. Nemecek seconded and the motion was unanimously adopted (closed).*

Nursing

Wilson School of Nursing Workload Policy

Purpose: to provide a consistent formula for calculating workload units (WLU) in the Wilson School of Nursing

A. Undergraduate Course Workload Formula

1. Lecture/Didactic Course: 1 semester credit hour = 1 workload unit
2. Clinical Course: 1 semester credit hour = 3 clock hours
 - a. Traditional Clinical: $WLU = 1/2$ of the clock hours (Attachment 1)
 - b. Precepted Clinical: $WLU = 2/3$ of the clock hours
3. Coordinators of Clinical Courses: The Coordinator of any clinical course receives 1 WLU for clinical coordination.
4. A full workload = 12 WLUs per semester/24 WLUs per academic year (excluding summer)

B. Graduate Course Workload Formula

1. Lecture/Didactic Course: 1 semester credit hour = 1 workload unit
2. Clinical Course: 1 semester credit hour = 4 clock hours
3. Clinical Course: $WLU = 1/2$ the clock hours for each section of 6 students
4. Coordinators of Clinical Courses: The Coordinator of any clinical course receives 1 WLU for clinical coordination.
5. Advance Practice Registered Nurse (APRN) Faculty: Each full time APRN faculty member teaching in the graduate program will receive 1 WLU per semester to allow for clinical practice (fall and spring semesters).
6. A full workload = 9 WLUs per semester/18 WLUs per academic year (excluding summer)
 - a. If a faculty has 3 or more WLUs in the graduate program in a semester, the total workload is 9 with the balance of WLUs coming from the undergraduate program.

- b. If a faculty has 2 WLUs in the graduate program, the total workload is 10 with 8 WLUs coming from the undergraduate program.
- c. If a faculty has 1 WLU in the graduate program, the total workload is 11 with 10 WLUs coming from the undergraduate program.

Attachment 1

Faculty/Student Ratio in Clinical Settings
Texas Board of Nursing Rule 215.10(g)

Traditional Clinical

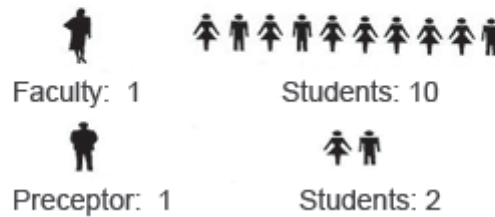
MODEL 1 Faculty "only" directly supervising Nursing Students.

1 Nursing Faculty = Maximum of 10 Nursing Students:



MODEL 2 Faculty directly supervising Nursing Students in combination with any number of Preceptors directly supervising Nursing Students. Each Preceptor can directly supervise a maximum of 2 students.

1 Nursing Faculty directly supervising maximum of 10 Nursing Students in combination with any number of Preceptors directly supervising Nursing Students = Maximum 12 Nursing Students:



MODEL 3 Faculty plus one Clinical Teaching Assistant directly supervising Nursing Students.

1 Nursing Faculty plus 1 Clinical Teaching Assistant = Maximum of 15 Nursing Students:



Precepted Clinical

MODEL 4 Faculty working collaboratively to oversee any number Preceptors directly supervising Nursing Students. Each Preceptor can directly supervise a maximum of 2 students.

1 Nursing Faculty overseeing any number Preceptors directly supervising Nursing Students = Maximum of 24 Nursing Students:



11. Dr. Hamilton made a motion to adopt the following graduate course and catalog changes; *Dr. Carlston seconded and the motion was unanimously adopted (closed).*

Dillard College of Business (effective Spring 2011)

The Dillard College of Business Administration has historically offered 3 graduate internship courses: ACCT 5893, BUAD 5893, and MIS 5893. (See course descriptions below.) The College recently added four additional internship courses: ECON 5893, FINC 5893, MGMT 5893, and MKTG 5893.

