

# McCullough-Trigg Cleaning Guide

**Cleaning supplies can be checked out in the Legacy Commons 24 hours a day with your student ID.**

## **General Cleaning**

- => Remove all personal belongings from the apartment. MSU Housing will not be responsible for items left in the apartment.
- => Wash all walls, doors, baseboards, window sills, and door frames to remove any marks or dirt. Most cleaning agents work such as Pledge, 409, Fantastik, Orange Clean, or any other spray cleanser.

## **Micro-Refrigerator:**

- => Defrost your refrigerator – this will take at least 24 hours, place a towel in your freezer to keep water from overflowing onto the floor
- => Clean behind, underneath and inside of the refrigerator
- => Freezer must be completely dry upon checkout
- => Clean the microwave inside and out

## **Living Room, Bedrooms, and Hallways**

- => **Windows**- Wash all windows, windowsills, and blinds on the inside of the apartment. Glass cleaners (such as Windex) work very well for this purpose. When cleaning the blinds, do not pull down on them as you may damage or break them. Wipe the blinds gently but remove stains or dirt from them.
- => **Floor**- Remove all personal belongings in order to clean the entire floor. Vacuum the entire floor, including around the edges and behind furniture. If there is a stain on the carpet, you may attempt to remove it using carpet cleansers or, sometimes, club soda. Please be sure to read all instructions before attempting to clean the carpet. Please be careful in any attempts to clean the carpet. If the carpet is damaged, you will be charged to have the apartment re-carpeted.
- => **Furniture/Closets**- Remove all personal items. Wipe down the furniture, including drawers, vacuum the room, (under furniture as well) closets, and hallways.

## **Bathroom**

- => **Bathtub/Shower**- We recommend Scrubbing Bubbles Bathroom Cleaner, CLR, or Limeaway to remove and clean up soap scum. Make sure you clean the fixtures to the bathtub as well, including the handles, faucet, and showerhead to remove soap scum. Please be sure to scrub the walls in order to remove any hard water buildup or mildew stains.
- => **Sink**- Be sure to clean the entire sink including all of the fixtures. Use a recommended bathroom cleaner on the sink. Be sure to clean beneath the sink as well. This includes wiping out the cabinets and drawers (if applicable)
- => **Toilet**- Remove all stains from the toilet, both inside and out. Also make sure to clean the seat and around the base of the toilet as well.
- => **Mirror and Cabinets**- Be sure to clean the mirror to remove any stains. Remove all personal belongings from the cabinet and clean them out to remove any leftover stains. Wipe the shelves completely clean.

***To ensure you are not charged for custodial or maintenance issues, please follow this list thoroughly!***