

APPENDIX A: Tenure and/or Promotion Evaluation Forms

EVALUATION FORM: PROMOTION TO ASSISTANT PROFESSOR, 2023 Criteria; (MSU OP 06.05)

Requirements	Description	Meets	Does Not Meet
Guiding Principle	Must meet (addressed in APRs)		
Teaching	Required Documentation		
4.1	Teaching philosophy		
4.2	Annual faculty reports (5 years)		
4.3	Examples of course syllabi (at least 3)		
4.4	End-of-course evaluations (5 years)		
4.5	Grade distributions and summary (5 years)		
Teaching	Must meet all (in section 4 of portfolio)		
4.6	Course design/instruction		
4.7	Out-of-class academic support		
4.8	Continuing development		
4.9	Demonstration of collegiality in teaching		
Research/ Scholarly Activity	Must meet 5.1 (in section 5 of portfolio)		
5.1	Scholarly and creative endeavors		
5.2	Scholarly and creative recognition		
Service to the MSU Academic Community	Must meet 6.1a or 6.1b (in section 6 of portfolio)		
6.1a	Effective and collaborative participation in administration of department/college activities, including but not limited to academic advising and/or recruitment		
6.1b	Effective participation in Midwestern State University academic community		
Service to Profession/Community	Not required (in section 6 of portfolio)		
6.2a	Profession: professionally meaningful contributions based on expertise and active engagement in professional academic activities		
6.2b	Community: meaningful service to the community connected to the mission of Midwestern State University		

Recommend for assistant professor

Do not recommend for assistant professor

Submitted by:

Date: