

the Update

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A weekly newsletter published by the Office of Marketing and Public Information

This Week's Events

Monday **August 12**

Employees return to five-day work schedule.

Wednesday **August 14**

Reenrolling student registration and change of schedule begins

Thursday **August 15**

Department of Human Resources...
Retirement Reception 2-3 p.m. CSC Kiowa
honoring Dianne Weakley

Around Campus

Five-Day Work Schedule

Employees observing the four-day, 40-hour summer work schedule will return to the five-day, 40-hour work schedule on Monday, August 12.

Faculty/Staff Meeting

The fall faculty/staff meeting will be held in Akin Auditorium Monday, August 19, at 9 a.m. Faculty and staff employed since September 1, 2012, will be introduced and should sit in the reserved section at the front of the auditorium. Refreshments will be available in the CSC Atrium following the meeting.

Departments should ensure that this notice is provided in print form for each employee who is unable to receive email.

Retirement Reception

A retirement reception honoring Dianne Weakley, Director of Human Resources, will be from 2-3 p.m. Thursday, August 15, in Clark Student Center Kiowa room. Come and celebrate Dianne's 31 years of service to Midwestern State University.

Paycheck Loan Deadline

The deadline to pick up a paycheck loan through the MSU Credit Union is Thursday, August 15. Requests must be submitted by 3 p.m. Wednesday, August 14. Any full-time, benefit-eligible employee and

member of the credit union may apply for a paycheck loan. For more information, call ext. 4622.

Mark Your Calendar

Live at the Lake

Richie Bates will perform at 6 p.m. Thursday, August 22, as a part of the Live at the Lake summer concert series sponsored by the Wichita Falls Museum of Art at MSU. Bring your lawn chairs and enjoy the live music on the museum's lawn. All concerts are free. For more information, call ext. 8900.

Open House

The Wichita Falls Museum of Art at MSU will be hosting an open house from 1-4 p.m., Saturday, August 24. All faculty and staff are invited to join them in celebrating the completion of the renovations at the museum. For more information, call ext. 8900.

Jobs

An EEO/ADAAA Compliance Employer

Business Analyst

Department: Small Business Development Center
Starting Date: September 1, 2013
Starting Salary:\$3,417 monthly, plus benefits