All four of the new internship courses were approved by the Academic Council with the following course description:

Prerequisites: Consent of the instructor and the Graduate Coordinator.

Description: Field experience in selected areas of business administration with local or regional organizations. May involve a specific project or theoretical integration with the “real world.”

Action Item # 1: The College would like the above new course description to replace the 3 original internship course descriptions in ACCT, BUAD and MIS, so that all graduate internship course descriptions are the same.

Action Item # 2: In addition, the College would like to add to all 7 internship course descriptions the statement:

A written report and employer evaluation are required. May be repeated for up to six hours of credit. (This statement is in the original 3 internship course descriptions. It should be added to the new generic course description.)

Current Course Descriptions:

1. ACCT 5893 Graduate Internship in Accounting 3 (3-0)

Prerequisites: Consent of instructor and the Graduate Coordinator. Field experience in accounting with local or regional firms. Provides significant accounting work experience involving training and supervision by an employer. A written report and employer evaluation are required. May be repeated for up to six hours of credit. The number of semester credit hours earned from all internships may not exceed six hours.

2. BUAD 5893 Graduate Internship in Business Administration 3 (3-0)

Prerequisites: Consent of the instructor and the Graduate Coordinator. Field experience in the general business area. Provides significant work experience involving training and supervision by an employer. A written report and employer evaluation are required. May be repeated for up to six hours of credit. The number of semester credit hours earned from all internships may not exceed six hours.

3. MIS 5893 Graduate Internship in Management Information Systems 3(3-0)

Prerequisites: Consent of the instructor and the Graduate Coordinator. Field experience in the management information systems area. Provides significant work experience involving training and supervision by an employer. A written report and employer evaluation are required. May be repeated for up to six hours of credit. The number of semester credit hours earned from all internships may not exceed six hours.

12. Dr. Hamilton made a motion to adopt the following graduate course and catalog changes; *Dr. Carlston seconded and the motion was unanimously adopted (closed).*

Education (effective Spring 2011)

New Kodaly Level II Courses

EDUC 5901 Kodaly Conducting and Ensemble, Level II.

Description: Course provides the second of three levels of training in the area of conducting for those studying the Kodály Method of teaching. Activities are designed to develop conducting gesture and technique, score analysis and preparation, and rehearsal strategies based on Kodály principles. In choral ensemble, students perform a variety of musical styles, periods, and genres, use relative solmization as it relates to solfege levels, and focus on intonation.

EDUC 5902 Kodaly Musicianship, Level II.

Description: Course provides the second of three levels of training in the area of musicianship for those studying the Kodály Method of teaching. Students study melody, rhythm, solfege (with use of Curwen hand signs), harmony, improvisations, scales, dictation, and part-work. Emphasis is placed on personal musicianship and development of individual skills in the above areas.

EDUC 5903 Kodaly Music Pedagogy and Literature, Level II.

Description: Course provides the second of three levels of training in the areas of pedagogy and materials for those studying the Kodaly method of teaching. Course presents a Kodály curriculum relative to third and fourth grade students, highlighting preparation, presentation, and practice of rhythmic, melodic, and formal elements. Participants develop a folk song collection and other musical materials for use in a Kodály-inspired classroom and create a retrieval system for organizing these musical materials.

Adjournment

There being no other business, the meeting was adjourned at 2:50 p.m.

Respectfully submitted,

Deb Schulte, Assistant to the Provost

Addendum

The following item was sent to the Academic Council for an electronic vote on January 19, 2011. Voting members of the Council unanimously approved the adoption of the following undergraduate course and catalog change. (*closed*)

New course addition:

GERM 4634. Independent Study in German

Prerequisites: Consent of the instructor and chair.

Description: Individual study in a topic selected by the student and the instructor. May be repeated once. Lec/Lab hrs: 4-0

Justification: GERM 1234 was cancelled for the spring '11 semester. Creation of the Independent Study course will assist students who need the second same language/course hours to complete their core degree requirements for graduation.