

Dillard College of Business Administration (DCOBA)  
Faculty Research Fellow (FRF) Program Launch  
Date: March 2025

### **Program Overview**

The DCOBA at Midwestern State University is committed to fostering a vibrant research environment and supporting the intellectual growth of its faculty. The DCOBA FRF Program is a formal recognition program for research excellence to support and encourage outstanding scholarship in business and related fields. By participating in this competitive program, the Dillard faculty members will have the opportunity to advance their research careers, contribute to the scholarly community, and enhance the reputation of our business school. The program's goal is to transform DCOBA into a highly reputable business school by attracting and retaining exceptional scholars who will enhance the visibility and reputation of the college.

### **Operating Procedures**

- The review committee consists of the DCOBA Faculty Development committee members, BBGR director, department chairs, and former research fellows (starting in 2026). The BBGR director currently chairs the review committee. The committee may elect a new chair at the annual meeting every year.
- To be considered for the DCOBA FRF program, applications are submitted by potential candidates by March 31<sup>st</sup>.
- By April 30<sup>th</sup>, the committee recommendations are sent to the college Dean for approval.
- The committee members recuse themselves from reviewing their own applications for the FRF program. The review committee chair approves the committee recommendation on the Dean's application if the Dean's research surpasses the Scholarly Academic (SA) scholarship requirement.
- The review committee evaluates all the applicants based on both the quality and quantity of the PRJs published/accepted in the past academic year, which exceeds the SA requirement in the past five academic years. The committee only reviews the peer-reviewed journal publications above what is required to be an AACSB SA.
- PRJs are peer-reviewed journal articles related to the applicant's field of teaching. Two points are awarded for each PRJ, and an additional point is awarded for a PRJ published in a high-quality journal. A high-quality journal refers to a discipline's top 50 journals, with the journal quality determined by the discipline's faculty and with approval from the DCOBA faculty biennially. Because of DCOBA's mission, applied, practitioner, and pedagogical journals are included in the list of the top 50 journals as well as academic journals. (*DCOBA Faculty Qualifications Policy, March 2022*).

## Eligibility

All the DCOBA full-time faculty members who maintained their SA status in the past five academic years, as detailed in the following paragraph in the *Dillard College of Business Administration Faculty Qualifications Policy (March 2022)*, are eligible to apply for this FRF program.

*“As evidence of maintaining SA status, faculty must earn a minimum of six points over each rolling five-year period from Category A or B, which includes publishing at least two quality peer-reviewed journal articles (Category A) related to their field of teaching.”*

## Selection Criteria

The review committee evaluates all the applicants based on both the quality and quantity of the PRJs published/accepted in the *past academic year* that **exceed** the SA requirement in the *last five academic years*. The committee only reviews the peer-reviewed journal publications **above** what is required to be an AACSB Scholarly Academic.

*“PRJs are **peer-reviewed** journal articles related to the applicant’s field of teaching. Two points are awarded for each PRJ and an additional point is awarded for a PRJ published in a high-quality journal. A high-quality journal refers to a discipline’s top 50 journals with the journal quality determined by the discipline’s faculty with approval from the DCOBA faculty biennially. Because of DCOBA’s mission, applied, practitioner, and pedagogical journals are included in the list of the top 50 journals as well as academic journals.” (Dillard College of Business Administration Faculty Qualifications Policy, March 2022)*

In addition to the point system outlined in the current *DCOBA Faculty Qualifications Policy*, the review committee gives particular consideration to factors such as journal ranking and reputation (e.g., ABDC list ranking, journal impact factor).

## Application Process

To apply for the DCOBA FRF program in the spring, please submit the following materials by March 31<sup>st</sup>:

- A curriculum vitae, including a complete list of publications, presentations, and research grants.
- A detailed statement outlining the quantity and quality of peer-reviewed journal publications in the past academic year and why they **exceed** what is required to be an AACSB SA. Please include the abstract of each PRJ publication.

## Contact Information

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