

Midwestern State University

Faculty Position Announcement Hiring Form

***PLEASE ATTACH A COPY OF THE PROPOSED AD**

College:

Department:

Title/Rank:

Position Control #:

Tenure Status: Tenure Track Non-Tenure Track

Is this position temporary(visiting)?

Replacement For:

Proposed Start Date:

Proposed Salary:

Current Salary in Budget Book:

Rationale for filling position:

Alternate plans should position not be filled:

5-Year Summary for Department

Summary Stats	AY20	AY21	AY22	AY23	AY24
# of SCH Produced by Dept					
# of Fulltime Faculty					
# of Adjuncts					
# of Majors					
# of Graduates					

Approve

Disapprove

Department Chair

Date

Approve

Disapprove

College Dean

Date

Approve

Disapprove

Budget/Administration and Finance

Date

Approve

Disapprove

Director, Human Resources

Date

Approve

Disapprove

Provost, VPAA

Date

Approve

Disapprove

President

Date

Approved with the following revisions:

After approval by the Dean, the form should be forward to the Office of the Provost for approval prior to advertising.
MSU Human Resources Department will not post a job without receipt of this form.

Distribution made by Provost to: College Dean, Department Chair, Human Resources, Business Office