

## » THIS WEEK

January 23-29, 2017

### MONDAY

**Human Rights Week: MLK Birthday Cake & Introduction of Water Games**  
Noon CSC Atrium

**Men's Basketball at St. Mary's**  
6 p.m. San Antonio

### TUESDAY

**FY18 Budget Hearings**  
8 a.m. Dillard 189

**Museum Task Force Open Forum for Students**  
7 p.m. Legacy Hall

**Human Rights Week: Whiskey is for Drinking, Water is for Fighting Over**  
7 p.m. CSC Wichita

### WEDNESDAY

**Museum Task Force Open Forum for Faculty and Staff**  
4:30 p.m. WFMA

**Human Rights Week: Whose Water Is It?**  
6 p.m. CSC Comanche

### THURSDAY

**Women's Basketball vs. Texas A&M-Commerce**  
5:30 p.m. Ligon Coliseum

**Faculty Forum Series: Implementing a Liberal Arts Education**  
7 p.m. Legacy Hall

**Human Rights Week: Film Screening of *Something in the Water***  
7 p.m. CSC Atrium

**Men's Basketball vs. Texas A&M-Commerce**  
7:30 p.m. Ligon Coliseum

### FRIDAY

**Human Rights Week: #SpeakOutMSU Photo Booth**  
11 a.m. CSC Atrium

**Women's Tennis at Tyler Junior College**  
3 p.m. Tyler, Texas

**Edgar Heap of Birds**  
5 p.m. Juanita Harvey Art Gallery

### SATURDAY

**Track at J.D. Martin Invitational**  
Norman, Okla.

**Women's Tennis vs. Stephen F. Austin**  
10 a.m. Tyler, Texas

**Men's Tennis at Tyler Junior College**  
1 p.m. Tyler, Texas

**Women's Basketball vs. Tarleton State**  
2 p.m. Ligon Coliseum

**Men's Basketball vs. Tarleton State**  
4 p.m. Ligon Coliseum

## AROUND CAMPUS

### Human Rights Week

Midwestern State University is celebrating Human Rights Week Monday, January 23, through Friday, January 27. This week will focus on water rights on a local and global scale.

#### Monday, January 23 MLK Birthday Cake & Introduction of The Water Games

Noon in CSC Atrium  
Join Student Development and Orientation for cake and learn more information about the Water Games – a fundraiser to bring awareness of water projects.

#### Tuesday, January 24 Whiskey is for Drinking, Water is for Fighting Over

7 p.m. in CSC Wichita  
City of Wichita Falls Utilities Operation Manager Daniel Nix explains how Wichita Falls successfully navigated through a record drought.

#### Wednesday, January 25 Whose Water is It?

6 p.m. in CSC Comanche  
Syreeta Green, Director of Equity, Inclusion, and Multicultural Affairs, offers an understanding of the protest against the North Dakota Access Pipeline.

#### Thursday, January 26 Film Screening: *Something in the Water*

7 p.m. in CSC Atrium  
While most people are aware of the headlines of the Flint water story, AMERICA DIVIDED goes deeper. Correspondent Rosario Dawson investigates how a government could poison its own citizens, what hidden forces may have been at work, and specific policies unique to Michigan.

#### Friday, January 27 #SpeakOutMSU Photo Booth

11 a.m. in CSC Atrium  
Participants will raise awareness about current social causes by making a personalized hashtag about social, political, or environmental issues. Photos will be uploaded to the UPB Instagram page.

For more information, email [ruby.arriaga@mwsu.edu](mailto:ruby.arriaga@mwsu.edu) or visit the Office of Student Development and Orientation.

## MARK YOUR CALENDAR

### Giryotas and Shore Exhibits

The Wichita Falls Museum of Art at MSU will present an opening reception at 6 p.m. Friday, February 3, for paintings by Sherry Giryotas and sculptures by Phillip Shore. Giryotas has exhibited nationally and internationally. Shore is associate professor of art at the University of Dallas and also has exhibited work in national and international shows. The exhibit will be on display through April. For more information, call the museum at ext. 8900.

### Discover MSU: Lamar D. Fain College of Fine Arts

The Office of Admissions will host Discover MSU for the Lamar D. Fain College of Fine Arts on Friday, February 3. Discover MSU is designed especially for high school juniors, seniors, and college transfer students who are interested in an in-depth look at Midwestern State's academic programs. Students and their families will learn about the admissions process, tour the campus, have lunch with the dean, and connect with key individuals in their academic major. For more information, contact the Office of Admissions at ext. 4334.

## CAMPUS NEWS

### W-2 Electronic Notice of Completion

Employees who elected to receive an electronic W-2 may now access those through Banner Self Service.

Sign in to [Banner Self Service](#)

- Select - Enter Secure Area
- Enter User ID and Password
- Select - Employee
- Select - Tax Forms
- Select – W-2 Wage and Tax Statement
- Select – Tax Year 2016
- Display
- Print

Once print is selected, the system will put the information in the format of a W-2 that can be used for submitting your tax returns. For a larger format, select a print preview and select the landscape format. The W2 instructions that are normally printed on the back of the W2 form are attached and can also be found on the Payroll website.

Employees who did not elect to receive an electronic W-2 still have the option to do so using the following instructions.

Sign in to [Banner Self Service](#)

- Select - Enter Secure Area
- Enter User ID and Password
- Select - Employee
- Select - Tax Forms
- Select - Electronic W-2 Consent
- Read carefully the instructions given and then check the consent to receive W-2 electronically and enter. The screen will not change, but the information will be saved.

Follow the instructions above for receiving an Electronic W-2.

For employees who have not elected an electronic W-2, the paper format is being prepared and will be mailed no later than January 31, 2017.

For more information or questions regarding the process, contact the payroll office.

Kathy Rice at ext. 4132  
Connie Strickland at ext. 4354  
Sandra Krebs at ext. 4230

### Electronic 1095-C Forms

Employees who elected to receive an electronic 1095-C form may now access the form by logging into [Banner Self Service](#) and following the steps below.

- Select Employee
- Select Tax Forms
- Select 1095-C Employer-Provided Health Insurance Offer and Coverage Statement
- Enter 2016 in the Tax Year field
- Select Display
- Scroll to the bottom of the page and select Printable 1095-C
- Enter your Banner Self Service Pin Number to display and print your 1095-C form

For those who did not choose electronic 1095-C forms, paper copies will be mailed no later than January 31, 2017.

Employees who did not previously signed up for 1095-C electronic consent, may do so by logging into [Banner Self Service](#) and following the steps below:

- Select Employee
- Select Tax Forms
- Select Electronic W-2 Consent and 1095-C Consent
- Read the instructions at the top of the page
- Check the box next to Consent to receive 1095-C electronically
- Select Submit

Please call Human Resources at ext. 4221 with any questions.

## JOBS

*An EEO/ADAAA Compliance Employer*

### Provost and Vice President of Academic Affairs

Department: Office of the President

Starting Date: July 1, 2017

Starting Salary: Commensurate with experience

### Internal Auditor

Department: Office of Internal Audits

Starting Date: March 1, 2017

Starting Salary: \$4,008.42 monthly, plus benefits

### Custodian

Department: Facilities Services

Starting Date: As soon as possible

Starting Salary: \$1,655.67 monthly, plus benefits