

the Update

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December 16, 2013

A weekly newsletter published by the Office of Marketing and Public Information

Editor's Note: This is the last issue of *The Update* for the semester. The next issue will be published Friday, January 3, 2014.

This Week's Events

Monday December 16

Office of Human Resources...
Hardin Holiday Party 10-11:30 a.m. Hardin Foyer

Tuesday December 17

Athletics...
Men's Basketball vs. Ouachita Baptist 7 p.m. Ligon Coliseum

Wednesday December 18

Athletics...
Women's Basketball at Texas-Permian Basin 5:30 p.m. Odessa, Texas

Thursday December 19

Wichita Falls Museum of Art at MSU...
The Art Express Train Show 6 & 7 p.m. WFMA

Friday December 20

University offices close at noon.

Wichita Falls Museum of Art at MSU...
The Art Express Train Show 6 & 7 p.m. WFMA

Athletics...
Women's Basketball vs. Cedarville 7 p.m. Ligon Coliseum

Saturday December 21

Athletics...
Holiday Tennis Clinic 9 a.m.- noon MSU Tennis Courts

Wichita Falls Museum of Art at MSU...
The Art Express Train Show 2, 3, 6 & 7 p.m. WFMA

Athletics...
South Point Holiday Hoops Classic in Las Vegas, Nevada
Men's Basketball vs. West Florida 3 p.m. South Point Arena

Sunday December 22

Athletics...
South Point Holiday Hoops Classic in Las Vegas, Nevada
Men's Basketball vs. California State-San Bernardino 3 p.m. South Point Arena

Around Campus

Holiday Tennis Clinic

Midwestern State University will sponsor a tennis clinic

from 9 a.m.-noon Saturday, December 21, at the MSU Tennis Courts. The session will be college practice format (junior high, high school, and/or USTA players welcome) for ages 10-18. Cost is \$50 per session. The clinic will be limited to 32 entries. Deadline to signup is Monday, December 16. For more information, contact MSU Tennis Coach Scott Linn at (940) 235-0967 or scott.linn@mwsu.edu.

Mark Your Calendar

Continuing Education Classes in January

The following class will begin in January 2014:

- **Microsoft Word** (2 sessions): 6-8 p.m. Tuesday, January 7
- **Stained Glass** (4 sessions): 10 a.m.-2p.m. Saturday, January 11
- **Sign Language**, Intermediate (8 sessions): 6:30-8 p.m. Monday, January 13
- **Ceramics**, Wheelthrowing (14 sessions): 6-9 p.m. January 13-May 5
- **Ceramics**, Handbuilding (14 sessions): 6-9 p.m. January 13-May 5
- **Metals** (14 sessions): 6-9 p.m. January 13-May 5
- **Painting**, Mondays and Wednesdays: 9-11:50 a.m. January 13-May 5
- **Drawing II**, Mondays and Wednesdays: 2-4:50 p.m. January 13-May 5
- **Photography 104B**, Tuesdays and Thursdays: 9 a.m.-12:20 p.m. & 2-4:50 p.m. January 14-May 4
- **Printmaking 105**, Tuesdays and Thursdays: 9 a.m.-11:50 a.m. January 14-May 4
- **Sculpture 106**, Tuesdays and Thursdays: 2-4:50 p.m. January 14-May 4
- **Nonprofit Management Certificate**: Financial Management: Tuesday, January 14
- **PowerPoint**, Introduction (2 sessions): 2-5 p.m. Thursday, January 16
- **Welding/Steel Fabrication** (14 sessions): 6-8:50 p.m. Tuesday, January 21
- **Pastel Drawing** (1 session): 6-8:30 p.m. Thursday, January 23
- **Metalsmithing & Jewelry** (14 sessions): 6-9 p.m. Thursday, January 23
- **Pinterest Party** (1 session): 6:30-8 p.m. Monday, January 27
- **Computer**, Basic (2 sessions): 6-8 p.m. Tuesday, January 28

For more information, contact the Center for Continuing Education at ext. 4307.

Campus News

Notice from Payroll

Graduating/terminating employees

All graduating and/or terminating MSU employees who will be relocating to a new address following commencement should update their records with the Office of Human Resources. This will insure that the year end W-2 is delivered to the proper address.

Electronic W-2

Electronic W-2's are available for selection through Banner self-service (Web World). Employees who have previously chosen an electronic W-2 do not need to make the selection again.

Sign in to Banner Self-Service https://portal.mwsu.edu:9040/pls/PROD/twbkwbis.P_WWWLogin

Select - Enter Secure Area

Enter User ID and Password

Select - Employee

Select - Tax Forms

Select - Electronic W-2 Consent

Read carefully the instructions given and then check the consent to receive W-2 electronically and enter. The screen will not change, but the information will be saved.

Please make your selection as soon as possible to prevent the mailing of your W-2. You also have access to previous W-2's beginning with tax year 2009. Paper W-2's will be mailed no later than January 31. A Postmaster notification will be sent out when the statements are completed and available on Self Service. Contact the Payroll office if you have any questions: Kathy Rice, ext. 4132; Connie Strickland, ext. 4354; or Sandra Krebs, ext 4222.

In the Spotlight

Darla English, Linda Knox, Kim Long, and Jamie Wilson recently attended the Texas Association of Collegiate Registrars and Admissions Officers (TACRAO) meeting in El Paso. English served as chair of the Honorary Membership and Awards Committee, which recommends honorary membership for members who have retired or left the profession. At the conference, honorary membership was bestowed upon three TACRAO members including **Barbara Merkle**, who retired from Midwestern State University as Director of Admissions. Knox served as chair of the Access and Equity session planning committee. English also served as facilitator for a session presented by Bill O'Neal, State Historian of Texas, titled "A History of Education in Texas." Knox also facilitated a session presented by Julie Eklund of THECB titled "Non-Course-Based Options are No Longer

Optional: What Every Reporting Official Should Know." Wilson served as facilitator for a session presented by Julie Eklund of THECB titled "Assessing College Readiness: Oh the Standards, They are a Changing." For the 2014 conference, Knox was selected to serve on the Management, Organization and Professional Development session planning committee, and English was selected to serve on the Student Success session planning committee.

MSU students **Nicole Clark** and **Whitney Wedel** in the West College of Education had an article published to the Council on Undergraduate Research's (CUR) website. "The Use of an iPad to Promote Kindergartners' Alphabet Recognition and Letter Sound Correspondence" is the result of a study to investigate the effectiveness of the iPad's application that fosters literacy development and learning for struggling readers at the primary grade. To read more, go to <http://www.cur.org/highlights/> and select the Social Sciences category.